

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

TUESDAY, JANUARY 17, 2017

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15

COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30

COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for January 9 and 10, 2017
 - 2) Resolution _____ - Approving Addendums to agreements for District Court collection services

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING ADDENDUMS
TO AGREEMENTS FOR
DISTRICT COURT
COLLECTION SERVICES



RESOLUTION NO.

WHEREAS, District Court Judge Kristian Hedine wishes to continue to retain the services of outside agencies to perform all work necessary to collect unpaid fines, penalties, costs, assessments, or other amounts owing on accounts assigned by Walla Walla District Court, and has requested approval of addendums to current agreements to perform said services; and

WHEREAS, the Walla Walla County Board of Commissioners, as the county legislative authority, previously approved a Professional Services Agreement for calendar year 1997, with Addendums approved for calendar years 1998 through 2016, between Walla Walla County and Collection Bureau of Walla Walla, Inc., (formerly known as the Credit Bureau of Walla Walla, Inc.), one of the service agencies; and

WHEREAS, the Walla Walla County Board of Commissioners, as the County legislative authority, approved a Professional Service Bureau Contract for calendar year 2003 between Walla Walla County and Professional Service Bureau, Inc., one of the service agencies, and an Addendum for same has been approved for years 2004 through 2016; and

WHEREAS, Addendums to said Agreement and Contract extending same for 2017 have been submitted; and

WHEREAS, said Addendums have been reviewed and approved by the County Prosecuting Attorney and Judge Hedine; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said Addendums for year 2017.

"Passed this 17th day of January, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 3) County warrants as follows: 4182270 through 4182414, totaling \$569,061.36; 4171785 in the amount of \$1,510.80 (replaced warrant); 4182263 through 4182267 totaling \$90.00 (replaced warrants); and 4182269 in the amount of \$25,003.74 (draw taxes)
 - 4) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board
- g) Review reports and correspondence; hear committee and meeting reports
- h) Review of constituent concerns/possible updates re: past concerns

a) **Consent Agenda Items:**

- 1) Resolution _____ - Contract between the Washington State Department of Health and Walla Walla County (Amendment 10 to 2015 - 2017 Consolidated Contract)

b) **Action Agenda Items:**

- 1) Proposal 2017 01-17 DCH-1
Approval to apply for grant for Traffic Safety Task Force recognition and awards program
- 2) Proposal 2017 01-17 DCH-2
Approval to proceed with Heart of the Matter training through the Children's Resiliency Initiative

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CONTRACT
BETWEEN THE WASHINGTON
STATE DEPARTMENT OF HEALTH
AND WALLA WALLA COUNTY



RESOLUTION NO.

WHEREAS, the Washington State Department Health has proposed contract Amendment 10 with Walla Walla County for the 2015-2017 Consolidated Contract with the Walla Walla County Health Department; and

WHEREAS, the amended contract benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said amendment; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract amendment, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

Passed this 17th day of January, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners
From: Meghan DeBolt
Director, Community Health
Date: January 23, 2017
Subject: Amendment 10 to 2015-2017 Washington Department of Health Consolidated Contract

This amendment provides increase of \$233,459 for a revised maximum consideration of \$1,135,509

Adds statements of Work for the following programs:

- Office of Drinking Water Group B Program – Effective January 1, 2017
- Office of Immunization & Child Profile – effective January 1, 2017

Amends Statements of Work for the following programs:

- Maternal & Child Health Block Grant – Effective January 1, 2015
- Office of Drinking Water Group A Program - Effective January 1, 2015
- WIC Nutrition Program - Effective January 1, 2015

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of Amendment 10 to the 2015-2017 Consolidated Contract and authorize the Director, Community Health to sign.



MEMO

Date: January 12, 2017

Proposal ID. 2017 01-17 DCH-1

To: Board of County Commissioners

From: Meghan DeBolt, MPH, MBA
Public Health Administrator

Intent – Approval to apply for funds from the Washington Traffic Safety Commission (WTSC) to help provide plaques and certificates for the recipients of the annual Walla Walla County Traffic Safety Awards and Recognition Program.

Topic – Walla Walla County Traffic Safety Awards and Recognition Program

Summary

The Washington Traffic Safety Commission provides an annual \$1,000 grant for Task Forces to use on specific projects, one of which is awards and recognition.

Cost

The expenses of less than \$1,000 will be paid by the Department of Community Health Traffic Safety budget and will be reimbursed by the WTSC once the required documentation is submitted.

Funding

The expenses of less than \$1000 will be reimbursed by the Washington Traffic Safety Commission

Alternatives Considered

None

Acquisition Method

Reimbursement

Security

N/A

Access

Risk

N/A

Benefits

This grant serves to recognize and award traffic safety champions including top DUI Enforcement Officers, Tippy Taxi Sponsors and volunteers, every 15 minute program volunteers, Child Passenger Safety Team and Victim Impact Panel speakers.

Conclusion/Recommendation

Request and recommend approval to apply for grant and authorize Meghan DeBolt, Director, Department of Community Health to execute an agreement between Walla Walla County Department of Community Health and Washington Traffic Safety Commission.

Submitted By			Disposition	
Meghan DeBolt, Dept. of Community Health 01-12-2017			<input type="checkbox"/> Approved	
<hr/>			<input type="checkbox"/> Approved with modifications	
Name	Department	Date	<input type="checkbox"/> Needs follow up information	
<hr/>			<input type="checkbox"/> Denied	
Signature			<hr/>	
			BOCC Chairman	Date

Additional Requirements to Proposal

- Modification
- Follow Up

Walla Walla County
GRANT QUESTIONNAIRE

Date: January 3, 2017 Office/Department: WW County Dept. of Community Health
Contact Person: Nancy McClenny-Walters

- 1) Name of Grant/Program: Traffic Safety Awards & Recognition
- 2) New Grant Renewing Grant Term (# of years) 7 months
- 3) Is the grant unchanged, and does not require Current Expense funding? Y N
(If Y, please skip to number 24)
- 4) How will this grant benefit the county's citizens?
This grant will help provide plaques and certificates for the recipients of the annual Walla Walla County Traffic Safety Awards and Recognition Program
- 5) Is this a program grant or an equipment grant?
Program grant
- 6) Is this a "one-time only grant" or is it renewable? If renewable, how long is grant anticipated to last?
one time
- 7) If this is a new grant how will the grant support a current program OR how will the program change?
The Washington Traffic Safety Commission provides an annual \$1,000 grant for Task Forces to use on specific projects, one of which is awards and recognition.
- 8) Does this grant require up front funds? Y N
If so, what is the source of the up-front funds needed to cover costs prior to initial and continuing reimbursements being received?
Expenses will be paid by the Department of Community Health-Traffic Safety budget and will be reimbursed by the Washington Traffic Safety Commission once the required documentation is submitted.
- 9) How many employees (new or current) will be paid by the grant? New Current
 - a. If this grant requires new hire(s) and grant ends, how will unemployment costs be funded? _____
- 10) Will the grant require matching funds; i.e., in-kind, cash, Employment Security, Social Security, FICA, PERS, etc? Y N
If so, what? _____

