

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 3, 2017

9:30

COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- g) **Public Hearing:**
 - 1) To consider declaring certain County property as surplus
- h) **Action Agenda Items:**
 - 1) Resolution _____ - Declaring certain County property as surplus and disposing of same
 - 2) Resolution _____ - Designation of County legal newspaper for County printing and advertising 2017-2018
- i) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for March 27 and 28, 2017
 - 2) Resolution _____ - Reappointment and an appointment to the Walla Walla County Current Use Advisory Committee
 - 3) Resolution _____ - Reappointment to the Walla Walla County Planning Commission (Buckley)

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF DECLARING
CERTAIN COUNTY PROPERTY
AS SURPLUS AND DISPOSING
OF SAME**

RESOLUTION NO.

WHEREAS, the Board of County Commissioners of Walla Walla County, as the county legislative authority, has received from the County Technology Services (Central Services) Department a listing of various used equipment items, which are and have been the property of the County and which are proposed to be declared surplus, said list attached as "Attachment A" and by reference herein made a part hereof; and

WHEREAS, Kevin Gutierrez, Technology Services Department Director, has advised the Board that although some of the the equipment as listed may be redeployed, he is proposing to recycle suitable items and dispose of the other items, as none are deemed to have a resale value to the County; and

WHEREAS, pursuant to Walla Walla County Resolution No. 17 070, a public hearing date of April 3, 2017 was set to consider declaring said County property as surplus and disposing of same; and

WHEREAS, the Board of County Commissioners, as the county legislative authority, held a properly advertised public hearing on April 3, 2017 for the purpose of hearing testimony in favor of or in opposition to disposing of the aforementioned property; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they deem it in the best interests of Walla Walla County to declare said property as surplus and direct the Technology Services Department Director to dispose of the items as proposed.

*"Passed this **3rd day of April, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
DESIGNATION OF COUNTY
LEGAL NEWSPAPER FOR
COUNTY PRINTING AND
ADVERTISING FOR 2017-2018

RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on March 27, 2017 for designation of Walla Walla County's legal newspaper for printing and advertising for a one year term beginning July 1, 2017 and ending June 30, 2018, with the following bid opened and read publicly:

- 2) **Union-Bulletin**, Walla Walla, Washington
 - Legal advertising.....\$4.50 per column inch
 - Subsequent insertions.....\$4.00 per column inch

WHEREAS, the bid from Union-Bulletin, Walla Walla, Washington, is in the same amount as that newspaper's bid from last year, which was deemed then to have been the lowest responsible, responsive low bid submitted of two received; and

WHEREAS, the bid from the Union-Bulletin was the only bid received; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that the bid for Walla Walla County printing and advertising is hereby awarded to the Union-Bulletin, Walla Walla, Washington, for the period of one year, commencing on July 1, 2017 and terminating on June 30, 2018.

"Passed this 3rd day of April, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A
REAPPOINTMENT AND AN
APPOINTMENT TO THE WALLA
WALLA COUNTY CURRENT USE
ADVISORY COMMITTEE

}

RESOLUTION NO.

WHEREAS, pursuant to RCW 84.34.145, the county legislative authority shall appoint a five-member committee representing the active farming community within the county to serve in an advisory capacity to the assessor in implementing assessment guidelines as established by the department of revenue for the assessment of open space, farms and agricultural lands, and timber lands; and

WHEREAS, terms of appointment to the Walla Walla County Current Use Advisory Committee are for five years, and for consistency, all terms are established to begin and end on January 1; and

WHEREAS, Jack McCaw's term of appointment on said committee expired on January 1, 2017, and he is willing to and wishes to be reappointed; and

WHEREAS, pursuant to Walla Walla County Resolution 16 113, Michael Potter was reappointed to the Walla Walla County Current Use Advisory Committee, said term of appointment to be January 1, 2016 through January 1, 2021; however, Mr. Potter no longer resides in the county; and

WHEREAS, Patrick Bowe wishes to be appointed to said committee to fill Mr. Potter's vacant position, with the approval of the Board of County Commissioners; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Jack McCaw shall be reappointed to the Walla Walla County Current Use Advisory Committee, said term of appointment to be January 1, 2017 through January 1, 2022.

