

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 20, 2017

9:30

COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for March 13 and 14, 2017
 - 2) Resolution _____ - Setting a date of public hearing to consider declaring certain County property as surplus
 - 3) Resolution _____ - Approval of request from the City of Walla Walla to approve a corrected legal description, boundary adjustment, and annexation of property commonly located at 2863 and 2915 Melrose Street
 - 4) Resolution _____ - Appointment of Seth McDowell to the Burbank Irrigation District No. 4 Board of Directors
 - 5) Resolution _____ - Updating an appointment/designation relative to Walla Walla County's membership in the Washington Counties Risk Pool

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SETTING A
DATE OF PUBLIC HEARING TO
CONSIDER DECLARING CERTAIN
COUNTY PROPERTY AS
SURPLUS**



RESOLUTION NO.

WHEREAS, when Comprehensive Healthcare ("Comprehensive") contracted with Walla Walla County to take over certain services previously performed by Walla Walla County Department of Human Services, Comprehensive was given the use of County technology equipment and items for use as needed, after which the equipment would be returned to the county for surplus consideration or other disposition; and

WHEREAS, now Comprehensive has provided a list of items that are no longer of use to them, said list attached as "Attachment A" and by reference herein made a part hereof; and

WHEREAS, on March 13, 2017, Kevin Gutierrez, County Technology Services (Central Services) Department Director, provided same information to the Board of County Commissioners, and advised the Board that although some of the listed items may be redeployed, he is proposing to recycle suitable items and dispose of the other items, as none are deemed to have a resale value to the County; and

WHEREAS, pursuant to RCW 36.34, the Board of County Commissioners, as the county legislative authority, is required to set a date of public hearing to consider testimony for and against disposing of any County property, and Mr. Gutierrez requested that the Board, as the county legislative authority, set a date of public hearing to consider declaring the items no longer usable to be surplus to the County's needs (Reference: Proposal 2017 03-13 TSD-1); now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the date of Monday, April 3, 2017, at the hour of 9:30 a.m. or as close thereto as possible, be set for a public hearing to consider declaring said County property as surplus and disposing of same, said hearing to be held in the County Commissioners' meeting room, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington.

BE IT FURTHER RESOLVED that the Clerk of the Board of Walla Walla County Commissioners shall give notice of said hearing in the manner prescribed by law.

*"Passed this **20th day of March, 2017** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

DRAFT 3-17-17

Surplus Used Computer Equipment

Computers	Asset Tag	SN	Comp Rel Date?
PC	64-2359	s/n 2UB54200N3	12/30/2016
PC	64-3252	s/n 2UB54200N6	12/30/2016
PC	64-3272	s/n 2UB54200N5	12/30/2016
PC	64-3274	s/n 2UB54200ND	12/30/2016
PC	64-3276	s/n 2UB54200N4	12/30/2016
PC	64-3278	s/n 2UB54200NB	12/30/2016
PC	64-3283	s/n 2UB54200N9	12/30/2016
PC	64-3284	s/n 2UB54200N8	12/30/2016
PC	64-3285	s/n 2UB54207BS	12/30/2016
PC	64-4359	s/n 2UA9250Y0V	12/30/2016
PC	64-4360	s/n 2UA9250Y0T	12/30/2016
PC	64-4705	s/n MXL13200XH	12/30/2016
PC	64-4726	s/n MXL13200XM	12/30/2016
PC	64-4727	s/n MXL13200XN	12/30/2016
PC	64-4728	s/n MXL13200XK	12/30/2016
PC	64-4729	s/n MXL13200YM	12/30/2016
PC	64-4730	s/n MXL13200YH	12/30/2016
PC	64-4746	s/n MXL13200YB	12/30/2016
PC	64-4747	s/n MXL13200YO	12/30/2016
PC	64-4748	s/n MXL13200XC	12/30/2016
PC	64-4749	s/n MXL13200XJ	12/30/2016
PC	64-4750	s/n MXL13200XW	12/30/2016
PC	64-4751	s/n MXL13200XS	12/30/2016
PC	64-4752	s/n MXL13200YF	12/30/2016
PC	64-4754	s/n MXL13200XL	12/30/2016
PC	64-4755	s/n MXL13200Y3	12/30/2016
PC	64-4757	s/n MXL13200XZ	12/30/2016
PC	64-4758	s/n MXL13200XP	12/30/2016
PC	64-4759	s/n MXL13200Y1	12/30/2016
PC	64-4760	s/n MXL13200Y7	12/30/2016
PC	64-4761	s/n MXL13200YG	12/30/2016
PC	64-4762	s/n MXL13200YC	12/30/2016
PC	64-4763	s/n MXL13200YD	12/30/2016
PC	64-4764	s/n MXL13200YJ	12/30/2016
PC	64-4765	s/n MXL13200Y4	12/30/2016
PC	64-4766	s/n MXL13200XV	12/30/2016
PC	64-4768	s/n MXL13200Y2	12/30/2016

Computers	Asset Tag	SN	Comp Rel Date?
PC	64-4769	s/n MXL13200XF	12/30/2016
PC	64-4770	s/n MXL13200XD	12/30/2016
PC	64-4771	s/n MXL13200Y6	12/30/2016
PC	64-4772	s/n MXL13200Y9	12/30/2016
PC	64-4773	s/n MXL13200XX	12/30/2016
PC	64-4774	s/n MXL13200XR	12/30/2016
PC	64-4775	s/n MXL13200Y8	12/30/2016
PC	64-4776	s/n MXL13200XQ	12/30/2016
PC	64-4777	s/n MXL13200Y5	12/30/2016
PC	64-4778	s/n MXL13200XT	12/30/2016
PC	64-4780	s/n MXL13200WL	12/30/2016
Monitors			12/30/2016
	64-4799	s/n ABGB30A003862	
MPC	No tag	S/N 728VJYA22N0040	12/30/2016
Laptops			
HP Laptop	No tag	S/N CNK53829VQ	12/30/2016
HP Laptop	64-3907	s/n CNU74204SN	1/26/2017
Keyboards			
	No tag	50	12/30/2016
Misc.			
	No tags	5 boxes misc. wiring	12/30/2016
Servers			
HP Not Wiped	64-4863	s/n USE21517SV	2/21/2017
HP Not Wiped	64-4859	s/n USE209WNIT	2/21/2017
HP Not Wiped	64-4388	s/n JS0926005091	2/21/2017
Other			
UPS	64-4703	s/n USE112N46P	2/21/2017
UPS	64-4366	s/n USE928N0DB	2/21/2017
UPS	64-4365	s/n USE928NDDA	2/21/2017
KUM	64-3077	KVM?	2/21/2017
Cisco ATA	64-3081	s/n 1NM08181ZDR	2/21/2017
Cisco ATA	64-????	s/n1NM0840198E	2/21/2017
Cisco ATA	64-3083	s/n 1NM08151P86	2/21/2017

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

Draft

IN THE MATTER OF APPROVAL OF
REQUEST FROM THE CITY OF
WALLA WALLA TO APPROVE A
CORRECTED LEGAL DESCRIPTION,
BOUNDARY ADJUSTMENT, AND
ANNEXATION OF PROPERTY
COMMONLY LOCATED AT 2863 AND
2915 MELROSE STREET



RESOLUTION NO.

WHEREAS, previously, the Port of Walla Walla petitioned the City of Walla Walla for inclusion of its entire property in the vicinity of 2863 and 2915 Melrose Street within the Walla Walla city limits; and

WHEREAS, the City of Walla Walla passed City Resolution 2013-48 at its March 27, 2013 City Council meeting, adjusting its boundary to include the Port of Walla Walla's property subject to approval by the Board of Walla Walla County Commissioners; and

WHEREAS, pursuant to Walla Walla County Resolution No. 13 094, the Board of Walla Walla County Commissioners approved said boundary adjustment request; and

WHEREAS, subsequently the City of Walla Walla approved City Resolution 2016-161 at its December 21, 2016 City Council meeting, a resolution correcting the legal description for the above described boundary adjustment and following annexation of approximately 34 acres of property commonly located at 2863 and 2915 Melrose Street as part of the City of Walla Walla, said correction and adjustment subject to approval by the Board of Walla Walla County Commissioners; and

WHEREAS, the Board of Walla Walla County Commissioners has reviewed and considered the request for approval; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall approve the request from the City of Walla Walla and approve the corrected legal description (attached as Exhibit A, and by this reference made a part hereof), boundary adjustment, and annexation as referenced and described above.