- 11) Would the grant allow for an annual COLA in salary, increase in medical insurance premiums or increases in any personnel benefits? Y N
- 12) What fund would support a cash match (if required)? n/a
- 13) If required what is the TOTAL cost of the match over the life of the grant? n/a
- 14) What fund would support the administration of the grant? Traffic Safety Task Force
- 15) Will the grant allow for the County cost allocation plan to be funded? Y N
- 16) Would the grant require the county to provide office space and/or additional equipment to administer the program? If so, what are the requirements?
n/a
- 17) Would the program require use of a county vehicle or personal vehicle? Y N
- 18) If so, would the grant provide for the cost of the automobile and/or liability insurance?
Y N
- 19) Would the grant require activities by other county offices/departments? (i.e. legal review, technology services assistance, new BARS numbers.) Y N
If so, what activities? _____
- 20) Would acceptance and completion of the grant project in any way OBLIGATE the County to create/enact new ordinance or policies? Y N
If so, what obligations? _____
- 21) Does this grant project include any activities that may fall outside the county's standard policies (personnel policies on travel, hours of work, training required, reimbursement for meeting refreshments, paying for meeting space, etc.?) Y N
- 22) Will outside consultants be solicited to work on the grant and if so, is a process in place for appropriate selection and oversight of consultant activities? Y N
If so, what is the funding source for consultant fees? _____
- 23) For a program grant, how would the program be funded after the grant expires? (It should be understood that once grant funding ends, either the program ceases OR the funding for the program needs to be absorbed within the department's or office's existing budget) **OR** justification must be provided that the program has been and will continue to save or benefit taxpayers.
If the grant was no longer available, award costs would need to be raised through donations. In all likelihood, the event would either no longer be held or the type of award would be changed to a paper certificate.
- 24) Please provide (attached to questionnaire) a synopsis of the grant or a copy of the fact sheet.

Please feel free to submit additional information as needed.

Official signature of requesting office/department:

Elected Official/Department Head

December 19, 2016
Date

FOR COMMISSIONERS' OFFICE USE ONLY

Approved by: _____
Chair, Board of County Commissioners

Date

- Copies to:
- 1) Requesting Office/Department
 - 2) Susan Dombrosky, Auditor's office
 - 3) Commissioners' File



MEMO

Date: January 3, 2017

Proposal ID: 2017 01-17 DCH-2

To: BOCC

From: Meghan DeBolt, MPH, MBA
Public Health Administrator

Intent – Inform the Board of County Commissioners of the Department of Community Health's (DCH) desire to move forward with scheduling Heart of the Matter training, a professional development training through the Children's Resiliency Initiative.

Topic – Training and Office Closure

Summary

DCH has been presented with an opportunity to undergo resiliency training for all staff through the Children's Resiliency Initiative, led by Teri Barila. The training is called The Heart of the Matter and it is a three-part series focusing on how safety, connection and learning are impacted by the effects of negative childhood experiences. This training will be a building block for DCH's involvement and leadership in the community around resiliency and trauma informed care.

Proposed training dates and times:

- Session 1: Why Brain Science Matters - Jan. 23 from 10:00am to 12:00pm
- Session 2: Adult Awareness and Self-Regulation - February 6 from 10:00am to 12:00pm
- Session 3: Strategies for Integration - February 27 from 10:00am to 12:00pm

During the trainings, the DCH office will be closed to the public.

Cost

N/A

Funding

None required

Alternatives Considered

We would need to work with Teri for alternate dates.

Acquisition Method

N/A

Security

Doors will need to be locked.

Access

N/A

Risk

N/A

Benefits

Professional development and community leadership.

Conclusion/Recommendation

Request and recommend approval to approve proposal for Heart of the Matter training.

Submitted By			Disposition
<u>Meghan DeBolt</u>	<u>DCH</u>	<u>01/03/17</u>	<input type="checkbox"/> Approved
Name	Department	Date	<input type="checkbox"/> Approved with modifications
<hr/>			<input type="checkbox"/> Needs follow up information
Name	Department	Date	<input type="checkbox"/> Denied
<hr/>			<input type="checkbox"/>
			BOCC Chairman
			Date

Additional Requirements to Proposal

Modification

Follow Up

10:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

a) Consent Agenda Items:

1) Approval of final plat for Andrews
Subdivision (SUB16-002)

b) Department update and miscellaneous



Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

To: Board of County Commissioners
From: Lauren Prentice, Principal Planner
Date Prepared: January 6, 2017
Agenda Date: January 17, 2017
RE: **Consent Agenda Item** – SUB16-002, Andrews Subdivision Final Plat

Recommended Motion

I move approval of the consent agenda.

Request

Approval of the Andrews Subdivision final plat

Background

The Andrews Subdivision final plat has been submitted to the Walla Walla County Community Development Department by Gary Andrews. Approval of the cluster subdivision will result in the creation of ten single-family residential lots (ranging in size between 1.20 to 1.92 acres) and one 455.89-acre resource parcel off Bergevin Springs Road. The residential lots will be accessed via a new private road called Andrews Court.

The property is zoned Primary Agriculture 40-acres (PA-40). The site will be served by on-site domestic wells and sanitary sewer disposal systems. Improvements including the private road and an irrigation supply and fire pond.

The Walla Walla County Hearing Examiner approved the preliminary plat and critical areas permit on April 1, 2013 and plat approval was subject to conditions of approval.

The final plat has been reviewed by all appropriate agencies including Public Works, Environmental Health, Fire District 8, and the County Fire Marshal, for conformance with the conditions of approval and County development standards. Staff recommends that the final plat be approved.

Final plat approval is the last step in the land division process. Lots can be sold only after the final plat has been recorded with the County Auditor. Approval by the Board can be via the motion recommended above, as the subdivision ordinance does not require approval of a resolution.

Attached Exhibits

1. Andrews Subdivision Final Plat Map

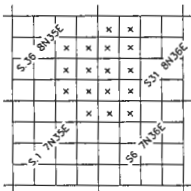
ANDREWS SUBDIVISION FINAL PLAT

A CLUSTER DEVELOPMENT LOCATED:
 IN THE WEST HALF OF SECTION 31 OF TOWNSHIP 8 NORTH IN RANGE 36 EAST, W.M.,
 IN THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 6 OF TOWNSHIP 7 NORTH IN RANGE 36 EAST, W.M.,
 IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 1 OF TOWNSHIP 7 NORTH IN RANGE 35 EAST, W.M.,
 AND IN THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 36, TOGETHER WITH THE SOUTHEAST QUARTER OF SAID
 SECTION 36 OF TOWNSHIP 8 NORTH IN RANGE 35 EAST, W.M., WALLA WALLA COUNTY, STATE OF WASHINGTON.