BE IT FURTHER RESOLVED that Patrick Bowe shall be appointed to the Walla Walla County Current Use Advisory Committee, said term of appointment to be effective immediately, and to run through January 1, 2022.

*"Passed this **3rd day of April, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A
REAPPOINTMENT TO THE
WALLA WALLA COUNTY
PLANNING COMMISSION
(BUCKLEY)



RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution No. 13 156, Bryce Buckley was appointed to fill a vacancy on the Walla Walla County Planning Commission, said term of appointment to expire March 1, 2017; and

WHEREAS, Mr. Buckley is willing to accept reappointment to serve on said Commission; and

WHEREAS, terms of appointment to the County Planning Commission are for four years, and for consistency, all terms are established to begin and end on March 1; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Bryce Buckley shall be reappointed to a term on the Walla Walla County Planning Commission, with said term of reappointment to be effective as of March 1, 2017 and to expire on March 1, 2021.

"Passed this 3rd day of April, 2017 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

f) Consent Agenda Items (continued):

- 4) Resolution _____ - Extension of an Employment Agreement between Walla Walla County and Perry L. Dozier
 - 5) Resolution _____ - Appointment to the Walla Walla Fair and Frontier Days Board of Directors
 - 6) County vouchers/warrants/electronic payments as follows: 4042982 through 4042994, totaling \$87,735.86 (payroll draws dated March 15, 2017); 4043124 through 4043162, totaling \$824,208.67 (March payroll); 4184822 through 4184845, totaling \$246,165.28 (benefits and deductions)
 - 7) Payroll action and other forms requiring Board approval
- j) Miscellaneous business to come before the Board
- k) Review reports and correspondence; hear committee and meeting reports
- l) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AN
EXTENSION OF AN
EMPLOYMENT AGREEMENT
BETWEEN WALLA WALLA
COUNTY AND PERRY L.
DOZIER



RESOLUTION NO.

WHEREAS, the Board of County Commissioners has entered into employment agreements with certain persons to serve as department heads or managers; and

WHEREAS, pursuant to Walla Walla County Resolution 17 002, the County approved an employment agreement with Perry L. Dozier to serve as interim county fairgrounds manager during a search period for a permanent manager; and

WHEREAS, the term of said employment agreement was to continue until March 31, 2017; however, the Board of County Commissioner considered the matter and on March 27, 2017, a motion was approved by the Board to continue said agreement for the month of April, to allow additional time to conclude negotiations to name a new manager; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall approve an addendum to the employment agreement in place with Perry L. Dozier to reflect the extension of the agreement, with said addendum to be attached to this resolution as Exhibit A, and which by this reference is made a part hereof.

"Passed this 3rd day of April, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Exhibit A (Dozier)
March 31, 2017

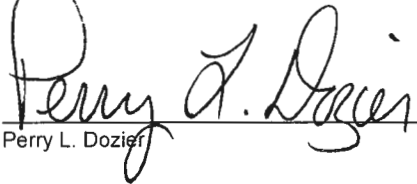
Addendum to Employment Agreement Between Walla Walla County and Perry L. Dozier, with effective dates as noted.

Section 2. **TERM**

~~This agreement shall commence on January 1, 2017 and shall continue until March 31, 2017, or as provided herein. The Parties agree that the terms of the January 3, 2017 agreement shall remain in effect until May 1, 2017.~~

Done this 3rd day of April, 2017

Employee:


Perry L. Dozier

For: Walla Walla County

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AN
APPOINTMENT TO THE
WALLA WALLA FAIR AND
FRONTIER DAYS BOARD OF
DIRECTORS (ROWE)



RESOLUTION NO.

WHEREAS, pursuant to the Walla Walla Fair and Frontier Days Bylaws, the term of appointment for Walla Walla Fair and Frontier Days Director Brad Taylor expired after the September, 2016 Board meeting; however, as a matter of record the September 20, 2016 meeting was cancelled; and

WHEREAS, in October, 2016, director Brad Taylor advised that he did not wish to be reappointed to serve on the Board; and

WHEREAS, applications for the opening on the fair board were sought through a public process; and

WHEREAS, in accordance with fair board bylaws, the Walla Walla Fair and Frontier Days Board of Directors conveyed a list of nominees to the Board of Walla Walla County Commissioners for consideration to fill said vacancy; and

WHEREAS, the Board of County Commissioners conducted interviews of said potential fair board members during public meetings on March 20 and 21, 2017; and

WHEREAS, subsequently, during an open, public meeting of the Board of County Commissioners on March 27, 2017 a motion was approved to appoint Sandi Rowe to the fair board; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby formally appoint Sandi Rowe to an initial term on the Walla Walla Fair and Frontier Days Board of Directors.