*"Passed this **20th day of March, 2017** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

EXHIBIT A
Corrected Legal Description

Draft

The boundary of the City of Walla Walla is hereby adjusted to include the land partially within and partially outside the city limit boundaries as follows:

LOCATED IN THE SOUTHEAST ONE-QUARTER(SE1/4) OF SECTION 15, TOWNSHIP 7 NORTH, RANGE 36 EAST, WILLAMETTE MERIDIAN, WALLA WALLA COUNTY, WASHINGTON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN WHICH THE NORTHERLY LINE OF MELROSE STREET INTERSECTS THE WEST LINE OF THE SOUTHEAST ONE-QUARTER(SE1/4) OF SAID SECTION 15, FROM WHICH THE ONE-QUARTER CORNER COMMON TO SECTIONS 15 AND 22 BEARS S.01°43'46"E., 293.86 FEET, SAID POINT BEING THE TRUE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N.01°43'46"W., ALONG SAID WEST LINE A DISTANCE OF 1018.69 FEET, MORE OR LESS, TO THE CENTER-SOUTH ONE-SIXTEENTH CORNER OF SAID SECTION AND AS SHOWN ON THAT SURVEY RECORDED AT BOOK 11, PAGE 291, WALLA WALLA COUNTY AUDITOR RECORDS; THENCE ALONG THE NORTH LINE OF THE SOUTH ONE-HALF OF THE SOUTHEAST ONE-QUARTER(S1/2SE1/4) OF SAID SECTION 15, N.88°24'48"E., 1715.12 FEET, MORE OR LESS, TO THE NORTHEAST CORNER OF PARCEL "A" PER SAID SURVEY; THENCE ALONG THE EAST LINE OF SAID PARCEL "A", S.02°00'13"E., 620.71 FEET, MORE OR LESS, TO THE NORTHERLY LINE OF MELROSE STREET AND SOUTHEAST CORNER OF SAID PARCEL "A"; THENCE S.02°00'13"E., 61.48 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY FOR SAID MELROSE STREET; THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY S.75°21'49"W., 1299.30 FEET; THENCE N.01°43'55"W., 61.54 FEET TO A POINT IN THE NORTHERLY RIGHT-OF-WAY FOR SAID MELROSE STREET; THENCE ALONG SAID RIGHT-OF-WAY S.75°21'49"W., 463.62 FEET, MORE OR LESS, TO THE TRUE POINT OF BEGINNING.

CONTAINING 34.098 ACRES, MORE OR LESS.

BASIS OF BEARING: N.01°43'46"W. ALONG THE WEST LINE OF THE SOUTHEAST ONE-QUARTER (SE1/4) OF SAID SECTION 15.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPOINTMENT OF SETH
McDOWELL TO THE BURBANK
IRRIGATION DISTRICT NO. 4
BOARD OF DIRECTORS

RESOLUTION NO.

WHEREAS, a vacancy exists on the Board of Directors of the Burbank Irrigation District No. 4, as no one chose to file for election to that position in 2016; and

WHEREAS, RCW 87.03.081 states that vacancies in the office of director of an irrigation district are to be filled by appointment by the Board of County Commissioners; and

WHEREAS, the Board of Directors of Burbank Irrigation District No. 4 has recommended and requested the appointment of Seth McDowell to fill said vacancy; now therefore

BE IT RESOLVED by this Board of County Commissioners that Seth McDowell be appointed to fill said vacancy on the Burbank Irrigation District No. 4 Board of Directors.

BE IT FURTHER RESOLVED that the term of said appointment shall be until the next general election of the Burbank Irrigation District.

"Passed this 20th day of March, 2017 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF UPDATING
AN APPOINTMENT/DESIGNATION
RELATIVE TO WALLA WALLA
COUNTY'S MEMBERSHIP IN THE
WASHINGTON COUNTIES RISK
POOL**



RESOLUTION NO.

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the Pool's Interlocal Agreement and Bylaws, and policies of its Board of Directors, require appointees and/or designees from each member county for the positions of Director/Alternate Director, County Risk Manager, County Safety Officer, and County Claims Administrator; and

WHEREAS, pursuant to previous Walla Walla County resolutions, most recently Walla Walla County Resolution No. 16 111, a designation must be revised/updated to reflect that Shelly Peters has been appointed to the additional position of Safety Officer, effective February 1, 2017; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Shelly Peters, Human Resources/Risk Manager for Walla Walla County, who currently serves in the positions of 2nd Alternate Director, Risk Manager, and Claims Administrator, shall also be appointed to the position of Safety Officer to represent the county.

BE IT FURTHER RESOLVED that these designations are effective as of February 1, 2017 and shall supersede any prior conflicting action(s), and that the Clerk of the Board shall provide a copy of this resolution to the Washington Counties Risk Pool.

*"Passed this **20th day of March, 2017** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Director: Jesse Nolte

Title: Deputy Prosecuting Attorney

Alternate Director: James L. Duncan

Title: County Commissioner

2nd Alternate (optional): Shelly Peters

Title: Human Resources/Risk Manager

Risk Manager: Shelly Peters

Title: Human Resources/Risk Manager

Safety Officer: Shelly Peters

Title: Human Resources/Risk Manager

Claims Administrator: Shelly Peters

Title: Human Resources/Risk Manager

COUNTY COMMISSIONERS (continued)

f) Consent Agenda Items (continued):

- 6) County voucher/warrants/electronic payments as follows: 4184190 in the amount of \$24,513.40 (draw taxes)
- 7) Payroll action and other forms requiring Board approval

g) Miscellaneous business to come before the Board

h) Review reports and correspondence; hear committee and meeting reports

i) Review of constituent concerns/possible updates re: past concerns

a) Consent Agenda Items:

- 1) Resolution _____ - Contract between the Washington State Department of Health and Walla Walla County (Amendment 11 to 2015-2017 Consolidated Contract)
- 2) Resolution _____ - Approving out of state travel for Department of Community Health Employees (Tureman and Cutter)
- 3) Resolution _____ - Approving Washington Statewide Pharmacy-Local Jurisdiction Memorandum of Understanding

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CONTRACT
BETWEEN THE WASHINGTON
STATE DEPARTMENT OF HEALTH
AND WALLA WALLA COUNTY



RESOLUTION NO.

WHEREAS, the Washington State Department Health has proposed contract Amendment 11 with Walla Walla County for the 2015-2017 Consolidated Contract with the Walla Walla County Health Department; and

WHEREAS, the amended contract benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said amendment; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract amendment, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

Passed this 20th day of March, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners
From: Meghan DeBolt
Director, Community Health
Date: March 3, 2017
Subject: Amendment 11 to 2015-2017 Washington Department of Health Consolidated Contract

This amendment provides increase of \$3,035 for a revised maximum consideration of \$1,138,544

Amends Statement of Work for the following program:

- WIC Nutrition Program – Effective January 1, 2015

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of Amendment 11 to the 2015-2017 Consolidated Contract and authorize the Director, Community Health to sign.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING OUT
OF STATE TRAVEL FOR
DEPARTMENT OF COMMUNITY
HEALTH EMPLOYEES (TUREMAN
AND CUTTER)



RESOLUTION NO.

WHEREAS, the Walla Walla County Department of Community Health Director, Meghan DeBolt, has requested approval for out of state travel for Kevin Tureman, Environmental Health Manager, and Stacy Cutter, Environmental Health Specialist II, to travel to Sunriver, Oregon to attend a Manager of Landfill Operations (MOLO) course April 18-21, 2017; and

WHEREAS, said training will benefit the citizens of Walla Walla County as it assists with the continuing education for the employees who conduct the required annual City of Walla Walla landfill inspection; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted for review and consideration; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said training, if necessary, is also approved.