LEGEND

- SECTION OR SECTION SUBDIVISION LINE
- SURVEYED PARCEL BOUNDARY
- LOT LINE ESTABLISHED WITH THIS PLAT
- EASEMENT HEREBY DEDICATED WITH THIS PLAT
- PARCEL BOUNDARY FROM PRIOR SURVEY
- FENCE LINE
- SET 5/8" X 3/32" REBAR WITH YELLOW CAP STAMPED: "LS 25893"
- 5/8" X 3/32" REBAR WITH YELLOW CAP "LS 25893" PER SURVEY FOR BLA RECORDED IN VOLUME 12 OF SURVEYS AT PAGE 231, UNLESS OTHERWISE NOTED
- CALCULATED POINT, NOT FOUND OR SET
- FOUND SURVEY MONUMENT AS DESCRIBED

SECTION DIAGRAM



TWP 7N RGE 35E
 TWP 7N RGE 36E
 TWP 8N RGE 35E
 TWP 8N RGE 36E

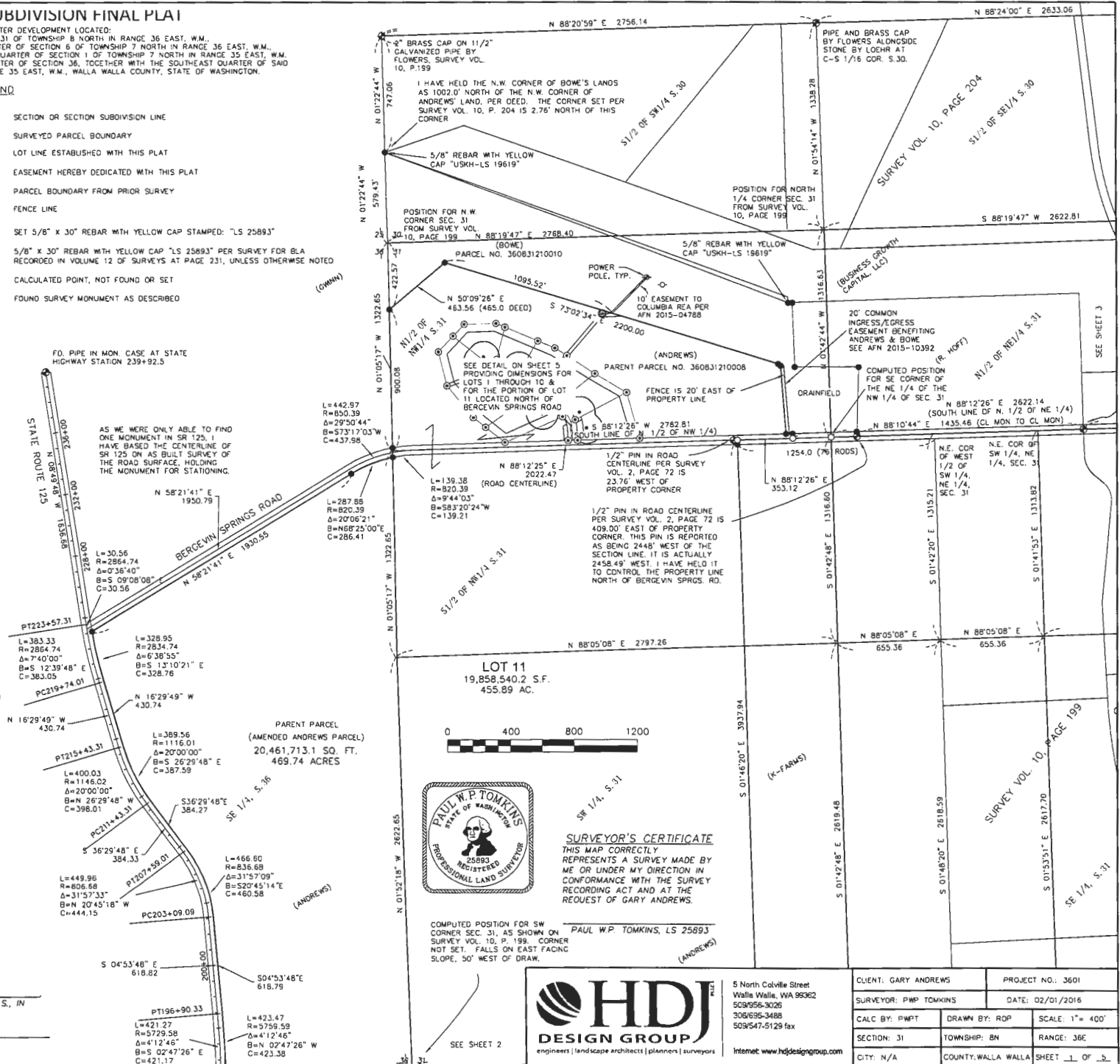
BASIS OF BEARINGS

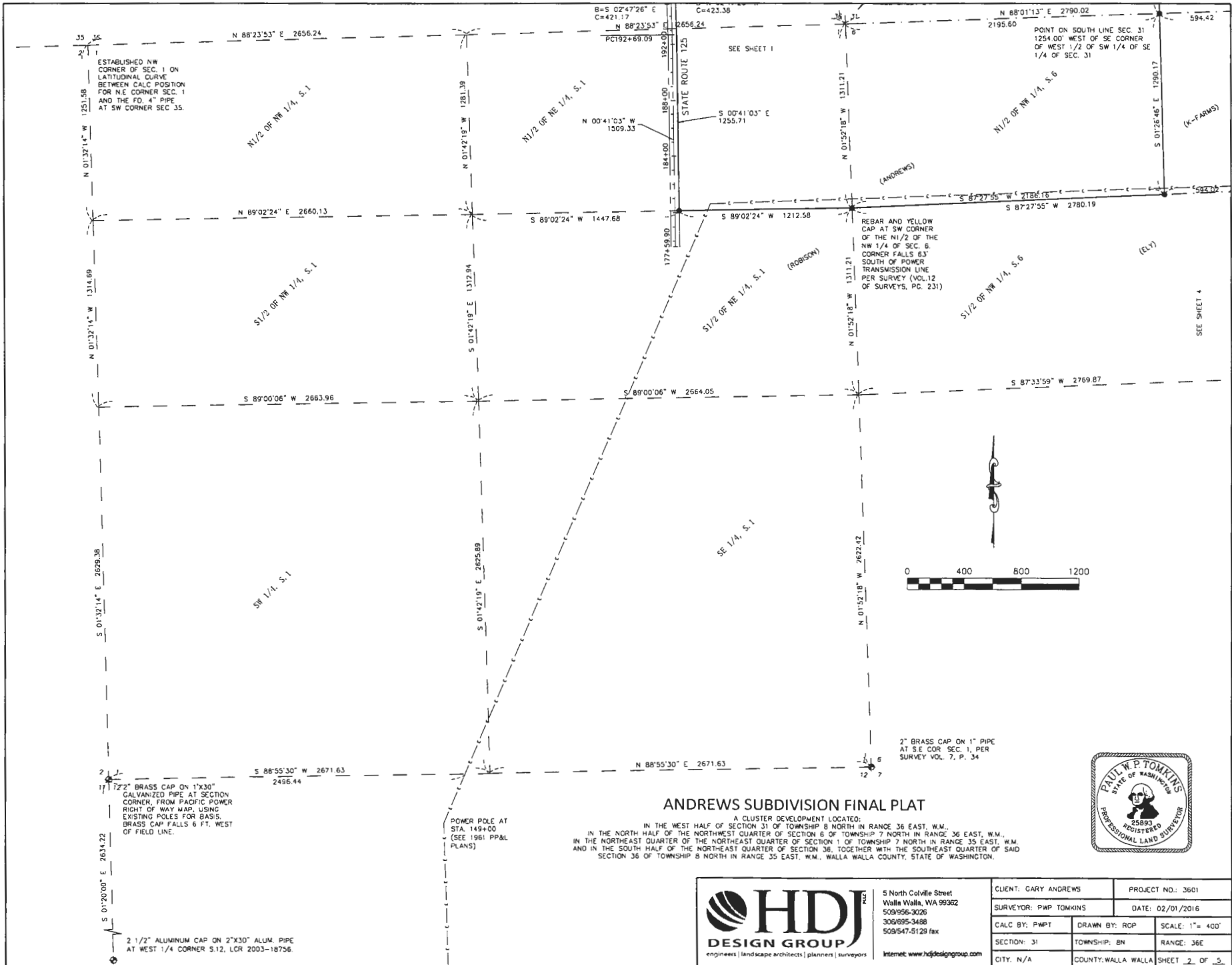
BEARINGS SHOWN ARE BASED ENTIRELY UPON THE WASHINGTON STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, WHICH ARE ROTATED COUNTER CLOCKWISE FROM TRUE GEODETIC BY 01°32'52.8" AT A POINT NEAR THE CURVE IN BERGEVIN SPRINGS ROAD. DISTANCES ARE GROUND LENGTH, AND HAVE BEEN SCALED FROM GRID BY A COMBINED SCALE FACTOR OF 1.0000879.

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS DAY OF
 201 AT THE REQUEST OF PAUL W.P. TOMKINS, L.S., IN
 VOLUME OF PLATS AT PAGE

COUNTY AUDITOR





ANDREWS SUBDIVISION FINAL PLAT

A CLUSTER DEVELOPMENT LOCATED:
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 IN THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 1 OF TOWNSHIP 7 NORTH IN RANGE 36 EAST, W.M.
