

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, FEBRUARY 27, 2017**

---

**(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)**

**9:15 COUNTY COMMISSIONERS**

**Chairman Duncan**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

**RECESS.**

**9:30 COUNTY COMMISSIONERS**

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of February 21 and 22, 2017
  - 2) Resolution \_\_\_\_\_ - Proclamation in honor and remembrance of Walla Walla County Sheriff's Deputy Mike Estes
  - 3) Resolution \_\_\_\_\_ - Reappointments to the Walla Walla County Noxious Weed Control Board

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A  
PROCLAMATION IN HONOR  
AND REMEMBRANCE OF  
WALLA WALLA COUNTY  
SHERIFF'S DEPUTY MIKE  
ESTES

RESOLUTION NO.

**WHEREAS**, on February 6, 2007, Walla Walla County Sheriff's Deputy Michael "Mike" Estes was responding to an unknown emergency situation resulting from a 911 hang-up call when he was involved in a collision at the intersection of U.S. Highway 12 and State Route 124; and

**WHEREAS**, Deputy Estes remained in Kadlec Medical Center, where his fellow deputies from Walla Walla and surrounding counties kept vigil over him 24 hours a day until he succumbed to his injuries, aka "end of watch", eight days later on February 14, 2007; and

**WHEREAS**, Walla Walla County, through then-County Sheriff Mike Humphreys and this Board, honored Deputy Estes at the time of his death via flag lowerings and other tributes; and

**WHEREAS**, Deputy Estes is the only county law enforcement officer to die in the line of duty, and annually Walla Walla County recognizes his loss in May as part of National Police Week and Peace Officers' Memorial Day; and

**WHEREAS**, in 2013, an ultimately successful effort was mounted by several elected officials, governmental agencies, and citizens to have the overpass at U. S. Highway 12 and State Route 124 renamed in honor of Deputy Estes; and

**WHEREAS**, the Walla Walla County Sheriff's Office, under the direction of Sheriff John Turner, the Walla Walla County Commissioners, county law enforcement personnel, and representatives of local and state law enforcement wish to join with his family to honor the memory of Deputy Estes by holding a tenth anniversary remembrance ceremony on February 27, 2017; now therefore

**WHEREAS**, it is appropriate to recognize and honor Deputy Estes; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby issue a proclamation this date in tribute to Walla Walla County Sheriff's Deputy Mike Estes.

*"Passed this 27th day of February, 2017 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

# PROCLAMATION

**WHEREAS**, Michael Estes began work as a Walla Walla County Sheriff's Deputy on July 15, 2005; and

**WHEREAS**, Deputy Estes had been assigned as the resident deputy in the Burbank area, and was living there; and

**WHEREAS**, on February 6, 2007, Deputy Estes was responding to an unknown emergency situation resulting from a 911 hang-up call when he was involved in a collision at the intersection of U.S. Highway 12 and State Route 124; and

**WHEREAS**, Deputy Estes remained in Kadlec Medical Center, where his fellow deputies from Walla Walla and surrounding counties kept vigil over him 24 hours a day until he succumbed to his injuries, aka "end of watch", eight days later on February 14, 2007; and

**WHEREAS**, Walla Walla County, through then-County Sheriff Mike Humphreys and this Board, honored Deputy Estes at the time of his death via flag lowerings and other tributes; and

**WHEREAS**, Deputy Estes is the only county law enforcement officer to die in the line of duty, and annually Walla Walla County recognizes his loss in May as part of National Police Week and Peace Officers' Memorial Day; and

**WHEREAS**, in 2013, an ultimately successful effort was mounted by several elected officials, governmental agencies, and citizens to have the overpass at U. S. Highway 12 and State Route 124 renamed in honor of Deputy Estes; and

**WHEREAS**, the Walla Walla County Sheriff's Office, under the direction of Sheriff John Turner, the Walla Walla County Commissioners, county law enforcement personnel, and representatives of local and state law enforcement wish to join with the Estes family to honor the memory of Deputy Estes by holding a tenth anniversary remembrance ceremony on February 27, 2017; now therefore

**WHEREAS**, it is appropriate to recognize and honor Deputy Estes; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby issue a proclamation this date in tribute to the late

## **WALLA WALLA COUNTY SHERIFF'S DEPUTY MIKE ESTES**

and encourage all citizens to remember Deputy Estes and those in the field of law enforcement and public service who put others above themselves to serve and protect us.