Passed this 20th day of **March, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Attachment 1

Walla Walla County Health Department Travel/Training Authorization

To be completed by Employee

Date of Travel: April 17th, 2017		TA# 2017-1012	
Employee Attending: Kevin Tureman, Stacy Cutter		Estimate of Cost (Includes all costs even prepaid)	
Meeting/Training: Manager of Landfill Operations		Transportation	
Start time/date: 4/18/17 @ 8am		<input type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input checked="" type="checkbox"/> County Vehicle	\$
End time/date: 4/19@ 12pm		<input type="checkbox"/> Private Vehicle _____ miles @ _____	\$
Location: City: Sunriver State: OR		<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Title of Meeting/Training: (Attach agenda/training brochure) Manager of Landfill Operations		Lodging night(s) 4 @ \$ 105 for two people	\$ 840
Departure Date: 4/17/17 Time: 12pm		Meals	
Return Date: 4/19/17 Time: 5pm		Breakfast(s) @ \$	\$
Place of Lodging: Sunriver Resort		Lunch(s) 1 @ \$ 20 for two people	\$ 40
Phone Number:		Dinner(s) 4 @ \$ 30 for two people	\$ 240
		Registration/Tuition 1000 *(2) + 250 for test	\$ 2250
		Cancel Date:	\$
		Total Expenses	\$ 3370

Credit Card Use: Yes No Date Needed: 4/17/17

Credit Card Use Policy: I certify that when issued an agency credit card it will be used for purchases authorized by this travel authorization only. I will return the credit card immediately upon return, and a signed travel expense voucher and all required original receipts within five (5) days of my return. I further agree that if the credit card receipts show any amount in excess of this authorization, I will attach a check or money order for the amount owed or the amount shall be deducted by the County from my next paycheck. I have read and understand County Policies 40.05.0 and 40.06.0 and agree to the terms and conditions therein.

Kevin Tureman

Digitally signed by Kevin Tureman
DN: cn=Kevin Tureman, o=Walla Walla County Department of Community Health,
ou=Environmental Health Manager, email=ktureman@co.walla-walla.wa.us, c=US
Date: 2017.01.31 16:41:11 -0800'

Signature of Employee & Date

Out of state travel: Yes No (Attach Resolution for Out of State Travel)

Approved by Supervisor: _____ Date: _____

Approved by Director: **Meghan DeBolt** Digitally signed by Meghan DeBolt
Date: 2017.02.15 11:07:51 -08'00' Date: _____

Walla Walla County Policy 40.05.0 – Business Expenses & Travel Compensation

Walla Walla County Policy 40.06.0 – Training Reimbursement

Attachment 1

Walla Walla County Health Department Policy Number 1.3.1.2

Page 1 of 1

MOLO – Manager of Landfill Operations

The Manager of Landfill Operations course is a comprehensive primer in the study of modern landfills; including fundamental area of study such as operations, site design, regulations, health and safety, cost controls and other issues pertinent to planning, operating, and closing landfills.

The course includes lecture, activities, and an optional landfill facility tour.

The course is offered by SWANA as preparation for Landfill Management Certification, required by many jurisdictions as requirement to operate compliant and safe landfill facilities.



The objectives of the course include:

- Understanding the scope of landfill importance, purpose, characteristics, design, equipment, and regulatory compliance
- Understanding and managing daily operational procedures
- Improving landfill safety
- Understanding construction and surveying practices
- How to implement and manage effective monitoring systems
- Maximizing landfill site administration
- Improving efficiency and controlling costs

WHO SHOULD ATTEND

Landfill owners, managers, and supervisors, as well as engineers and consultants.

COURSE CONTENT

The course manual is *Manager of Landfill Operations*. This comprehensive operations manual covers the following topics, and more with supplemental images, graphs and examples for participants to discuss and serves as a must-have on the job reference tool.

- Landfill Basics
- Regulations
- Landfill Layout and Siting
- Landfill Design and Construction
- Landfill Equipment
- Landfill Operations
- Leachate and Landfill Gas Management
- Groundwater Monitoring
- Landfill Economics
- Safety Issues and Planning
- Landfill Administration
- Closure Issues
- Inspections

2017 MOLO Training – Sunriver, Or

Agenda

Tuesday April 18th

7:00 – Breakfast (Provided)
8:00 – Training
12:00 – Lunch (Provided)
1:00 – Training
5:00 – Dismissed

Wednesday April 19th

7:00 – Breakfast (Provided)
8:00 – Training
12:00 – Lunch (Provided)
1:00 – Training
5:00 – Dismissed

Thursday April 20th

7:00 – Breakfast (Provided)
8:00 – Training
12:00 – Lunch (Provided)
1:00 – Deschutes County Landfill Tour
5:00 – Optional, MOLO Math

Friday April 21st

7:00 – Breakfast (Provided)
8:00 – Testing
12:00 – Dismissed

*Location of training rooms at Sunriver Resort are TBD and will be emailed to all registrants prior to training.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
WASHINGTON STATEWIDE
PHARMACY-LOCAL HEALTH
JURISDICTION MEMORANDUM OF
UNDERSTANDING



RESOLUTION NO.

WHEREAS, the Washington Statewide Pharmacy has proposed a Local Health Jurisdiction Memorandum of Understanding with the Walla Walla County Department of Community Health; and

WHEREAS, the purpose of this Memorandum of Understanding (MOU) is to utilize existing pharmacy infrastructure to assist in addressing health and medical needs of an affected population during a Public Health Incident, Emergency or Disaster ("Incident"), using coordinated and standardized protocols statewide; and

WHEREAS, the MOU benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney and County Risk Manager have reviewed said MOU; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said MOU, and authorize Walla Walla County Department of Community Health Medical Officer, Larry Jecha, M.D., to sign the same.

*Passed this 20th day of **March, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners
From: Meghan DeBolt
Director, Community Health
Date: March 7, 2017
Subject: Memorandum of Understanding Between WWCDCH and Washington Statewide Pharmacy

The purpose of this MOU is to utilize existing Pharmacy infrastructure to assist in addressing health and medical needs of an affected population during a Public Health Incident, Emergency or Disaster (“Incident”), using coordinated and standardized protocols statewide. The Washington State Department of Health (DOH) supports the development of this MOU.

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of this MOU between WWCDCH and Washington Statewide Pharmacy and authorize Dr. Larry Jecha, Health Officer for WWCDCH to sign.

10:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

- a) Department update and miscellaneous
- b) Voluntary Stewardship Program (VSP)
update provided by Renee Hadley,
District Manager, Walla Walla County
Conservation District