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 AND IN THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 36, TOGETHER WITH THE SOUTHEAST QUARTER OF SAID SECTION 36 OF TOWNSHIP 8 NORTH IN RANGE 35 EAST, W.M., WALLA WALLA COUNTY, STATE OF WASHINGTON.



5 North Colville Street
 Walla Walla, WA 99362
 509/556-3026
 306/895-3488
 509/547-5129 fax
 Internet: www.hjdjdesigngroup.com

CLIENT: GARY ANDREWS		PROJECT NO.: 3601
SURVEYOR: PWP TOMKINS		DATE: 02/01/2016
CALC BY: PWP	DRAWN BY: ROP	SCALE: 1" = 400'
SECTION: 31	TOWNSHIP: 8N	RANGE: 36E
CITY: N/A	COUNTY: WALLA WALLA	SHEET 2 OF 5

2 1/2" ALUMINUM CAP ON 2"x30" ALUM. PIPE
 AT WEST 1/4 CORNER S.12, LCR 2003-18756.

2" BRASS CAP ON 1"x30"
 GALVANIZED PIPE AT SECTION
 CORNER, FROM PACIFIC POWER
 RIGHT OF WAY MAP, USING
 EXISTING POLES FOR BASIS.
 BRASS CAP FALLS 6 FT. WEST
 OF FIELD LINE.

2" BRASS CAP ON 1" PIPE
 AT SE COR. SEC. 1, PER
 SURVEY VOL. 7, P. 34



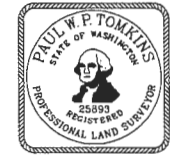
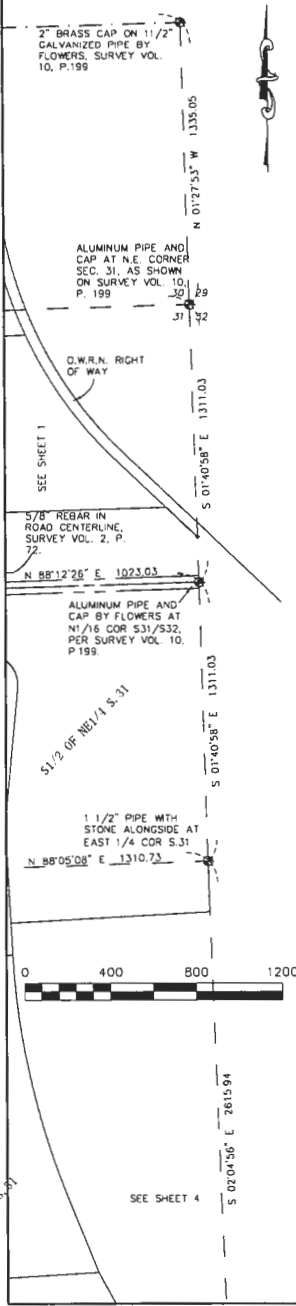
ANDREWS SUBDIVISION FINAL PLAT

A CLUSTER DEVELOPMENT LOCATED:
 IN THE WEST HALF OF SECTION 31 OF TOWNSHIP 8 NORTH IN RANGE 36 EAST, W.M.,
 IN THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 6 OF TOWNSHIP 7 NORTH IN RANGE 36 EAST, W.M.,
 IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 1 OF TOWNSHIP 7 NORTH IN RANGE 35 EAST, W.M.
 AND IN THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 36, TOGETHER WITH THE SOUTHEAST QUARTER OF SAID
 SECTION 36 OF TOWNSHIP 8 NORTH IN RANGE 35 EAST, W.M., WALLA WALLA COUNTY, STATE OF WASHINGTON.