Dated this 27th day of February, 2017, at Walla Walla County, Washington.

### **BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON**

\_\_\_\_\_  
James L. Duncan, Chairman

Attest:

\_\_\_\_\_  
James K. Johnson, Commissioner

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Commissioner

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
REAPPOINTMENTS TO THE  
WALLA WALLA COUNTY  
NOXIOUS WEED CONTROL  
BOARD

}

RESOLUTION NO.

**WHEREAS**, the terms of certain Directors on the Walla Walla County Noxious Weed Control Board expire on February 28, 2017; and

**WHEREAS**, in accordance with RCW 17.10.050, the Weed Control Board advertised the expiration of said terms and solicited nomination petitions from citizens within District 1 (one), District 3 (three), and District 5 (five) of Walla Walla County; and

**WHEREAS**, no new candidates responded with petitions of application indicating a desire to be nominated to the Noxious Weed Control Board from within the above referenced Districts of Walla Walla County; and

**WHEREAS**, the Noxious Weed Control Board of Directors has requested that Joe Thomas, who serves District 1, Darren Goble, who serves District 3, and Judson E. Hedine, who serves District 5, each be reappointed to serve another four year term; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby reappoint Joe Thomas, Darren Goble, and Judson E. Hedine to each serve another four year term on the Walla Walla County Noxious Weed Control Board, representing District 1, District 3 and District 5 respectively.

**BE IT FURTHER RESOLVED** that said terms of appointment shall be March 1, 2017 through February 28, 2021.

*"Passed this **27th day of February, 2017** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**COUNTY COMMISSIONERS (continued)**

- e) **Consent Agenda Items (continued):**
- 4) Resolution \_\_\_\_\_ - Reappointment to the Walla Walla County Planning Commission (Carruthers)
  - 5) Resolution \_\_\_\_\_ - Amendment to an agreement with JDM Consulting, LLC for governmental affairs representation
  - 6) Resolution \_\_\_\_\_ - Approving an Agreement related to Interpreting Services (Bazinet)
  - 7) Resolution \_\_\_\_\_ - Approval of a request to accept outside employment
  - 8) Resolution \_\_\_\_\_ - Approving out of state travel for fair board and fair court members and others for 2017
  - 9) Resolution \_\_\_\_\_ - Approving a Personal Services Agreement between Blackheart Instructional Group and Walla Walla County to provide training
  - 10) Approving use of county vehicle for Emergency Management Department employees and another public agency employees to travel to the FEMA Senior Officials Workshop for All-Hazards Preparedness
  - 11) County vouchers/warrants/electronic payments as follows: \_\_\_\_\_ through \_\_\_\_\_, totaling \$\_\_\_\_\_ (payroll draws dated February 15, 2017);  
\_\_\_\_\_ through \_\_\_\_\_, totaling \$\_\_\_\_\_ (February payroll);  
\_\_\_\_\_ through \_\_\_\_\_, totaling \$\_\_\_\_\_ (benefits and deductions);  
and 4183699 through 4183895 totaling \$708,600.84
  - 12) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board
- g) Review reports and correspondence; hear committee and meeting reports
- h) Review of constituent concerns/possible updates re: past concerns

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A  
REAPPOINTMENT TO THE  
WALLA WALLA COUNTY  
PLANNING COMMISSION  
(CARRUTHERS)



**RESOLUTION NO.**

**WHEREAS**, pursuant to Walla Walla County Resolution No. 09 106, Chuck Carruthers was appointed to an initial term on the Walla Walla County Planning Commission, said term of appointment to expire March 1, 2013; and

**WHEREAS**, Mr. Carruthers was reappointed to serve a second term on the County Planning Commission pursuant to Walla Walla County Resolution No. 13 067, said term to expire on March 1, 2017; and

**WHEREAS**, Mr. Carruthers is willing to accept reappointment to serve on said Commission; and

**WHEREAS**, terms of the appointment to the County Planning Commission are for four years, and for consistency, all terms are established to begin and end on March 1; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that Chuck Carruthers shall be reappointed to a term on the Walla Walla County Planning Commission, with term of reappointment to be effective as of March 1, 2017 and to expire on March 1, 2021.