VOLUNTEER STEWARDSHIP PROGRAM



Walla Walla County

Summary of VSP Work Plan development



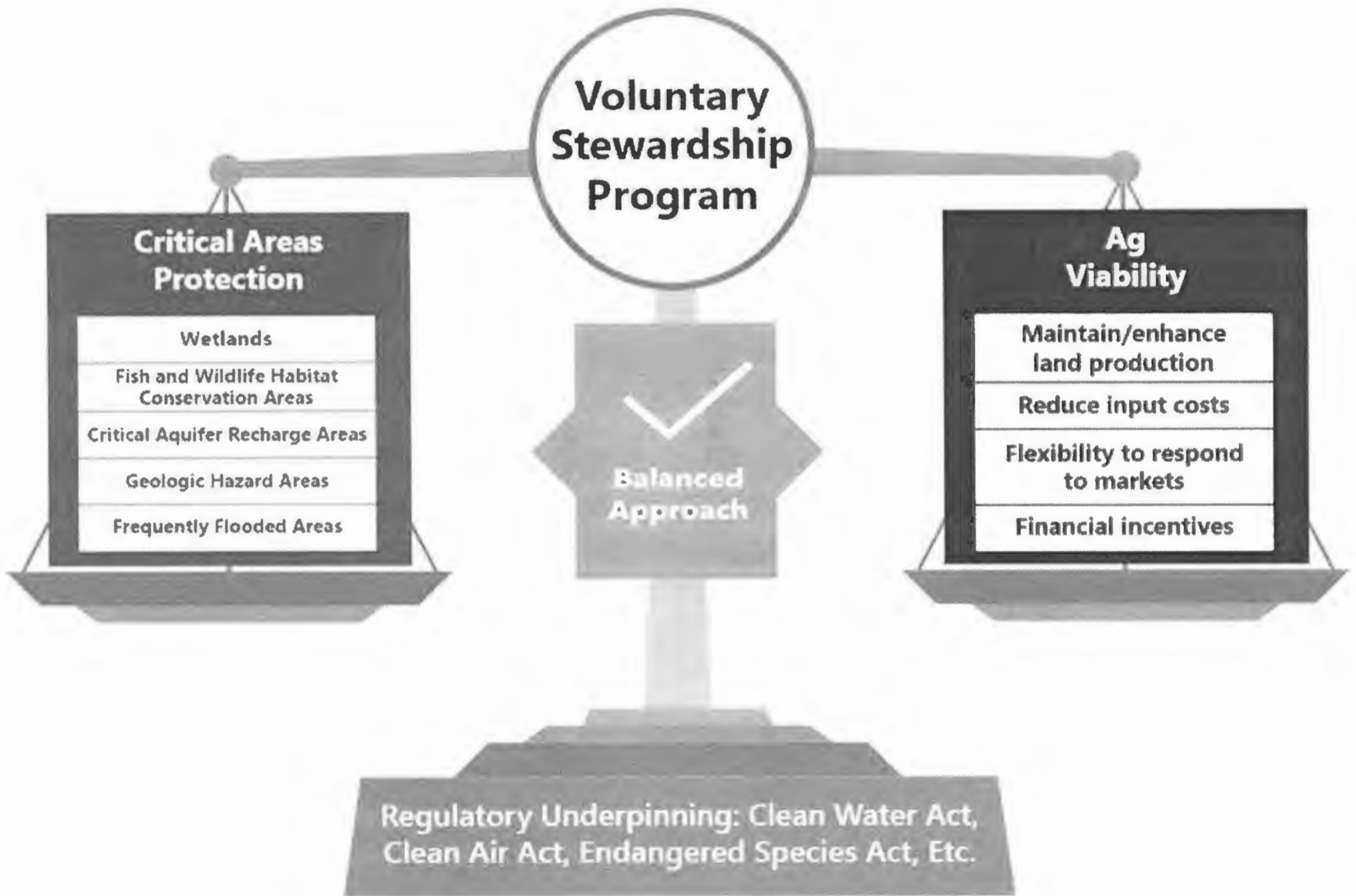
What is VSP?

- VSP provides an alternative approach for counties to address the state's Growth Management Act requirements for agricultural activities/land

THE PURPOSE OF VSP

- The purpose of the VSP is to promote plans to **protect and enhance critical areas where agricultural activities** are conducted while maintaining and improving the long-term viability of agriculture in Washington and reducing the conversion of farmland to other uses (Revised Code of Washington [RCW] 36.70A.700 (2)).





Courtesy of Grant County Conservation District

TIMELINE

County	Date Receipt of VSP Funding	Deadline for WP submittal to TP for review process (2 yrs 9 mo. minus 45 days)	Deadline for WP approval via TP review process (2 yrs 9 mo.)	Deadline for WP approval via SAC review process (3yrs)
Walla Walla	3/7/2016	10/24/2018	12/7/2018	3/7/2019

- Current pace is to be near completion mid-summer. May be ready to submit by Oct. 2017...



CRITICAL AREAS

- There are five primary types of critical areas in Walla Walla County. (Only critical areas that intersect with agriculture activities are addressed in VSP.)
 - **Fish and Wildlife Habitat Conservation Areas**
 - **Wetlands**
 - **Frequently Flooded Areas**
 - **Critical Aquifer Recharge Areas**
 - **Geologically Hazardous Areas**
 - **Wind & Water Susceptibility of Erosion**
 - **Landslide: Steep Slopes**
 - **Seismic: Liquefaction**



**TABLE 2-7
INTERSECTION OF CRITICAL AREAS AND AGRICULTURAL LANDS**

Critical Area	Total Critical Areas in Walla Walla County**		Total Intersection of Agriculture and Critical Area	
	(acres)*	(%)	(acres)*	(%)
1. Fish and Wildlife Habitat, terrestrial	319,981	38.5	300,381	36.1
2. Wetlands	71,081	8.5	1,647	0.2
3. Frequently Flooded Areas: 100-year Zones A, AE, and AO	37,375	4.5	17,478	2.1
4. Critical Aquifer Recharge Areas: Gravel Aquifer***	94,362	11.4	79,241	9.5
Critical Aquifer Recharge Areas: Zone 1: High Vulnerability	58,007	6.98	55,053	6.6
5. Geologically Hazardous Areas	-	-	-	-
5a. Water Susceptibility of Erosion (moderate to very high)	753,553	90.6	737,482	88.7
5b. Wind Susceptibility of Erosion (moderate to very high)	780,670	93.9	751,961	90.4
5c. Seismic/Liquefaction	190,644	22.9	162,733	19.6
5d. Landslides/Steep Slopes	177,111	21.3	176,996	21.29

WHAT ARE WE REQUIRED TO DO? RCW 36.70A.720

Watershed group's duties—Work plan—Conditional priority funding.

- (1) A watershed group designated by a county under RCW 36.70A.715 must **develop a work plan to protect critical areas** while maintaining the viability of agriculture in the watershed. The work plan must include goals and benchmarks for the protection and enhancement of critical areas. In developing and implementing the work plan, the watershed group must:
 - (a) Review and incorporate applicable water quality, watershed management, farmland protection, and species recovery data and plans;
 - (b) **Seek input** from tribes, agencies, and stakeholders;
 - (c) **Develop goals** for participation by agricultural operators conducting commercial and noncommercial agricultural activities in the watershed necessary to meet the protection and enhancement benchmarks of the work plan;
 - (d) Ensure **outreach** and technical assistance is provided to agricultural operators in the watershed;
 - (e) **Create measurable benchmarks** that, within ten years after the receipt of funding, are designed to result in (i) the protection of critical area functions and values and (ii) the enhancement of critical area functions and values through voluntary, incentive-based measures;
 - (f) Designate the entity or entities that will provide technical assistance;
 - (g) Work with the entity providing technical assistance to ensure **that individual stewardship plans** contribute to the goals and benchmarks of the work plan;
 - (h) Incorporate into the work plan any existing development regulations relied upon to achieve the goals and benchmarks for protection;
 - (i) **Establish baseline monitoring** for: (i) Participation activities and implementation of the voluntary stewardship plans and projects; (ii) stewardship activities; and (iii) the effects on critical areas and agriculture relevant to the protection and enhancement benchmarks developed for the watershed;
 - (j) Conduct periodic evaluations, institute adaptive management, and provide a written report of the status of plans and accomplishments to the county and to the commission within sixty days after the end of each biennium;
 - (k) Assist state agencies in their monitoring programs; and
 - (l) Satisfy any other reporting requirements of the program.



DEVELOP A WORK PLAN RCW 36.70A.720(1) A WATERSHED GROUP DESIGNATED BY A COUNTY UNDER RCW 36.70A.715 MUST DEVELOP A WORK PLAN TO PROTECT CRITICAL AREAS WHILE MAINTAINING THE VIABILITY OF AGRICULTURE IN THE WATERSHED. THE WORK PLAN MUST INCLUDE GOALS AND BENCHMARKS FOR THE PROTECTION AND ENHANCEMENT OF CRITICAL AREAS.