PARENT PARCEL LEGAL DESCRIPTION (AMENDED ANDREWS PARCEL)

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER AND NORTHEAST QUARTER OF SECTION 36 OF TOWNSHIP 8 NORTH IN RANGE 35 EAST, IN THE NORTHWEST QUARTER AND THE SOUTHWEST QUARTER OF SECTION 31 OF TOWNSHIP 8 NORTH, RANGE 36 EAST, IN THE NORTHEAST QUARTER OF SECTION OF TOWNSHIP 7 NORTH IN RANGE 35 EAST, AND IN THE NORTHWEST QUARTER OF SECTION 6 OF TOWNSHIP 7 NORTH IN RANGE 36 EAST, ALL EAST OF THE WILLAMETTE MERIDIAN IN WALLA WALLA COUNTY, SAID PARCEL BEING DESCRIBED MORE PARTICULARLY AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 31; THENCE S 01°05'17" E ALONG THE WEST LINE OF SAID NORTHWEST QUARTER OF SECTION 31 A DISTANCE OF 422.57 FEET TO THE TRUE POINT OF BEGINNING; THENCE N 50°09'28" E A DISTANCE OF 483.96'; THENCE S 73°02'34" E A DISTANCE OF 2200.00'; THENCE S 52°39'34" E A DISTANCE OF 20.36'; THENCE S 04°31'01" E A DISTANCE OF 436.20' TO A POINT ON THE NORTH RIGHT OF WAY LINE OF BERGVEIN SPRINGS ROAD; THENCE N 88°12'26" E ALONG SAID RIGHT OF WAY LINE A DISTANCE OF 41.59'; THENCE S 01°47'34" E A DISTANCE OF 30.00' TO THE CENTERLINE OF BERGVEIN SPRINGS ROAD; THENCE S 88°12'26" W ALONG SAID CENTERLINE A DISTANCE OF 353.12' TO A POINT IN SAID ROAD CENTERLINE THAT IS 1254.00' WEST OF THE NORTHEAST CORNER OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 31; THENCE S 01°46'20" E A DISTANCE OF 3937.94' TO A POINT THAT ON THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 6 THAT 1254.00 FT. WEST OF THE SOUTHWEST CORNER OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF AFORESAID SECTION 31; THENCE S 01°26'46" E A DISTANCE OF 1290.17' TO A POINT ON THE SOUTH LINE OF THE NORTH HALF OF THE NORTHWEST QUARTER OF AFORESAID SECTION 6; THENCE S 87°27'55" W ALONG THE SOUTH LINE OF THE NORTH HALF OF THE NORTHWEST QUARTER OF SAID SECTION 6 A DISTANCE OF 2186.16' TO THE SOUTHWEST CORNER THEREOF; THENCE S 89°02'24" W ALONG THE SOUTH LINE OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF AFORESAID SECTION 1 A DISTANCE OF 1212.58' TO A POINT ON THE EAST RIGHT OF WAY LINE OF STATE ROUTE 125; THENCE ALONG SAID EAST RIGHT OF WAY LINE AS FOLLOWS:
 THENCE N 00°41'03" W A DISTANCE OF 1255.71';
 THENCE WITH A CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 423.47', WITH A RADIUS OF 5759.59', WITH A CHORD BEARING OF N 02°47'26" W, WITH A CHORD LENGTH OF 423.36';
 THENCE N 04°53'48" W A DISTANCE OF 618.79';
 THENCE WITH A CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 466.60', WITH A RADIUS OF 836.68', WITH A CHORD BEARING OF N 20°45'14" W, WITH A CHORD LENGTH OF 460.58';
 THENCE N 36°29'48" W A DISTANCE OF 384.27';
 THENCE WITH A CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 389.56', WITH A RADIUS OF 1116.01', WITH A CHORD BEARING OF N 26°29'48" W, WITH A CHORD LENGTH OF 387.59';
 THENCE N 16°29'49" W A DISTANCE OF 430.74';
 THENCE WITH A CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 328.95', WITH A RADIUS OF 2834.73', WITH A CHORD BEARING OF N 13°10'27" W, WITH A CHORD LENGTH OF 328.76' TO A POINT ON THE SOUTHEASTERLY RIGHT OF WAY LINE OF BERGVEIN SPRINGS ROAD;
 THENCE N 58°21'41" E ALONG SAID SOUTHEASTERLY RIGHT OF WAY LINE A DISTANCE OF 1930.55';
 THENCE ALONG SAID SOUTHEASTERLY RIGHT OF WAY LINE WITH A CURVE TURNING TO THE RIGHT WITH AN ARC LENGTH OF 287.88', WITH A RADIUS OF 820.39', WITH A CHORD BEARING OF N 68°25'00" E, WITH A CHORD LENGTH OF 286.41' TO A POINT ON THE EAST LINE OF AFORESAID SECTION 36;
 THENCE N 01°05'17" W ALONG SAID EAST LINE OF SECTION 36 A DISTANCE OF 80.94' TO A POINT ON THE NORTH RIGHT OF WAY LINE OF BERGVEIN SPRINGS ROAD;
 THENCE N 01°05'17" W ALONG THE EAST LINE OF SAID SECTION 36 A DISTANCE OF 880.94' TO THE TRUE POINT OF BEGINNING, HAVING AN AREA OF 20461713.1 SQUARE FEET, 469.736 ACRES



5 North Colville Street
 Walla Walla, WA 99362
 509/956-3025
 306/695-3468
 509/547-5129 fax
 Internet: www.hdjdesigngroup.com

CLIENT: GARY ANDREWS		PROJECT NO.: 3601	
SURVEYOR: PWP TOMKINS		DATE: 02/01/2016	
CALC BY: PWP	DRAWN BY: ROP	SCALE: 1" = 400'	
SECTION: 31	TOWNSHIP: 8N	RANGE: 36E	
CITY: N/A	COUNTY: WALLA WALLA	SHEET 3 OF 5	

ANDREWS SUBDIVISION FINAL PLAT

A CLUSTER DEVELOPMENT LOCATED:
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 IN THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 6 OF TOWNSHIP 7 NORTH IN RANGE 36 EAST, W.M.,
 IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 1 OF TOWNSHIP 7 NORTH IN RANGE 35 EAST, W.M.,
 AND IN THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 36, TOGETHER WITH THE SOUTH-EAST QUARTER OF SAID SECTION 36 OF TOWNSHIP 8 NORTH IN RANGE 35 EAST, W.M., WALLA WALLA COUNTY, STATE OF WASHINGTON.

AGRICULTURAL LANDS STATEMENT PER WALLA WALLA COUNTY CODE CHAPTER 8.40 "RIGHT TO FARM"

THE SUBJECT PROPERTY IS LOCATED WITHIN OR NEAR DESIGNATED AGRICULTURAL LANDS ON WHICH A VARIETY OF COMMERCIAL ACTIVITIES OCCUR THAT ARE NOT COMPATIBLE WITH RESIDENTIAL DEVELOPMENT FOR CERTAIN PERIODS OF LIMITED DURATION.