*"Passed this 27th day of February, 2017 by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AN  
AMENDMENT TO AN  
AGREEMENT WITH JDM  
CONSULTING, LLC FOR  
GOVERNMENTAL AFFAIRS  
REPRESENTATION



RESOLUTION NO.

**WHEREAS**, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

**WHEREAS**, pursuant to Walla Walla County Resolution No. 16 251, Walla Walla County entered into an agreement, Year Around State Governmental Affairs Representation Framework Agreement, with JDM Consulting, LLC (Dave Mastin), and joined with the City of Walla Walla, City of College Place, and the Port of Walla Walla to utilize the services of JDM Consulting, LLC for governmental affairs representation; and

**WHEREAS**, Mr. Mastin has since taken another position and has offered an Exhibit A to the above-referenced Agreement to allow Trent M. House to provide services formerly performed by Mr. Mastin; and

**WHEREAS**, information regarding the proposed change in service provider was previously provided to all entities by Mr. Mastin; and

**WHEREAS**, the Board of County Commissioners feels it is in the best interest of Walla Walla County to continue to receive the services related to the governmental affairs representation; and

**WHEREAS**, said Exhibit A has been reviewed County Prosecuting Attorney; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve said Exhibit A to the Year Around State Governmental Affairs Representation Framework Agreement, and that the Chairman of the Board shall sign same in the name of the Board.

*"Passed this 27th day of February, 2017 by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
AN AGREEMENT RELATED TO  
INTERPRETING SERVICES  
(BAZINET)



RESOLUTION NO.

**WHEREAS**, Walla Walla County utilizes agreements with independent contractors who provide services to the county; and

**WHEREAS**, Walla Walla County Superior Court utilizes the services of Paula Bazinet to provide Washington State Certified interpreter services as needed, pursuant to RCW 2.43; and

**WHEREAS**, the Court, the County, and Ms. Bazinet wish to enter into an agreement regarding such services; and

**WHEREAS**, an Agreement for said services has been executed by the above named person and submitted to the Board of County Commissioners for approval; and

**WHEREAS**, presiding Superior Court Judge John Lohrmann has reviewed the proposed agreement and requested approval; and

**WHEREAS**, the County Prosecuting Attorney and County Human Resources/Risk Manager have reviewed said agreement; now therefore

**BE IT RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Agreement.

*Passed this 27<sup>th</sup> day of **February, 2017** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
APPROVAL OF A REQUEST TO  
ACCEPT OUTSIDE  
EMPLOYMENT



**RESOLUTION NO.**

**WHEREAS**, Walla Walla County is a public agency providing vital services to persons and families; and

**WHEREAS**, it is the position of Walla Walla County, further formalized in the Walla Walla County Personnel Policies and Operations Manual at Policy No. 60.06, that employees must provide undivided loyalty and commitment to the County's mission during working time, and outside employment is discouraged and prohibited unless expressly authorized by the Board of County Commissioners; and

**WHEREAS**, during an open, public meeting of the Board of County Commissioners on February 6, 2017, Meghan DeBolt, director of the Walla Walla County Department of Community Health, brought a request for outside employment to the Board, and after discussion, the Board, by consensus, agreed to authorize her request to enter into an agreement with Greater Columbia Accountable Community of Health to perform certain services that will benefit the County; and

**WHEREAS**, Mrs. DeBolt provided a copy of the proposed Personal Services Agreement to the County; now therefore

**BE IT RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby authorize the request for approval of outside employment.

*"Passed this 27th day of February, 2017 by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
APPROVING OUT OF STATE  
TRAVEL FOR FAIR BOARD  
AND FAIR COURT MEMBERS  
AND OTHERS FOR 2017



RESOLUTION NO.