HEADINGS PAGE

- Acknowledge...
- List of Acrony...
- Executive Su...
- 4 Section 1.0 -...
- 1.1 Backgr...
- 1.2 Purpose
- 1.3 Agric...
- 1.4 Projec...
- 1.5 Work...
- 1.6 Volunt...
- 1.7 Regula...
- 4 Section 2.0 -...
- 2.1 Walla...
- 2.2 Value...
- 2.3 Obsta...
- 2.4 Partic...
- 2.5 Critica...
- 2.6 Data S...

Executive Summary

This Work Plan outlines the Walla Walla County Voluntary Stewardship Program's (VSP) strategy to protect critical areas where agricultural activities are conducted while maintaining and improving the long-term viability of agriculture in the county and reducing the conversion of farmland to other uses (Revised Code of Washington (RCW) 36.70A.700 (2a)). This Work Plan will foster a spirit of cooperation and partnership among county, tribal, environmental, and agricultural interests to better ensure program success and maximize voluntary incentive programs to encourage good riparian and ecosystem stewardship as an alternative to historic approaches used to protect critical areas (RCW 36.70A.700 (2e and 2g)).

The VSP is intended to give local land users a strong say in developing a plan that respects critical areas while maintaining the viability of agriculture in their community. The VSP is an alternative to the Critical Areas Ordinance (CAO) requirements in the Growth Management Act (GMA). The differences between these two alternatives are:

- Under VSP, priority is given to protecting both critical areas and the viability of agriculture, while GMA focuses the priority only on protecting critical areas.
- VSP is a voluntary process to protect critical areas and maintain the viability of agriculture, while CAO is a regulatory process.



WALLA WALLA COUNTY VSP WORK GROUP MEMBERS

RCW 36.70A.720.1(B) **SEEK INPUT FROM TRIBES, AGENCIES, AND STAKEHOLDERS**

- Mark Klicker – **Chairman** - Landowner, Orchardist
- Brian Maiden – Farmer, Landowner
- Robert Riley – Cattle Producer and Irrigated Farmer
- Jonathan Hellberg-Wilson – Cattle Producer and Irrigated Farmer
- David Haire – **Vice Chairman** - CTUIR
- Brian Burns - Executive Director Tri-State Steelheaders
- Judith Johnson - Kooskooskie Commons
- Jason Bulay - Conservation Director - Blue Mountain Land Trust
- Tom Schirm – Washington Department of Fish and Wildlife
- Agency Support: WDFW, WA Dept of AG, WA Dept of Ecology, WA Farm Bureau, WA St. Conservation Commission
- Coordinating Entity & Technical Staff: WW Co. Planning Dept., WW Co. Conservation District, Anderson Perry & Assoc. Inc.



OUTREACH

RCW 36.70A.720 1 (D) ENSURE OUTREACH AND TECHNICAL ASSISTANCE IS PROVIDED TO AGRICULTURAL OPERATORS IN THE WATERSHED

Walla Walla County VSP Outreach

	Task	Who	When	Details	Date Completed
VSP Plan	Assemble Work Group	WWCCD staff & WW Co. Commissioners	Mar-16	Invite farmers, ranchers, tribes, community development, environmental agencies, & related groups to join. Establish meeting schedule & tasks.	May-16
	Work Group meeting notices	WWCCD staff	monthly	Record meeting minutes and publish monthly.	Ongoing
	VSP page on WWCCD website	WWCCD staff	monthly	Maintain VSP website with resource links, minutes & meeting notices.	Ongoing
Community Awareness:	WWCCD Newsletter Article	WWCCD staff	~Quarterly		Spring 2016, Summer 2016, Winter 2017
Provide update on VSP process, importance and impacts to agriculture.	WW Co. Commissioner Updates	WWCCD staff	semi-annual		June 2016 & November 2016
	WW Co. Planning Commission	WWCCD staff	as requested		Dec. 2016
	Other News Articles	WWCCD staff	as requested		Feb 2, 2017 The Times: Waitsburg
	Emails to community groups	WWCCD staff	TBD	Meet with president of area community groups and ask for them to share to groups participants.	TBD
	Presentations for community groups	WWCCD staff	ongoing	WWCCD Annual Meeting 45 people; Farmer-to-Farmer mini-sessions 30 people (Sudbury 7, Waitsburg 9, Clyde 7, Walla Walla 4, Prescott 3)	WWCCD Annual Meeting Jan 25, 2017; Farmer-to-Farmer Feb. 15 to 22, 2017
Contact Lists	Maintain mailing list & email list	WWCCD staff	ongoing	Maintain mailing list of 725 and email list of 200 schools. agencies. farmers	Ongoing

GOALS RCW 36.70A.720 (C) **DEVELOP GOALS** FOR PARTICIPATION BY AGRICULTURAL OPERATORS CONDUCTING COMMERCIAL AND NONCOMMERCIAL AGRICULTURAL ACTIVITIES IN THE WATERSHED NECESSARY TO MEET THE PROTECTION AND ENHANCEMENT BENCHMARKS OF THE WORK PLAN;

(E) **CREATE MEASURABLE BENCHMARKS** THAT, WITHIN TEN YEARS AFTER THE RECEIPT OF FUNDING, ARE DESIGNED TO RESULT IN (I) THE PROTECTION OF CRITICAL AREA FUNCTIONS AND VALUES AND (II) THE ENHANCEMENT OF CRITICAL AREA FUNCTIONS AND VALUES THROUGH VOLUNTARY, INCENTIVE-BASED MEASURES

Walla Walla County VSP Goal Summary Table

Location
in Work

Plan Goal #	Description	Concern
2.2AV-1	Work with City/County planning regarding ag zoning and limiting segmentation of large ag parcels	Median Farm size is declining
2.2AV-2	Increase awareness in the community regarding the benefit of agriculture	Acres of actively farmed ground have decreased
2.3AV-3	Increase awareness of alternative crops and/or diversified production, incentive programs to encourage innovation	Decreasing commodity prices
2.3AV-4	Increase awareness and develop additional incentive programs to reduce production costs through efficiency (e.g. weed-seeker technology, variable rate seeder/fertilizer, efficiency nozzles)	Increasing production costs (weed control, fertilizer, water) Weed resistance esp. as it impacts low-tillage practices
New	Provide technical assistance in dealing with weed resistance	
2.3AV-5	Inform growers groups when regulatory agencies seek public input on planned changes Coordinate and inform ag. communities of the issues surrounding succession, specifically, who will take responsibility to manage the farm.	Increased regulation
2.3AV-6		Inadequate succession planning
2.3 & AV-7 & 3.1CA-I	Increase water conservation BMPs (irrigation efficiency, local water plans, aquifer recharge projects)	Lack of water, water over-allocated, and declining water tables
3.1All CA	Increase edge of field buffers, wind breaks, and/or grade control structures	
3.1All CA	Increase vegetation or residue cover on soils	Erosion
3.1All CA	Increase awareness of conservation easements as an agricultural tool	
3.1All CA	Increase information exchange about new technology/research	
3.1.2CA-2i	Increase education and awareness of the benefits of wetlands. Emphasize that wetland enhancement and protection can address most critical areas with one practice.	
3.1.2CA-2ii	Develop management alternatives for farming saturated field depressions, whether incentives for wetland protection or alternative cropping management.	Wet areas are difficult to farm but may not meet criteria for wetlands and thus be ineligible for most incentive programs