BE IT FURTHER RESOLVED that, to be consistent with fair board bylaws for term completion in September, said first term of appointment to be effective immediately and for a period of three years and six months, to expire subsequent to the September, 2020 fair board meeting.

BE IT FURTHER RESOLVED that, upon consultation with Ms. Rowe, it is the intent that she be eligible for reappointment to the Fair and Frontier Days Board to serve three full terms as allowed pursuant to bylaws, upon reappointment recommendation from the Fair and Frontier Days Board and concurrence of the Board of County Commissioners.

"Passed this **3rd day of April, 2017** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

a) **Public Hearing:**

- 1) To receive comments on a
Community Development Block
Grant Proposal for Public Service
Activities

b) **Action Agenda Items:**

- 1) Resolution _____ - Adopting
Certifications of Compliance as
related to Community Development
Block Grant for Public Services

c) **Consent Agenda Items:**

- 1) Resolution _____ - Approving
out of state travel for Department of
Community Health employees (Stiffler
and Ferguson)

d) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING
CERTIFICATIONS OF COMPLIANCE
AS RELATED TO COMMUNITY
DEVELOPMENT BLOCK GRANT
APPLICATION FOR PUBLIC
SERVICES



RESOLUTION NO.

WHEREAS, *Walla Walla County* is authorized to apply to the state Department of Commerce for a Community Development Block Grant (CDBG); and

WHEREAS, *Walla Walla County* has identified a community development and housing priority need for which to seek CDBG funding; and

WHEREAS, it is necessary that certain conditions be met to receive CDBG funds;

NOW, THEREFORE, BE IT RESOLVED that *Walla Walla County* authorizes submission of this application to the state Department of Commerce to request \$46,988.00 and any amended amounts to fund public service activities in coordination with *Blue Mountain Action Council* and certifies that, if funded, it:

Will comply with applicable provisions of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws;

Has provided and will provide opportunities for citizen participation that satisfy the CDBG requirements of 24 CFR 570.486;

Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants;

Has established or will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;

Has provided technical assistance to citizens and groups representative of low- and moderate-income persons that request assistance in developing proposals;

Will provide opportunities for citizens to review and comment on proposed changes in the funded project and program performance;

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act, will affirmatively further fair housing (Title VIII of the Civil Rights Act of 1968); and

Has adopted and enforce a policy to prohibit the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and has adopted and implement a policy to enforce existing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title I of the Housing and Community Development Act or 1974, as amended;

Certifies to meeting the National Environmental Policy Act (NEPA) through a determination the CDBG-funded public services will not have a physical impact or result in any physical changes and are exempt under 24 CFR 58.34(a), and are not applicable to the other requirements under 24 CFR 58.6; and are categorically exempt under the State Environmental Policy Act (SEPA) per WAC 197-11-305 (2); and

BE IT HEREBY RESOLVED *Walla Walla County* designates Meghan DeBolt, Director, Walla Walla County Department of Community Health, as the authorized Chief Administrative Official and authorized representative to act in all official matters in connection with this application and Walla Walla County's participation in the Washington State CDBG Program.

"Passed this 3rd day of **April, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
DEPARTMENT OF COMMUNITY
HEALTH EMPLOYEES
(FERGUSON AND STIFFLER)



RESOLUTION NO.

WHEREAS, the Walla Walla County Department of Community Health Director, Meghan DeBolt, has requested approval for out of state travel for Jodi Ferguson, Emergency Preparedness Coordinator, and Jill Stiffler, RN and Operations Manager for Emergency Preparedness, to travel to Atlanta, Georgia to attend the Emergency Preparedness Summit April 25-28, 2017; and

WHEREAS, said training will benefit the citizens of Walla Walla County as it assists the employees with developing skills and strategies for Community Health's role in emergency preparedness; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted for review and consideration; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said training, if necessary, is also approved.