**WHEREAS**, there is a need to approve out of state travel for county employees and volunteers associated with county-sanctioned events; and

**WHEREAS**, annually the Walla Walla Fair and Frontier Days Royalty (fair court) and parade marshal(s), accompanied by advisors and various members of the Walla Walla and Frontier Days Board of Directors and persons utilized to carry flags, travel within and outside the state of Washington and surrounding states, to include Nevada and Wyoming, as well as into Canada to attend the Calgary Stampede, to promote the annual Walla Walla Fair and Frontier Days event by participating in community parades and other functions; and

**WHEREAS**, Walla Walla Fair and Frontier Days Royalty Advisor Cindy Granger and Royalty Director Charlie Barron, via interim Fairgrounds Manager Perry L. Dozier, have requested approval for out of state travel as outlined above to the events listed on the attached memo dated February 2, 2017, which is by this reference made a part hereof; and

**WHEREAS**, in advance of travel to other related events/commitments not currently listed or known at the time of the original request, the fairgrounds manager or designee will provide information on the additional dates of travel and location as backup information for auditing and insurance purposes; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that out of state travel as outlined above and under the conditions outlined above is and shall be approved.

**BE IT FURTHER RESOLVED** that additional time to travel to or from said events, if needed, is also approved.

*"Passed this 27th day of February, 2017 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

# MEMO

DATE: February 2, 2017

TO: WALLA WALLA COUNTY COMMISSIONERS

FROM: WALLA WALLA FRONTIER DAYS ROYALTY ADVISOR, CINDY GRANGER  
WALLA WALLA FRONTIER DAYS ROYALTY DIRECTOR, CHARLIE BARRON

RE: FAIR 2017 - OUT OF STATE TRAVEL / PARADES

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We are requesting approval for out of state travel to allow the Frontier Days Royalty, Directors, Parade Marshals, Advisors and Flag carriers to attend the following community parades representing and promoting the Walla Walla Frontier Days.

## **Out of state travel**

### Oregon:

Adams: April 15 or 22

Weston: June 3

Union: June 9

St. Paul: July 1 thru 4

Joseph: July 26 thru 30

Hermiston: August 5

Milton-Freewater: sometime in July/August to Pioneer Posse

Pendleton: September 14 & 15

Milton-Freewater: December 1

### Idaho:

Lewiston Coronation: March 25

Lewiston: September 9

### Nevada:

Reno: June 15 thru June 19

### Wyoming:

Cheyenne: July 20 thru 23

### Canada:

Calgary: July 6 thru 9

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING A  
PERSONAL SERVICES  
AGREEMENT BETWEEN  
BLACKHEART INSTRUCTIONAL  
GROUP AND WALLA WALLA  
COUNTY TO PROVIDE TRAINING



RESOLUTION NO.

**WHEREAS**, Walla Walla County has offered a Personal Services Agreement to Blackheart Instructional Group to provide Tactical First Aid for the Patrol Officer training to the Walla Walla County Sheriff's Office personnel; and

**WHEREAS**, the Walla Walla County Sheriff has reviewed said Agreement and recommends its approval, and the County Prosecuting Attorney's Office has reviewed said Agreement; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign a Personal Services Agreement with Blackheart Instructional Group.

Passed this 27<sup>th</sup> day of **February, 2017** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

9:45

**TECHNOLOGY SERVICES DEPARTMENT**

**Kevin Gutierrez**

- a) Department update and miscellaneous



**WALLA WALLA COUNTY**  
**Technology Services Department**

Kevin G. Gutierrez  
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

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File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

February 27, 2017

To: Walla Walla County Board of Commissioners

Re: Department Update

**Issues/Information for the Board.**

- Lot of time being devoted to searches for litigation

**Components (Main infrastructure)**

**Hardware**

- No issues

**Software**

- No issues

**Security/Viruses**

- No issues

**Network**

- No issues

**Other Projects**

- **Judges/Clerks Case Management and Document Management Systems**
  - Server is being configured
  - Non-disclosure documents are back
  - Ready for remote access/planning
- **Budget/Assets**
  - Have 50+ more devices at 1520 Kelly Place – to surplus.
  - No serial numbers
- **New World**
  - Data conversion for jail data is still not done.
- **Camera's**
  - 1 bid. Have not had time to check for completeness
  - Timing – may be an issue. Diane has an RFP out as well
  - Funding for both? Or should we put one install off?
- **O-365**
  - Still cleaning up
- **Public Record Requests Last 2 Weeks**
  - 8= Requests received
  - 6 = Forwarded to departments
  - 5 = Completed
  - 2= Pending Closure
  - 6 = Litigation hold
  - 0 = pending 3<sup>rd</sup> party notice
  - 20 = Open/Being handled by the PRO