		Current maps show outdated information that was never ground truthed; wetland delineation makes wetlands eligible for incentive programs
New	Improve accuracy of current wetland inventory	
New	Include cropping history in Stewardship Plans to verify historical use	Protects wetlands from new ag-related activities (not allowed under VSP)
3.1.3CA-3i	Increase use of flood planning tools regarding development and alterations within the floodplain.	Floodplain mapping is dated and may not be accurate.
3.1.3CA-3ii	Increase flood awareness to public.	
3.1.3CA-3iii	Increase stream restoration projects as an effort to increase flood event resilience.	
3.1.4CA-4i	Reduce consumable water use across the basin by encouraging Xeriscaping, domestic conservation (low flow showerheads, toilets) and reuse (graywater systems).	These may not be necessarily ag-related but may impact critical areas within ag. parcels and ag. communities.
3.1.4CA-4ii	Develop one Local Water Plan prior to March 2021.	
	Continue to allow flexibility of water use between existing surface water and wells.	
new	Improve irrigation efficiency.	
	Increase habitat restoration projects that disperse river energy and allow for more infiltration: beaver dam analogues	
new	Support Shallow Aquifer Recharge projects	Moderating river flows improves infiltration Difficult to implement but valued, could seek innovative small projects
new	Support Shallow Aquifer Recharge projects	
3.1.5.1CA-5i	Increase vegetative cover to protect critical areas from soil loss due to water or wind susceptibility to erosion.	
	Develop land cover mapping system by 2022 to include CRP land taken out of contract that is left as vegetative cover.	Acres taken out of CRP program may remain as grasslands; we need to be sure our plan does not rely on NRCS statistics alone. A CREP buffer may remain even if it is no longer enrolled.
3.1.5.1CA-5ii	Individual stewardship plans will address steep slopes by encouraging adoption of the best management practices for pasture and rangeland management.	
3.1.5.2CA-5iii	Individual stewardship plans will address liquefaction by encouraging adoption of BMPs for irrigation water resource management.	
3.1.5.3CA-5iv	Individual stewardship plans will address liquefaction by encouraging adoption of BMPs for irrigation water resource management.	



Table 2. Restoration and Conservation Actions July 22, 2011 to Dec 31, 2016

Activity	Metric	Critical Area
Land Acquisition and Conservation Easements		
Combined agricultural and critical area land protected via easements (acres)	233	Habitat, Wetland, Freq. Flooded, GHA
Agricultural land protected via easements (acres)	200	GHA
Upland land protected via easements (acres)	228	GHA & Habitat
Riparian area protected via easements (miles)	0.85	Habitat, Wetland, Freq. Flooded, GHA
Riparian and wetland habitat protected via easements (acres)	10	Habitat, Wetland, Freq. Flooded, GHA
Feet of riparian habitat acquired		-Riparian/F&W Habitat
Acres upland habitat protected		-F&W habitat
Acres of floodplain protected		-Frequently Flooded areas/F&W habitat
Irrigation and Streamflow Enhancement		
Conversion of open ditch to piped system (miles)	15.27	CAR, GHA, & Habitat
Water Rights placed in trust (cfs)*	9.27	CAR, GHA, & Habitat
Local Water Plans created (#)	2	CAR, GHA, & Habitat
Shallow Aquifer Recharge (acre feet/ year)	300	CAR, GHA, & Habitat
Meters installed (#)	87	CARA, GHA, & Habitat
Fish Passage Improvement		
Barriers removed (#)	12	Habitat, Freq. Flooded, GHA
Fish Screens installed (#)	48	Habitat
Riparian Enhancement		
Riparian Forest Buffer planted (acres)	239.8	all
Riparian Forest Buffer enhanced (acres)	691	all
Grass Filter Strip (acres)	17.87	all
Wetland (acres)	21.74	all
Floodplain Restoration/Fish Habitat		
Engineered Log Jam placement (#)	4	Habitat, Freq. Flooded, CAR, & GHA
LWD (log with rootwad) placement (#)	6+	Habitat, Freq. Flooded, CAR, & GHA
Secondary channels reconnected (In ft)	1000	Habitat, Freq. Flooded, CAR, & GHA
Floodplain planted (acres)	1.2	Habitat, Freq. Flooded, CAR, & GHA
Riparian streambank improved (In ft)	4740	Habitat, Freq. Flooded, CAR, & GHA
Upstream habitat opened (miles)	10.44	Fish and Wildlife Habitat
Stream Crossing (bridge or hardened crossing)	2	Fish and Wildlife Habitat
Habitat Enhancements		
Barn Owl Boxes installed (#)	41	Habitat

(E) CREATE MEASURABLE BENCHMARKS

THAT, WITHIN TEN YEARS AFTER THE RECEIPT OF FUNDING, ARE DESIGNED TO RESULT IN (I) THE PROTECTION OF CRITICAL AREA FUNCTIONS AND VALUES AND (II) THE ENHANCEMENT OF CRITICAL AREA FUNCTIONS AND VALUES THROUGH VOLUNTARY, INCENTIVE-BASED MEASURES



FARM PLAN RCW 36.70A.720 1.(G) WORK WITH THE ENTITY PROVIDING TECHNICAL ASSISTANCE TO ENSURE THAT INDIVIDUAL STEWARDSHIP PLANS CONTRIBUTE TO THE GOALS AND BENCHMARKS OF THE WORK PLAN;

CONSERVATION PLANNING WORKSHEET

Adapted for the Voluntary Stewardship Program in Walla Walla County

To facilitate the development of a conservation plan for the application, please provide some basic planning information for the land being enrolled. (All information is confidential under the Privacy Act)

Applicant Information:

Applicant Name (legal/full)			
Applicant is an		Common or Business Name (if not same as above)	
<input type="checkbox"/> Individual	<input type="checkbox"/> Entity		
Mailing Address:			
Town		State	Zip
County		Phone ()	
Email		Phone ()	

Land Being Enrolled:

FSA Farm #		FSA Tract #s	
Location:		Watershed:	
		Owner:	
		Operator:	
Type of Operation:			
<input type="checkbox"/> Dryland	<input type="checkbox"/> Irrigated	<input type="checkbox"/> Vegetables	<input type="checkbox"/> Nursery/Greenhouse
<input type="checkbox"/> Horses	<input type="checkbox"/> Livestock - Beef	<input type="checkbox"/> Livestock - Dairy	<input type="checkbox"/> Livestock - Other
<input type="checkbox"/> Orchard	<input type="checkbox"/> Vineyard	<input type="checkbox"/> Other	<input type="checkbox"/> Other
The land is permanently deed restricted for agricultural use under a state, local, or non-profit program.			<input type="checkbox"/> YES <input type="checkbox"/> NO

Critical Areas:

Land contains or is adjacent to:	Fish & Wildlife	Wetlands	Frequently Flooded Areas	Critical Aquifer Recharge Areas	Geologically Hazardous Areas - Water	Geologically Hazardous Areas - Wind	Geologically Hazardous Areas - Landslides	Geologically Hazardous Areas - Landslides - Steep
Field:								

Farm Objectives:

Natural Resource Concerns:

To the best of your knowledge, the enrolled land contains or is adjacent to:	Crop fields	Hay fields	Pasture areas	Bam yards	Stream corridors	Other areas
Resource Issue						
Erosion problems						
Stream or water body						
Invasive plants						
Excess nutrients						
Lack of soil till						
Private well						
Archaeological, historical or cultural feature						
Rare or endangered species habitat						
Other issue:						

Production Information:

	Crop	Hay	Pasture	Forest	Other	Total
Acres Owned						
Acres Rented						

Do you graze animals on any of the land?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you considering a prescribed intensive/rotational grazing system?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, would you convert cultivated cropland to managed grazing land?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you regularly test the soil for nutrient content?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Year of Last Test	
Do any of the fields test high for phosphorus levels?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is runoff, flooding, or leaching a potential problem for any of the fields?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you practice integrated pest management?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you practice any form of conservation tillage?	<input type="checkbox"/> YES <input type="checkbox"/> NO
How many acres?	
Do you plant cover crops?	<input type="checkbox"/> YES <input type="checkbox"/> NO
How many acres?	
Do you plan to increase your use of conservation tillage or cover crop?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Does any of your cropland extend to the edge of wetlands, streams or ponds?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, what is the average buffer width between crop and water?	feet
Are you interested in establishing or expanding conservation buffers to filter runoff?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is runoff from agro-chemical storage or mixing areas draining into a wetland, stream, waterbody, surface well, or leaching into groundwater?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you crop any HEL fields or fields with slopes greater than 6%?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there visible signs of erosion on your land?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, what is the average depth of rills or gullies?	inches

NEXT STEPS:

- 1) CONTINUE OUTREACH TO AG GROUPS (ONGOING)**
- 2) DEVELOP MONITORING PLAN & ADAPTIVE MANAGEMENT PLAN (MARCH TO JULY)**
- 3) ADD TEXT TO OUTREACH SECTION (APRIL)**
- 4) FINE TUNE & OFFER FOR PUBLIC COMMENT (HOPEFULLY BY JUNE 2017)**
- 5) SUBMIT TO TECHNICAL ADVISORY FOR INFORMAL REVIEW (OCT 2017?)**



Questions?