*Passed this 3rd day of **April, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Attachment 1

Walla Walla County Health Department Travel/Training Authorization

To be completed by Employee

Date of Travel: April 24-28, 2017		TA# 2017-1016	
Employee Attending: Jodi Ferguson		Estimate of Cost (Includes all costs even prepaid)	
Meeting/Training: Training		Transportation	
Start time/date: 07:00 April 25, 2017		<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle	\$ 576.60
End time/date: 12:00 April 28, 2017		<input type="checkbox"/> Private Vehicle _____ miles @ _____	\$
Location: City: Atlanta State: GA		<input type="checkbox"/> Rental Car <input checked="" type="checkbox"/> Cab/Bus	\$ 80
Title of Meeting/Training: (Attach agenda/training brochure) 2017 Preparedness Summit		night(s) 4 @ \$ 230	\$ 920
Departure Date: 4/24/2017 Time: 5:50am		Meals	
Return Date: 4/28/2017 Time: 10:35pm		Breakfast(s) @ \$	\$
Place of Lodging: The W Atlanta downtown		Lunch(s) @ \$	\$
Cancel Date:		Dinner(s) 5 @ \$ 69 daily rate	\$ 345
Phone Number:		Registration/Tuition: Registration for govt.	\$ 695
		Cancel Date:	
		Total Expenses	\$ 2616.16

Credit Card Use: Yes No Date Needed: 4/21/2017

Credit Card Use Policy: I certify that when issued an agency credit card it will be used for purchases authorized by this travel authorization only. I will return the credit card immediately upon return, and a signed travel expense voucher and all required original receipts within five (5) days of my return. I further agree that if the credit card receipts show any amount in excess of this authorization, I will attach a check or money order for the amount owed or the amount shall be deducted by the County from my next paycheck. I have read and understand County Policies 40.05.0 and 40.06.0 and agree to the terms and conditions therein.

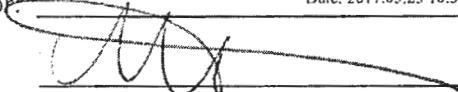
Jodi Ferguson

Digitally signed by Jodi Ferguson
DN: cn=Jodi Ferguson, o=City of Walla Walla, ou=AD/HR
email=jfergus@wallawalla.gov, c=US
Date: 2017.03.23 10:56:23 -0700

Signature of Employee & Date

Out of state travel: Yes No (Attach Resolution for Out of State Travel)

Approved by Supervisor: Susann Bassham Digitally signed by Susann Bassham Date: 2017.03.23 10:56:23 -0700 Date: _____

Approved by Director:  Date: _____

Walla Walla County Policy 40.05.0 – Business Expenses & Travel Compensation
Walla Walla County Policy 40.06.0 – Training Reimbursement

Attachment 1

Walla Walla County Health Department Travel/Training Authorization

To be completed by Employee

Date of Travel: include Program or Grant to be charged) April 24-28, 2017		TAN# Emergency Preparedness 2017-1017	
Employee Attending: Jill Stiffler		Estimate of Cost (Includes all costs even prepaid)	
Meeting/Training: Preparedness Summit		Transportation	
Start time/date: 7:00 a.m. April 25, 2017		<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle \$ 576.60	
End time/date: 12:00 p.m. April 28, 2017		<input type="checkbox"/> Private Vehicle _____ miles @ _____ \$ <input type="checkbox"/> Rental Car <input checked="" type="checkbox"/> Cab/Bus \$ 80.00	
Location: City: Atlanta State: Ga		Lodging	
Title of Meeting/Training: (Attach agenda/training brochure) preparedness Summit		night(s) 4 @ \$ 230 \$ 920.	
Departure Date: April 24, 2017 Time: 5:50a.m.		Meals	
Return Date: April 28, 2017 Time: 10:35 p.m.		Breakfast(s) @ \$ \$	
Place of Lodging: The W Hotel		Lunch(s) @ \$ \$	
Cancel Date:		Dinner(s) 5 @ \$ 69 day rate \$ 345	
Phone Number: 1-888-627-8187		Registration/Tuition: registration for govt. \$ 695	
		Cancel Date:	
		Total Expenses \$ 2616	