- **Search Computer**
  - Search indexes
    - Had to break indexing into groups
    - Now have multiple indexes
- **Temporary help-**
  - Interviews started
  - 37 applicants – interviewing 4

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**Definitions**

**ACCIS = Association of County, City Information Systems (managers)**

**CITRIX = A product used for remote access to our network**

**PAV=Potential Archival Value**

**CJIS = Criminal Justice System Information Systems**

**AOC=Administrative Office of the Courts**

**PRO=Public Records Officer**

**USB=Universal Serial Bus**

**DOL=Department of Licensing**

**NDA=Non-disclosure agreement**

**RFP=Request For Pricing**

**GIS=Geographic Information Systems**

**EOL=End of Life**

**JCDA=Joint Community Development Agency**

**W7=Windows 7**

**W10=Windows 10**

**OS=Operating System**

**JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System**

**AV-Audio/Visual**

**WiFi-Wireless network connectivity (Wireless Fidelity)**

**FTP = File Transfer Protocol (file transfer server)**

**CAD=Computer Aided Dispatch (hosted at the city)**

**CAT5=Category 5 Ethernet cable (for data and voice)**

**ADA=Americans with Disabilities Act**

**ECM=Enterprise Content Management**

**NWS=New World Systems**

**DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.**

**IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.**

10:00

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

a) **Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Approving an Interlocal Agreement between City of Walla Walla and Walla Walla County Department of Court Services (Highway 12 Litter Collection and Special Projects)
- 2) Resolution \_\_\_\_\_ - Approving an Interlocal Agreement between City of Walla Walla and Walla Walla County Department of Court Services (Downtown Trash Pick-Up and Special Projects)
- 3) Execute Proof of Coordination for Department of Ecology Litter Clean-Up Program application

b) Department update and miscellaneous



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVING  
AN INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF WALLA  
WALLA AND WALLA WALLA  
COUNTY DEPARTMENT OF  
COURT SERVICES (HIGHWAY 12  
LITTER COLLECTION AND  
SPECIAL PROJECTS)**



**RESOLUTION NO.**

**WHEREAS**, the City of Walla Walla has offered an Interlocal Agreement to Walla Walla County Department of Court Services to perform cleanup and disposal of collected litter from specified areas of Highway 12 as well as certain agreed-upon special projects; and

**WHEREAS**, said Agreement covers a 24-month period of March 1, 2017, through March 2, 2019; and

**WHEREAS**, said Agreement was submitted to the County Prosecuting Attorney's Office and County Risk Manager for review; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do approve and shall sign an Interlocal Agreement for Highway Litter Pickup (Between) Walla Walla County Department of Court Services and City of Walla Walla.

Passed this 27<sup>th</sup> day of **February, 2017** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
AN INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF WALLA  
WALLA AND WALLA WALLA  
COUNTY DEPARTMENT OF  
COURT SERVICES  
(DOWNTOWN TRASH PICK-UP  
AND SPECIAL PROJECTS)



RESOLUTION NO.

**WHEREAS**, the City of Walla Walla has offered an Interlocal Agreement to Walla Walla County Department of Court Services to provide downtown on-site trash pick-up on a weekly basis and to perform certain agreed-upon special projects; and

**WHEREAS**, said Agreement covers a 24-month period of March 1, 2017 through March 2, 2019; and

**WHEREAS**, said Agreement was submitted to the County Prosecuting Attorney's Office and County Risk Manager for review; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do approve and shall sign an Interlocal Agreement for Downtown Trash Pickup (Between) Walla Walla County Department of Court Services and City of Walla Walla.