DENSITY NOTE

THE PARCEL BEING SUBDIVIDED CONTAINS 459.74 ACRES. THE PROPERTY IS ZONED PA-40 THEREFORE THE PROPERTY HAS 11 DEVELOPMENT RIGHTS. THIS SUBDIVISION CONTAINS 10 CLUSTER LOTS AND ONE RESIDUAL FARM PARCEL. THEREFORE THERE ARE NO UNUSED DEVELOPMENT RIGHTS AVAILABLE, UNTIL SUCH TIME THE ZONING CHANGES.

THE CLUSTER LOTS IN THIS SUBDIVISION CONTAIN 13.85 ACRES, OR 3% OF THE OVERALL LAND AREA.

AS INDICATED BY COUNTY CODE, THE ACREAGE LISTED ABOVE WILL NOT BE USED MORE THAN ONCE FOR DETERMINING THE NUMBER OF NEW LOTS.

CRITICAL AREAS NOTE

THE LOTS IN THIS SUBDIVISION FALL WITHIN AREAS DESIGNATED BY THE COUNTY AS MODERATELY SUSCEPTIBLE TO LIQUEFACTION AND HIGH RISK OF EROSION. THE COUNTY MAY REQUIRE THE PREPARATION OF CRITICAL AREAS REPORTS BY QUALIFIED PROFESSIONALS AT THE TIME OF DEVELOPMENT UPON THE INDIVIDUAL LOTS.

APPROVALS

THE SUBDIVISION SHOWN ON THE ACCOMPANYING PLAT CONFORMS TO THE WALLA WALLA COUNTY COMPREHENSIVE PLAN AND TO COUNTY ORDINANCES 16.36 AND 17.31.

THOMAS GLOVER, DIRECTOR OF THE WALLA WALLA COUNTY COMMUNITY DEVELOPMENT DEPARTMENT DATE

THE FOREGOING PLAT IS HEREBY APPROVED.

RANDY GLAESER, WALLA WALLA COUNTY ENGINEER DATE

I HEREBY CERTIFY THAT _____ TAXES FOR THE YEAR _____ AGAINST THE PROPERTY SHOWN HEREIN HAVE BEEN PAID.

WALLA WALLA COUNTY TREASURER DATE

PRELIMINARY INVESTIGATIONS INDICATE THAT THAT SOIL TYPES IN THE LAND SUBJECT TO THIS SUBDIVISION MAY ALLOW FOR THE USE OF SEPTIC TANKS AND DRAIN FIELDS. HOWEVER, THIS DEPARTMENT'S APPROVAL FOR ANY LDT WITHIN THIS SUBDIVISION FOR THE USE OF ON-SITE SEWAGE DISPOSAL SYSTEMS MAY BE CONTINGENT UPON THAT LOT PASSING ADDITIONAL INSPECTIONS AND/OR OTHER REQUIREMENTS AT A LATER DATE.

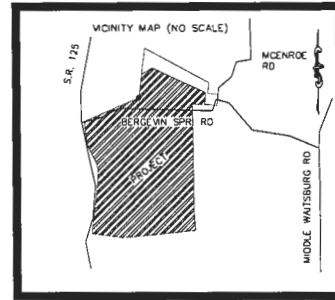
WALLA WALLA COUNTY HEALTH OFFICIAL DATE

APPROVED BY THE WALLA WALLA COUNTY COMMISSIONERS.

PERRY L. DOZIER, CHAIRMAN, DIST. 2 DATE

JAMES K. JOHNSON, DIST. 1 COMMISSIONER DATE

JAMES L. DUNCAN, DIST 2 COMMISSIONER DATE



DECLARATION

KNOW ALL MEN BY THESE PRESENTS THAT I, MARY LEE ROBISON ANDREWS, HAVE CAUSED THESE LANDS TO BE SURVEYED AND SUBDIVIDED AS SHOWN AND DO HEREBY DEDICATE TO THE PUBLIC AND EASEMENTS AND RIGHTS OF WAY NOT DESIGNATED AS PRIVATE. I HEREBY WAIVE FOR OURSELVES AND FOR OUR SUCCESSORS ANY CLAIMS FOR DAMAGES AGAINST ANY PUBLIC AUTHORITY RESULTING FROM THE CONSTRUCTION OR MAINTENANCE OF ANY PUBLIC FACILITIES OR PUBLIC PROPERTY ON THE LANDS DESCRIBED HEREIN.

MARY LEE ROBISON ANDREWS DATE

ACKNOWLEDGEMENT

STATE OF WASHINGTON
 COUNTY OF WALLA WALLA

BEFORE ME THIS _____ DAY OF _____, 2016, APPEARED BEFORE ME MARY LEE ROBISON ANDREWS, TO ME PERSONALLY KNOWN, WHO ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION TO BE A FREE AND VOLUNTARY ACT AND DEED.

NOTARY PUBLIC FOR THE STATE OF WASHINGTON RESIDING IN _____

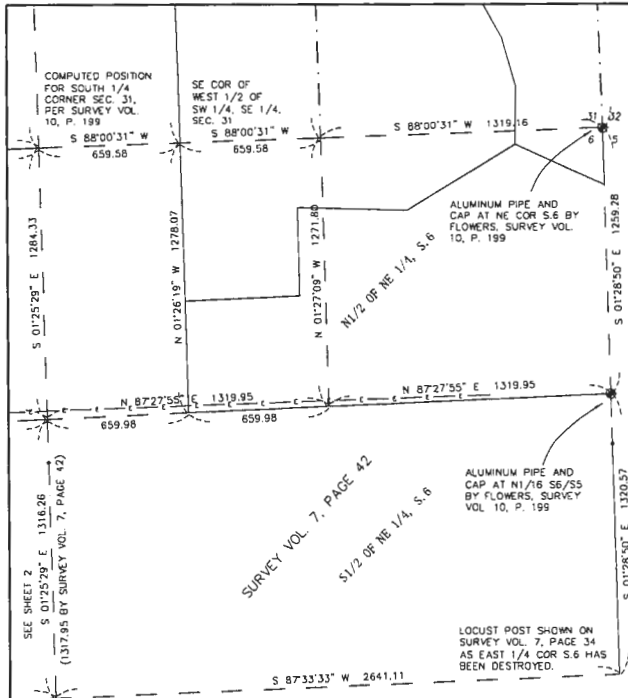


NARRATIVE

THIS SURVEY WAS PERFORMED AT THE REQUEST OF GARY ANDREWS TO SUBDIVIDE THOSE LANDS SHOWN HEREON AS THE AMENDED ANDREWS PARCEL.