Credit Card Use: Yes No Date Needed: 4/21/2017

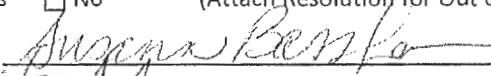
Credit Card Use Policy: I certify that when issued an agency credit card it will be used for purchases authorized by this travel authorization only. I will return the credit card immediately upon return, and a signed travel expense voucher and all required original receipts within five (5) days of my return. I further agree that if the credit card receipts show any amount in excess of this authorization, I will attach a check or money order for the amount owed or the amount shall be deducted by the County from my next paycheck. I have read and understand County Policies 40.05.0 and 40.06.0 and agree to the terms and conditions therein.

Jill Stiffler

Digitally signed by Jill Stiffler
DN: cn=Jill Stiffler, o=Walla Walla County Department of Community Health, email=JStiffler@wallawalla.gov, c=US

Signature of Employee & Date

Out of state travel: Yes No (Attach Resolution for Out of State Travel)

Approved by Supervisor:  Date: 3-23-17

Approved by Director:  Date: _____

Walla Walla County Policy 40.05.0 – Business Expenses & Travel Compensation
Walla Walla County Policy 40.06.0 – Training Reimbursement

Attachment 1

Walla Walla County Health Department Policy Number 1.3.1.2

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PREPAREDNESS SUMMIT

APRIL 25 - 28, 2017 • ATLANTA GEORGIA

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Goals and Objectives

The goal of the Preparedness Summit is to provide a venue where participants are exposed to current information, research findings, and practical tools to enhance the participants' capabilities to plan and prepare for, respond to, and recover from disasters and other public health emergencies.

The Summit agenda has been carefully crafted to raise and address a variety of issues that present challenges for the field of public health and healthcare preparedness. The Summit workshops, plenary panels, interactive sessions, sharing session discussions, and poster presentations have been selected to increase the knowledge base of attendees, promote the learning and development of new skills, and move the field forward, striking a balance between research and practical application. This agenda has been

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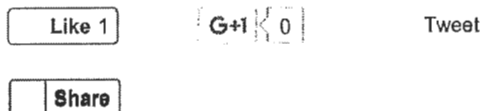
Goals and Objectives

2017 Planning Committee

informed by a planning committee that represents public health professionals across all levels of government in addition to other subject matter experts.

The Summit will meet this goal through the following objectives for attendees:

1. Identify current priority areas in public health and healthcare preparedness at the local, state, tribal, and national levels;
2. Identify current priority areas in public health preparedness resilience and recovery, at the local, state, tribal, and national levels;
3. Describe emerging practices and theories that can be applied to improve community preparedness and community resilience at the local, state, tribal, and national levels;
4. Assess key resources and tools that will enhance or sustain professional work or volunteer role in planning for, responding to, and recovering from disasters and other public health emergencies; and
5. Identify opportunities to engage with national stakeholders on Federal guidance and policy issues that will impact state and local preparedness.



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PREPAREDNESS SUMMIT

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Conference Schedule

Click here to view the full conference schedule and build your conference itinerary

2017 Preparedness Summit

Schedule-at-a-Glance

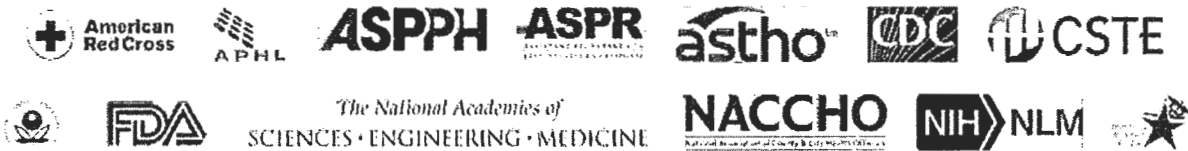
Atlanta Marriott Marquis

Time	Tuesday, April 25	Time	Wednesday, April 26	Time	Thursday, April 27	Time	Friday, April 28
7:00 AM – 5:00 PM	Registration	7:00 AM – 6:00 PM	Registration	7:30 AM – 5:00 PM	Registration	7:30 AM – 10:30 AM	Registration
7:30 AM – 8:30 AM	Breakfast on Own	7:30 AM – 8:30 AM	Breakfast on Own	7:30 AM – 8:30 AM	Breakfast on Own	7:30 AM – 8:30 AM	Breakfast on Own
8:00 AM – 9:00 AM	Opening Session	8:30 AM – 10:00 AM	Workshops and Sessions	8:30 AM – 10:00 AM	General Session	8:30 AM – 10:00 AM	Learning Sessions