Passed this 27<sup>th</sup> day of **February, 2017** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

10:15

**COUNTY FAIRGROUNDS**

**Perry Dozier**

- a) Fairgrounds update and miscellaneous

**a) Bid Opening:**

- 1) Railroad Crossing Burbank

**b) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Use of County roads for the Whitman College Cycling Club Blues Omnium Bicycle Race
- 2) Resolution \_\_\_\_\_ - Setting a public hearing date for James Kibler for a franchise to construct, operate, and maintain a utility system within the county road right of way, in Walla Walla County, Washington
- 3) Resolution \_\_\_\_\_ - Initiating a county road project designated as CRP 17-01, Stateline Road, MP 2.7 to MP 2.9
- 4) Approve and execute County Road Administration Board Reports for Fish Passage Barrier Removal Certification 2016 and Annual Certification 2016

**c) Action Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Bid award for Aggregate for Maintenance Rock

- d) Accept Report of the Engineer re Vacation of the right of way of two portions of Ringhoff Loop Road (public hearing scheduled for March 6, 2017)

- e) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF  
COUNTY ROADS FOR THE  
WHITMAN COLLEGE CYCLING  
CLUB BLUES OMNIUM BICYCLE  
RACE



RESOLUTION NO.

**WHEREAS**, the Whitman College Cycling Club is hosting the Blues Omnium Bicycle Race; and

**WHEREAS**, said event will be held on Saturday, April 8, 2017 beginning at 7:30 AM and ending around 6:00 PM; and

**WHEREAS**, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

**WHEREAS**, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

**WHEREAS**, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

**WHEREAS**, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners, that permission be granted to the race organizers to use the following County roads: Ferris Road, Middle Waitsburg Road, Valley Grove Road, and Lower Waitsburg Road, Saturday, April 8, 2017.

*Passed this 27<sup>th</sup> day of **February, 2017** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
PUBLIC HEARING DATE FOR  
JAMES KIBLER FOR A FRANCHISE  
TO CONSTRUCT, OPERATE, AND  
MAINTAIN A UTILITY SYSTEM  
WITHIN THE COUNTY ROAD RIGHT  
OF WAY, IN WALLA WALLA  
COUNTY, WASHINGTON



RESOLUTION NO.

**WHEREAS**, James Kibler has requested a franchise to construct, operate, and maintain a utility system within the public right of way in Walla Walla County; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that a public hearing date be set for March 20, 2017 in the Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, at the hour of 10:30 a.m. or as soon thereafter as such hearing may be held.

*Passed this 27<sup>th</sup> day of **February, 2017** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF INITIATING A  
COUNTY ROAD PROJECT  
DESIGNATED AS CRP 17-01,  
STATELINE ROAD, MP 2.7 TO MP  
2.9**



**RESOLUTION NO.**

**WHEREAS**, a portion of Stateline Road becomes inundated with storm water and mud at times, increasing the potential for accidents and improvements are proposed; and

**WHEREAS**, the vertical realignment of Stateline Road and culvert installation will be necessary as part of the proposed improvement; now therefore

**BE IT HEREBY RESOLVED** that Stateline Road, MP 2.7 to MP 2.9, Road Log No. 91030, located in Section 18, Township 6 N, Range 35E, be improved as follows:

Raise Stateline Road and install culvert(s).

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement to Stateline Road, MP 2.7 to MP 2.9.

**IT IS FURTHER RESOLVED** that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

<b>Purpose</b>	<b>Project Cost</b>	<b>County Funds</b>
Design	\$10,000	\$10,000
ROW	\$0	\$0
Construction	\$70,000	\$70,000
<b>Total</b>	<b>\$80,000</b>	<b>\$80,000</b>

[ ] This project is included in the officially adopted annual road program as Item No. \_\_\_\_\_

[x] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 27<sup>th</sup> day of **February, 2017** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID  
AWARD FOR AGGREGATE FOR  
MAINTENANCE ROCK



RESOLUTION NO.

**WHEREAS**, as advertised, a bid opening was held on Tuesday, February 21, 2017, for furnishing Walla Walla County with Aggregate for Maintenance Rock, with the following bids opened and read publicly:

- |   |                      |
|---|----------------------|
| 1) American Rock Products, Inc.<br>Walla Walla, WA    | Total Bid: \$240,500 |
| 2) Koncrete Industries, Inc.<br>Walla Walla, WA       | Total Bid: \$276,360 |
| 3) Central Washington Asphalt, Inc.<br>Moses Lake, WA | Total Bid: \$330,000 |
| 4) Humbert Asphalt, Inc.<br>Milton-Freewater, OR      | Total Bid: \$532,000 |

and,

**WHEREAS**, the low bid meets the specifications; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with Aggregate for Maintenance Rock be awarded to American Rock Products, Inc. of Walla Walla, Washington for the total bid price of \$240,500.