THIS PLAT FOLLOWS A RECENT BOUNDARY LINE ADJUSTMENT, AS RECORDED IN BOOK 12 OF SURVEYS AT PAGE 231, AND FILED UNDER WALLA WALLA COUNTY AUDITOR'S NO. 2015-10393. THE DETERMINATION OF THE ANDREWS PROPERTY, AS AMENDED BY ABOVE REFERENCED SURVEY, IS FULLY DISCUSSED AND DISCLOSED IN SAID SURVEY, AND IT IS RECOMMENDED THAT SUBSEQUENT SURVEYORS REFER TO SAID SURVEY FOR BOUNDARY DETERMINATION.

THIS SURVEY WAS PERFORMED AS A REAL TIME KINEMATIC SURVEY USING TRIMBLE R-B GPS RECEIVERS HAVING A PRECISION OF ONE CENTIMETER ± 1 PPM. THE MONUMENTS WITHIN THE NORTH HALF OF SECTION 31 WERE REVISITED IN NOVEMBER OF 2014. THE OTHER MONUMENTS SHOWN HEREIN WERE LAST VISITED IN 2011.

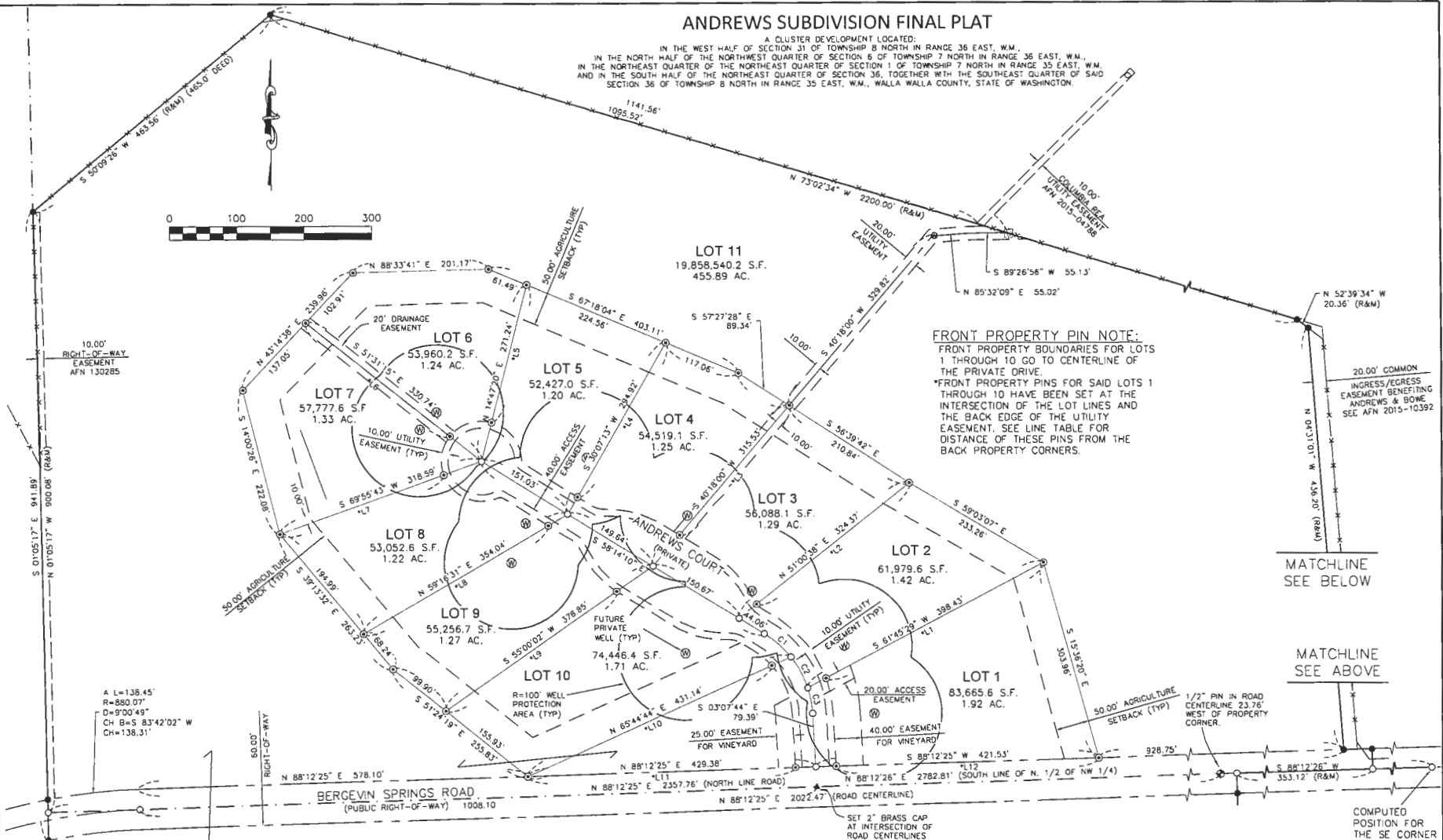


5 North Colville Street
 Walla Walla, WA 99362
 509/956-3025
 306/695-3488
 509/547-5129 fax
 Internet: www.hjdgroup.com

CLIENT: GARY ANDREWS	PROJECT NO.: 3601
SURVEYOR: P.W. TOMKINS	DATE: 02/01/2016
CALC BY: PMPT	DRAWN BY: ROP
SECTION: 31	TOWNSHIP: 8N
CITY: N/A	COUNTY: WALLA WALLA
SCALE: 1" = 400'	RANGE: 36E
SHEET 4 OF 5	

ANDREWS SUBDIVISION FINAL PLAT

A CLUSTER DEVELOPMENT LOCATED:
 IN THE WEST HALF OF SECTION 31 OF TOWNSHIP 8 NORTH IN RANGE 35 EAST, W.M.,
 IN THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 5 OF TOWNSHIP 7 NORTH IN RANGE 35 EAST, W.M.,
 IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 1 OF TOWNSHIP 7 NORTH IN RANGE 35 EAST, W.M.
 AND IN THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 36, TOGETHER WITH THE SOUTHEAST QUARTER OF SAID
 SECTION 36 OF TOWNSHIP 8 NORTH IN RANGE 35 EAST, W.M., WALLA WALLA COUNTY, STATE OF WASHINGTON.



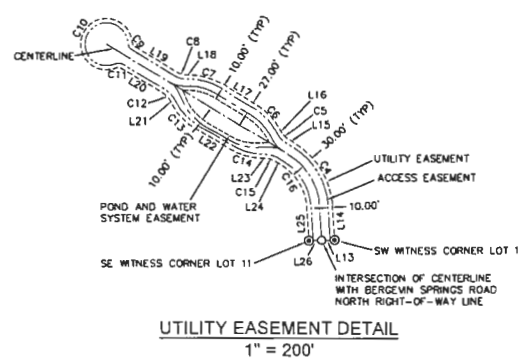
FRONT PROPERTY PIN NOTE:
 FRONT PROPERTY BOUNDARIES FOR LOTS 1 THROUGH 10 TO CENTERLINE OF THE PRIVATE DRIVE.
 *FRONT PROPERTY PINS FOR SAID LOTS 1 THROUGH 10 HAVE BEEN SET AT THE INTERSECTION OF THE LOT LINES AND THE BACK EDGE OF THE UTILITY EASEMENT. SEE LINE TABLE FOR DISTANCE OF THESE PINS FROM THE BACK PROPERTY CORNERS.