10:00 AM – 10:30AM	Morning Break	10:00 AM – 10:30AM	Morning Break	10:00 AM – 10:30AM	Morning Break	10:00 AM – 10:30AM	Morning Break
10:30 AM – 12:00 PM	Workshops and Sessions	10:30 AM – 12:00 PM	Town Hall Sessions	10:30AM – 12:00 PM	Learning Sessions	10:30 AM – 12:00 PM	Closing Session
12:00 PM – 1:30 PM	Lunch Break	12:00 PM – 1:30 PM	Lunch Presentations in Exhibit Hall/Exhibit Hall Opens	12:00 PM – 1:30 PM	Lunch and Group 2 Poster Presentations in Exhibit Hall/Exhibit Hall Opens		
1:30 PM – 3:00 PM	Workshops and Sessions	1:30 PM – 3:00 PM	Workshops and Sessions	1:30 PM – 3:00 PM	Partner Town Hall Sessions		
3:00 PM – 3:30 PM	Break	3:00 PM – 3:30 PM	Afternoon Break and Group 1 Poster Presentations in Exhibit Hall	3:00 PM – 3:30 PM	Afternoon Break and Group 2 Poster Presentations		
3:30 PM – 5:00 PM	Workshops and Sessions Dinner on Own	3:30 PM – 5:00 PM	Workshops and Sessions	3:30 PM – 5:00 PM	Workshops and Sessions		
5:00 PM		6:00 PM – 7:00 PM	HAM Cram Session	5:30 PM – 7:00 PM	Sponsored Receptions (private events)		

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10:00

COUNTY AUDITOR

Karen Martin

- a) Board workshop re need to redistrict/
reassign voters due to annexations
of certain areas/properties from the
County to inside the city limits of the
City of Walla Walla

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

- a) **Public Hearing:**
 - 1) To consider franchise application of Jason Hair and Lang-Mour LLC

- b) **Action Agenda Items:**
 - 1) Resolution _____ - Application of Jason Hair and Lang-Mour LLC for a franchise to construct, operate, and maintain a utility system within the county road right of way, in Walla Walla County, Washington

- c) **Consent Agenda Items:**
 - 1) Execute Landowner Acknowledgement forms for grant applications by Tri-State Steelheaders for work in Mill Creek Flood Control Zone District

- d) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
APPLICATION OF JASON HAIR
AND LANG-MOUR LLC FOR A
FRANCHISE TO CONSTRUCT,
OPERATE, AND MAINTAIN A
UTILITY SYSTEM WITHIN THE
COUNTY ROAD RIGHT OF WAY, IN
WALLA WALLA COUNTY,
WASHINGTON



RESOLUTION NO.

WHEREAS, Jason Hair and Lang-Mour LLC requested a franchise to construct, operate, and maintain a utility system within the public right of way; and

WHEREAS, any significant modification or any extensions of said system shall be approved by Public Works Department prior to construction; and

WHEREAS, April 3, 2017, was the date set for holding a public hearing to consider said application; and

WHEREAS, the Notice of Hearing was advertised and posted as prescribed by law; and

WHEREAS, said Hearing was held on the date advertised; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that Franchise No. 436 be granted to Jason Hair and Lang-Mour LLC.

*Passed this 3rd day of **April, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 30 March 2017

Re: Director's Report for the Week of 27 March 2017

Board Action: 3 April 2017

Hearings:

In the Matter of the Application of Jason Hair and Lang-Mour LLC for a Franchise to Construct, Operate and Maintain a Utility within the County Road Right of Way

Resolutions:

In the Matter of Adopting the Application of Jason Hair and Lang-Mour LLC for a Franchise to Construct, Operate and Maintain a Utility within the County Road Right of Way

Consent Agenda Item:

Execute Landowner Acknowledgement forms for grant applications by Tri-State Steelheaders for work in Mill Creek Flood Control Zone District

ENGINEERING:

- Mill Creek FH: Use and Necessity order signed for Hebdon, Hunter and Larson.
- Blue Creek Bridge: Working with utilities for relocations.
- Dodd Road: Work progressing; should compete project mid-April.
- Pflugrad Bridge: Working on structural design.
- Second Avenue (Burbank): Advertising. Bid opening scheduled 10 April.
- Miscellaneous: Working on safety grant and updating priority array.