*Passed this 27<sup>th</sup> day of **February, 2017** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



## REPORT OF THE COUNTY ENGINEER

### TO THE HONORABLE BOARD OF WALLA WALLA COUNTY COMMISSIONERS

Pursuant to Resolution 17 029 setting a hearing date for the vacation of two portions of the Ringhoff Loop right of way. I have examined, along with the County Surveyor, the right of way as described on attached EXHIBIT "A". In accordance with RCW 36.87, I submit the following report.

**USE:** The right of way(s) which is hereby proposed for vacation has been abandoned in favor of the newly aligned Quincy Road and is no longer in use by the public.

**CONDITION:** abandoned and decaying chip seal surface.

**OPINION:** Said right of way(s) is not necessary to the existing County road system and should be vacated. Once vacated, said right of way will become part of the adjacent private properties by function of law.

### **OTHER FACTS, MATTERS, AND THINGS OF IMPORTANCE:**

Upon review, County staff confirms that said portions of Ringhoff Loop are not needed by the Public for future development in the area.

### **RECOMMENDATION:**

That said right of way be vacated.

DATED this 27<sup>th</sup> day of February, 2017

Respectfully submitted,

Randy L. Glaeser, P.E.  
Director/County Engineer

**Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 23 February 2017

Re: Director's Report for the Week of 20 February 2017

**Board Action: 27 February 2017**

**Bid Opening:**

**In the Matter of a Small Works Bid Opening – Railroad Crossing Burbank**

**Resolutions:**

**In the Matter of a Bid Award – Aggregate for Maintenance Rock**

**In the Matter of Use of County Roads for the Whitman College Cycling Club Missionary Omnium**

**In the Matter of Annual Certification of Road Fund Expenditures for Fish Passage Barrier Removal**

**In the Matter of Signing the Annual Certification 2016 for the County Road Administration Board**

**In the Matter of Setting a Public Hearing Date for James Kibler for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way**

**In the Matter of Initiating a County Road Project Designated as CRP 17-01, Stateline Road, MP 2.7 to MP 2.9**

**Miscellaneous:**

**In the Matter of the Report of the County Engineer for the Vacation of Two Portions of the Ringhoff Loop Right of Way**

**Board Action: 28 February 2017 (9:45)**

**In the Matter of a Bid Award – Railroad Crossing Burbank**

**ENGINEERING:**

- Mill Creek FH: Ms. Zier has agreed to sign. PA's office working on condemnation.
- Blue Creek Bridge: Working on acquisitions. Two parcels left to acquire.
- Second Avenue (Burbank): Estimated ad date is 13 March.
- Dodd Road: Plan to begin construction by mid-March.
- Pflugrad Bridge: Working on structural design.

**MAINTENANCE:**

- Crews working on wash outs, plugged culverts and mud slides.
- County-wide load restrictions are still on due to road conditions.

**ADMINISTRATION:**

- Conducted crew meetings.

**10:45**

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

11:00

**HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) Proposal 2017 02-27 HR/RM  
Approval to expend funds from  
Risk Management Fund 50300
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15

**COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business  
to come before the Board

**The county commissioners will not be meeting this afternoon. Please see NOTE on next page.**

**PLEASE NOTE: The Commissioners will not be meeting in the afternoon. They will be attending a memorial event held here in Commissioners' Chambers to join with family, law enforcement personnel, and others in remembrance and honor of late Walla Walla County Sheriff's Deputy Mike Estes, who on February 14, 2007 succumbed to injuries sustained on February 6, 2007 as a result of accident while on duty. Deputy Estes is the only county law enforcement officer to die in the line of duty. In 2013, an ultimately successful effort was launched by several elected officials, governmental agencies, and citizens to have the overpass at U. S. Highway 12 and State Route 124 renamed in memory and honor of Deputy Estes, as the Deputy Michael Estes Overpass.**

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*