TIMELINE



- 2005 WA Supreme Court Decision: ag must be treated the same & cannot be excluded from critical area restrictions
- 2011 VSP signed into law: where ag lands intersect critical areas
- 2016 March WW Co. signed agreement into VSP
 - Develop work plan (what are WW Co. goals?, how will ag protect critical areas? how will we monitor)
 - Outreach
 - Develop monitoring plan
 - Stewardship Plans



- 2018 Oct. (deadline -45 day): deadline to submit work plan to State Technical Committee for formal review
- 2019 March WW Co. deadline for work plan
- +5 years... Is VSP effective to protect critical area?
 - Yes...Continue
 - No... Implement Adaptive Management Plan
- +10 yrs Is VSP effective to protect critical area?
 - Yes...Continue
 - No... AG will be regulated by GMA for critical area

WORK PLAN FAILURE AND CONSEQUENCES

Applies when: Opt-out / Fail Out / Insufficient Funding

Opt-out: Not accept funds; or after accepting funds, 3, 5, 8 or any time after 10 years.

Fail-out: When the goals and benchmarks of the work plan are not being met and the watershed group fails to adaptively management to get back on track.

Insufficient Funding:

- The commission has determined that the county, department, commission, or departments of agriculture, ecology, or fish and wildlife have not received adequate funding to implement a program in the watershed; or
- The commission has determined that the watershed has not received adequate funding to implement the program.



WORK PLAN FAILURE AND CONSEQUENCES

- Focus on fail-out scenario.
- When the director of the SCC concludes failure to meet goals and failure to develop adaptive management plan, work with the stakeholder group.
- If after six months no progress on improvements, county and watershed group are notified the work plan has failed.
- After notification, county has 18 months do take action.
- **NOTE:** Shift in roles and responsibilities from watershed group to the county.



WORK PLAN FAILURE AND CONSEQUENCES

County has 18 months to do one of the following:

- A. Develop, adopt, and implement a watershed work plan approved by Commerce that protects critical areas in areas used for agricultural activities while maintaining the viability of agriculture in the watershed. Commerce shall consult with the state departments of Agriculture, Ecology, and Fish and Wildlife, and the Conservation Commission, and other relevant state agencies before approving or disapproving the proposed work plan. The appeal of the Commerce decision under this subsection is subject to appeal under the Growth Management Hearings Board provisions;



WORK PLAN FAILURE AND CONSEQUENCES

County has 18 months to do one of the following:

- B. Adopt development regulations previously adopted by another local government for the purpose of protecting critical areas in areas used for agricultural activities. The regulations adopted must be from a region with similar agricultural activities, geography, and geology and must:
- i. be from Clallam, Clark, King, or Whatcom counties;
or
 - ii. have been upheld by a growth management hearings board or court after July 1, 2011, where the board or court determined that the provisions adequately protected critical areas functions and values in areas used for agricultural activities;



WORK PLAN FAILURE AND CONSEQUENCES

County has 18 months to do one of the following:

- C. Adopt development regulations certified by Commerce as protective of critical areas in areas used for agricultural activities. The county may submit existing or amended regulations for certification. Commerce must make its decision on whether to certify the development regulations within ninety days after the county submits its request. If Commerce denies the certification, the county shall take an action under (a), (b), or (d) of this subsection. Commerce must consult with the departments of Agriculture, Ecology, and Fish and Wildlife, and the Conservation Commission before making a certification under this section. The appeal of the Commerce decision is subject to appeal under the Growth Management Hearings Board provisions; or



WORK PLAN FAILURE AND CONSEQUENCES

County has 18 months to do one of the following:

D. Review and, if necessary, revise development regulations adopted under this chapter to protect critical areas as they relate to agricultural activities.

- The state department of Commerce is required to adopt a rule implementing these options. The rule is codified at WAC 365-191.
- The purpose of the rule is to “implement procedures for two of those four options: Department approval of a watershed work plan under RCW 36.70A.735(1)(a); and department certification of development regulations under RCW 36.70A.735(1)(c).” WAC 365-191-010.



- a) **Bid Opening:**
 - 1) Emulsified Asphalt

- b) **Public Hearing:**
 - 1) To consider franchise application of James Kibler

- c) **Action Agenda Items:**
 - 1) Resolution _____ - Application of James Kibler for a franchise to construct, operate, and maintain a utility system within the county road right of way, in Walla Walla County, Washington
 - 2) Resolution _____ - Bid award for 2017 Hot Mix Asphalt
 - 3) Resolution _____ - Bid award for 2017 Hot Mix Asphalt – Burbank

- d) **Consent Agenda Items:**
 - 1) Resolution _____ - Signing a contract to auction with Ritchie Bros. Auctioneers (America) Inc.
 - 2) Resolution _____ - Policy for handling complaints concerning county road matters
 - 3) Resolution _____ - Policy regarding work for other public agencies
 - 4) Sign revised Letter of Intent and request to U.S. Corps of Engineers re: funding for Mill Creek Channel Feasibility Study for flood control remediation

- e) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
APPLICATION OF JAMES KIBLER
FOR A FRANCHISE TO
CONSTRUCT, OPERATE, AND
MAINTAIN A UTILITY SYSTEM
WITHIN THE COUNTY ROAD RIGHT
OF WAY, IN WALLA WALLA
COUNTY, WASHINGTON



RESOLUTION NO.

WHEREAS, James Kibler requested a franchise to construct, operate, and maintain a utility system within the public right of way; and

WHEREAS, any significant modification or any extensions of said system shall be approved by Public Works Department prior to construction; and

WHEREAS, March 20, 2017, was the date set for holding a public hearing to consider said application; and

WHEREAS, the Notice of Hearing was advertised and posted as prescribed by law; and

WHEREAS, said Hearing was held on the date advertised; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that Franchise No. 435 be granted to James Kibler.

*Passed this 20th day of **March, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID
AWARD FOR 2017 HOT MIX
ASPHALT



RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on March 13, 2017 for furnishing Walla Walla County with Hot Mix Asphalt from March 27, 2017 through October 27, 2017, and the following bids were opened and read publicly:

- | | | |
|--|---------|-------------|
| 1) Central Manufacturing, Inc.
Moses Lake, WA | Hot Mix | \$61.00/Ton |
| 2) Humbert Asphalt, Inc.
Milton-Freewater, OR | Hot Mix | \$64.90/Ton |

and;

WHEREAS, Central Manufacturing, Inc. submitted the lowest responsive, responsible bid; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with Hot Mix Asphalt be awarded to Central Manufacturing, Inc.

Passed this 20th day of **March, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID
AWARD FOR 2017 HOT MIX
ASPHALT - BURBANK

}

RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on March 13, 2017 for furnishing Walla Walla County with Hot Mix Asphalt - Burbank from March 27, 2017 through October 27, 2017, and the following bid was opened and read publicly:

1) Inland Asphalt Company	Hot Mix	\$55.50/Ton
Richland, WA		

and;

WHEREAS, Inland Asphalt Company submitted the lowest responsive, responsible bid; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with Hot Mix Asphalt (Burbank) be awarded to Inland Asphalt Company.

Passed this 20th day of **March, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING
A CONTRACT TO AUCTION
WITH RITCHIE BROS.
AUCTIONEERS (AMERICA)
INC.



RESOLUTION NO.

WHEREAS, certain county property (equipment and miscellaneous used parts and tools) has been declared surplus and it is proposed to dispose of said items by way of a public consignment auction; and

WHEREAS, Walla Walla County wishes to enter into a Contract to Auction with Ritchie Bros. Auctioneers (America) Inc. to conduct the auction; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that pursuant to RCW 36.34, Ritchie Bros. Auctioneers Inc. shall conduct the sale of said surplus County property at an auction open to the public, Wednesday, April 19, 2017 in Pasco, Washington; and

BE IT FURTHER RESOLVED that, in accordance with RCW 36.34, the County Public Works Department, as the County Treasurer's designee, shall be instructed to prepare and post a "Notice of Sale" for said property.