FLEET MGT/DEVELOPMENT:

- Shop preparing vehicles to send to auction.

MAINTENANCE:

- Crews conducting routine maintenance.
- Attended Mill Creek Dam safety briefing presented by Corps.

ADMINISTRATION:

- Conducted monthly crew meetings.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New position approval form - Chief Deputy Coroner
 - 2) Proposal 2017 04-03 HR/RM
Approval to expend funds from Risk Management Fund 50300
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

- a) **Action Agenda Items:**
 - 1) Proposal 2017 04-03 Maint-1
Approval of agreement with
Flint Services for glycol feeder
 - 2) Proposal 2017 04-03 Maint-2
Approval of MOU for Maintenance
and Corrections Departments

- b) Department update and miscellaneous



MEMO

Date: March 20th, 2017

Proposal ID. 2017 04-03 Maint-1

To: BOCC

From: Tom Byers

Intent – Decision

Topic – Approval of agreement with Flint Services to provide and install one (1) Axiom SF100 glycol feeder with 2PRV accessory. System has one pump and two pressure reducing valves, 2 psi gauges and two hoses to connect the chiller and heat recovery systems at a cost of \$3,185.33 including Washington State sales tax.

Summary

During the final stages of the Jail HVAC project we found that the current glycol feeding system was not working properly and needed replacement. The glycol feeder is needed prior to us being able to operate the new chiller, as it will supply and regulate the fluid to the system. If the supply system should rupture, this unit would prevent major flooding, by only pumping the contents of the tank and not entire 55 gallons. The fluid level switch also acts as a safety device and will shut off the pump if the storage tank level is low and sets the system into alarm.

Costs

Cost for the equipment and installation of the system is \$3,185.33 which includes Washington State sales tax.

Project Time Schedule

Flint Services has indicated that they have this in stock and it will take less than two hours to install and test the system. Flint Services staff will also do County staff training on the operations of the system the same day of the installation.

Funding

As this was part of the Jail HVAC project this expenditure will come out of these project funds.

Conclusion/Recommendation

Recommend that the Board of County Commissioner approve the agreement with Flint Services of \$3,185.33 for the purchase of all needed equipment and the installation of the new glycol feeder for the Walla Walla County Jail.

Submitted By

Disposition

___ Approved

Tom Byers Facilities Manager 3-20-2017

___ Approved with modifications

Name Department Date

___ Needs follow up information

BOCC Chairman

Date

Additional Requirements to Proposal

___ Modification

___ Follow Up



MEMO

Date: March 30, 2017

Proposal ID. 2017 04-03 Maint-2

To: BOCC

From: Tom Byers

Intent – Decision

Topic – Approval of Memorandum of Understanding between Mike Bates, Corrections Department Director and Tom Byers, Facilities Maintenance Manager, regarding maintenance and day-to-day operations of the County Corrections (jail) facility.

Summary

The previous memorandum of understanding between the Sheriff's Office and the Facilities Maintenance Department was dated January 26th of 2000. Since that time, many of the responsibilities between the two departments have changed, and the County created a separate Corrections Department to operate the jail (Corrections) facility, which no longer is operated under the oversight of the County Sheriff, therefore the need to update this MOU.

Costs

Depends upon item.

Funding

Facilities Maintenance Departments responsibilities will be paid by Current Expense Department 1600.

Conclusion/Recommendation

Recommend that the Board of County Commissioner approve the Memorandum of Understanding between Mike Bates, Corrections Department Director and Tom Byers, Facilities Maintenance Manager, regarding maintenance and day-to-day operations of the County Corrections (jail) facility.

Submitted By

Disposition

___ Approved

Tom Byers Facilities Manager

3-30-2017

___ Approved with modifications

Name

Department

Date

____ Needs follow up information

BOCC Chairman

Date

Additional Requirements to Proposal

____ Modification

____ Follow Up

11:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.