*Passed this 20th day of **March, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF A POLICY
FOR HANDLING
COMPLAINTS CONCERNING
COUNTY ROAD MATTERS**



RESOLUTION NO.

WHEREAS, WAC 136-50-053 requires a written policy establishing the methods by which complaints from the general public and others related to any road department activity will be handled; and

WHEREAS, the County Engineer, acting under policy of existing statues and resolutions of this board, is responsible for the maintenance and construction of County Roads; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the attached Complaint Policy is adopted in accordance with Standards of Good Practice.

Passed this 20th day of March, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Effective
8 January 2007
(Updated 6 March 2017)

SUBJECT: Complaints

1. The Board of County Commissioners (BOCC) will direct all complaints concerning road department issues to the County Engineer for action. The county engineer will in turn assign appropriate staff to investigate the complaint and resolve issues as quickly as possible.
2. The County Engineer will investigate and resolve safety or other emergency-like issues immediately upon notification. All other complaints will be investigated as work schedules permit, but within 5 days of the noted complaint.
3. Road Department staff will make every effort to speak or meet directly with the complainant to ensure issues and concerns are fully understood. Upon investigation, Road Department staff will report findings to the County Engineer along with recommendations to resolve issues as appropriate.
4. The County Engineer will update the BOCC on actions taken to resolve all formal complaints, and will also ensure the complainant receives appropriate feedback.

Passed this 20th day of March, 2017 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A POLICY
REGARDING WORK FOR
OTHER PUBLIC AGENCIES



RESOLUTION NO.

WHEREAS, WAC 136-50-054 requires a written policy establishing the methods by which work for other agencies or other county departments will be handled; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the attached Work for Other Agencies Policy is adopted in accordance with Standards of Good Practice.

*Passed this 20th day of **March, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Effective
8 January 2007
(Updated 6 March 2017)

SUBJECT: Work for other Agencies

1. The Board of County Commissioners (BOCC) will accept requests for work from other public agencies or other county departments when it is deemed to be in the best interest of both parties and does not unduly interfere with ongoing operations of the County Department involved.
2. The County Engineer is authorized to process such requests for the Public Works Department and is further authorized to approve requests up to \$5,000. Requests for work exceeding \$5,000 require approval by the BOCC.
3. All requests will be processed per applicable statutes.

Passed this 20th day of **March, 2017** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

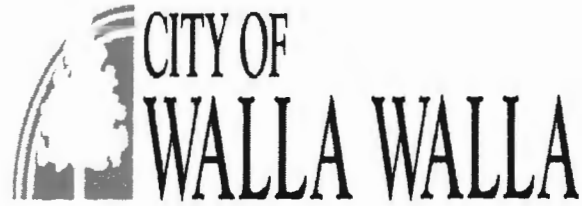
Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



20 March 2017

Lieutenant Colonel Damon A. Delarosa
Commander, Walla Walla District
US Army Corps of Engineers
201 North Third Ave
Walla Walla, WA 99362-1876

Subject: Letter of Intent - Mill Creek Flood Channel, Walla Walla, Washington

Dear Colonel Delarosa,

The Mill Creek Coalition would like to thank you for the opportunity to meet with members of your staff and staff of the Northwestern Division numerous times over the past two years to present our flood risk concerns associated with the Mill Creek Channel in Walla Walla. We also wish to thank the Corps of Engineers for funding the May 2013 Planning Assistance to States Study and for funding the Section 216 Initial Appraisal Report for the Mill Creek Channel. We understand federal funding for a Mill Creek Channel Feasibility Study could be part of the Corps' FY 2017 or FY 2018 work plan; alternatively, the study could be part of the President's FY 2018 or FY 2019 budget proposal.

The Mill Creek Coalition consists of representatives from Walla Walla County, City of Walla, Port of Walla Walla, and the Downtown Walla Walla Foundation. Although we have a coalition in place, we understand the Corps prefers to have only one party serving as the non-federal sponsor. Accordingly, the Mill Creek Flood Control Zone District (Walla Walla County) is in place and ready to serve as a viable and recognizable non-federal sponsor. Day to day operation and maintenance of the Flood Control Zone District is accomplished by the Walla Walla County Public Works Department.

Whenever federal funds become available, Walla Walla County will sign a Feasibility Cost Sharing Agreement (FCSA) to initiate the study with USACE. It is our understanding the FCSA targets completion of the feasibility study within three years at a total cost of no more than three million dollars. After signing the FCSA, a Project Management Plan will be developed and agreed upon by Walla Walla County and USACE. The study will be conducted and managed by USACE. Costs for the study are shared at 50% federal funds and 50% non-federal funds provided by the Coalition. We also understand the non-federal contribution can be provided in cash, as in-kind non-monetary services or some combination of the two. Coalition members have already budgeted the non-federal portion of the study costs.

Our Coalition is aware this letter constitutes an expression of intent to initiate a study partnership to address flood risk concerns and other specified water resources problems and is not a contractual obligation. We understand work on the study cannot commence until federal funds are available and a FCSA is signed. It is understood that the Coalition or USACE may opt to discontinue the study at any time after the FCSA is signed but will commit to work together as partners from the scoping phase, and subsequent decision points throughout the feasibility study, on providing the necessary support to risk-informed decision making. If it is determined additional time or funding is necessary to support decisions to be made in order to complete the study, our agency will work with USACE to determine the appropriate course of action.

Study of the flood risk presented by Mill Creek is a high priority within the local community. Please accept this letter as our Letter of Intent to sign the FCSA at the appropriate time. Also, please know the Mill Creek Flood Control Zone District is prepared to match the Corps of Engineers' capability amount in 2017, 2018 and beyond.

Our point of contact for this project is Mr. Randy Glaeser, P.E., Public Works Director, Walla Walla County. Mr. Glaeser may be reached at (509)-524-2710; email: rglaeser@wwcountyrads.com.

Sincerely,

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

James L. Duncan
Chairman

James K. Johnson
Commissioner

Todd L. Kimball
Commissioner

Copies to:

Congresswoman Cathy McMorris Rodgers
26 E. Main Street, Suite 2
Walla Walla, WA 99362

Senator Patty Murray
10 North Post Street, Suite 600
Spokane, WA 99201

Senator Maria Cantwell
825 Jadwin Avenue #206
Richland, WA 99352

Mill Creek Coalition Partners

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 16 March 2017

Re: Director's Report for the Week of 13 March 2017

Board Action: 20 March 2017

Bid Openings:

In the Matter of a Bid Opening – Emulsified Asphalt

Hearings:

In the Matter of the Application of James Kibler for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way

Resolutions:

In the Matter of Adopting the Application of James Kibler for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way

In the Matter of Signing a Contract to Auction with Ritchie Bros. Auctioneers

In the Matter of a Bid Award – Hot Mix Asphalt

In the Matter of a Bid Award – Hot Mix Asphalt – Burbank

In the Matter of a Policy Regarding Work for Other Public Agencies

In the Matter of a Policy for Handling Complaints Concerning County Road Matters

ENGINEERING:

- Mill Creek FH: Working on condemnation process.
- Blue Creek Bridge: Finalizing plans.
- Dodd Road: Under contract.
- Pflugrad Bridge: Working on structural design.
- Second Avenue (Burbank): Advertising. Bid opening scheduled for 10 April.

DEVELOPMENT:

- Conducting infrastructure inspections at commercial developments in Burbank.

MAINTENANCE:

- Crews grading, rocking roads, cleaning culverts and repairing damaged roadways from recent storm events.

ADMINISTRATION:

- Attended MPO meeting.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 Recess

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board
- b) Interview applicant for previously publicized opening on the Walla Walla Fair and Frontier Days Board of Directors

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.