MATCHLINE
SEE BELOW

MATCHLINE
SEE ABOVE

COMPUTED POSITION FOR THE SE CORNER OF THE NE 1/4 OF THE NW 1/4 OF SEC. 31

A L=138.45'
 R=880.07'
 D=9°00'49"
 CH B=S 83°42'02" W
 CH=138.31'



UTILITY EASEMENT DETAIL
 1" = 200'

LINE BEARING	DISTANCE
L1 S 61°45'29" W	368.02
L2 S 52°00'00" W	290.76
L3 S 40°18'00" W	251.64
L4 S 30°07'13" W	264.91
L5 S 14°47'20" W	211.23
L6 S 3°13'15" E	270.23
L7 N 69°55'43" E	258.58
L8 N 59°16'31" E	320.21
L9 S 53°03'02" E	312.45
L10 N 63°44'44" E	309.89
L11 N 88°12'25" E	399.37
L12 S 88°12'25" W	391.52
L13 N 88°12'25" E	303.01
L14 S 03°07'44" E	80.09
L15 S 88°14'10" E	22.44
L16 N 28°14'10" W	113.77
L17 S 88°14'10" E	113.77
L18 S 88°14'10" E	113.77
L19 S 88°14'10" E	118.58
L20 N 28°14'10" W	113.77
L21 N 28°14'10" W	113.77
L22 N 88°14'10" W	93.08
L23 S 88°14'10" E	113.77
L24 N 88°14'10" W	22.44
L25 S 03°07'44" E	78.69
L26 N 88°12'25" E	130.01

CURVE ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	52.69	150.01	207°22'	N 48°10'29" W 52.42
C2	52.69	150.01	207°22'	N 28°03'07" W 52.42
C3	38.91	150.01	114°51'42"	N 102°35'05" W 38.86
C4	173.14	180.02	55°06'26"	S 30°40'57" E 166.54
C5	17.28	33.00	30°00'00"	N 43°14'10" W 17.08
C6	76.98	147.01	30°00'00"	S 43°14'10" E 76.10
C7	76.98	147.01	30°00'00"	S 73°14'10" E 76.10
C8	17.28	33.00	30°00'00"	N 73°14'10" W 17.08
C9	17.28	33.00	30°00'00"	S 30°40'57" E 17.26
C10	304.03	60.01	220°18'01"	N 31°43'30" E 85.98
C11	5.63	10.00	55°09'00"	S 85°48'40" E 9.26
C12	17.28	33.00	30°00'00"	N 43°14'10" W 17.08
C13	76.98	147.01	30°00'00"	N 43°14'10" W 76.10
C14	76.98	147.01	30°00'00"	S 73°14'10" E 76.10
C15	17.28	33.00	30°00'00"	N 73°14'10" W 17.08
C16	115.43	120.01	153°06'26"	S 30°40'57" E 111.03



HDJ
 DESIGN GROUP
 engineers | landscape architects | planners | surveyors

5 North Colville Street
 Walla Walla, WA 99362
 509/566-3026
 306/695-3488
 509/547-5129 fax
 intzmc@www.hdjdesigngroup.com

CLIENT: GARY ANDREWS	PROJECT NO.: 3601
SURVEYOR: PWP TOMKINS	DATE: 02/01/2016
CALC BY: PMPT	DRAWN BY: ROP
SECTION: 31	TOWNSHIP: 8N
CITY: N/A	COUNTY: WALLA WALLA
SCALE: 1" = 100'	RANGE: 36E
	SHEET 3 OF 3

10:15

COUNTY COMMISSIONERS

- a) Presentation by Renee Rooker,
Executive Director, City of Walla Walla
Housing Authority, re request to operate
throughout unincorporated Walla Walla
County

PROPOSED BY HOUSING AUTHORITY OF THE CITY OF WALLA WALLA

WALLA WALLA COUNTY, WASHINGTON

RESOLUTION NO. _____

A RESOLUTION of the County Commissioners of Walla Walla County, Washington, declaring the need for the Housing Authority of the City of Walla Walla to operate within the boundaries of the County.

WHEREAS, RCW 35.82.070(13) provides that a housing authority may exercise its powers within the boundaries of any city not included in its area of operation if the governing or legislative body of that city adopts a resolution declaring that there is a need for the housing authority to exercise its powers within the city; and

WHEREAS, the County Commissioners of Walla Walla County, Washington (the "County"), has determined that there is a need for a housing authority to exercise its powers within the County; and

WHEREAS, the Housing Authority of the City of Walla Walla (the "Authority") has indicated that it is willing to exercise its powers within the County; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF WALLA WALLA COUNTY, WASHINGTON, as follows:

Section 1. Declaration of Need; Authorization. The County Commissioners of the County declares that there is a need for the Authority to exercise its powers within the County and authorizes and ratifies the Authority's exercise of such powers within the County.

Section 2. Effective Date. This resolution shall be in full force and effect from and after its adoption and approval.

The foregoing resolution was ADOPTED by the County Commissioners of Walla Walla County, Washington, at an open public meeting thereof this ____ day of _____, 2016.

Chair County Commissioners

ATTEST:

APPROVED AS TO FORM:

County Clerk

County Attorney

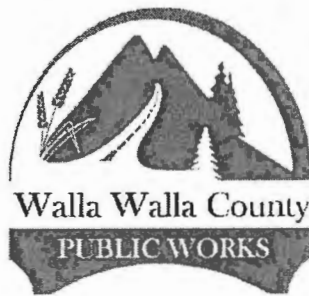
10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

- a) Engineers report re speed study on Frog Hollow Road and Last Chance Road

- b) Department update and miscellaneous



6 January 2017

MEMORANDUM FOR Board of Walla Walla County Commissioners

Subject: Speed Limit – Frog Hollow & Last Chance Road

1. The Board of County Commissioners received a signed petition from numerous citizens of the Valley Chapel Community requesting the speed limit be reduced on Frog Hollow and Last Chance Road. Per the petition, citizens would like to see the speed reduced from the bottom of Mojonner Hill where Frog Hollow begins west through the intersection with Locher Road. The request is to lower the speed limit from 50mph to 40mph due to increased traffic and development.
2. Recommendation: Promote an active campaign to both increase awareness of and enforce the legal speed limit. Goal is to get motorists to drive the speed limit thus reducing current speeds in the area by as much as 20mph.
 - a. Public Works acquire and deploy several digital speed limit signs along Frog Hollow and Last Chance Roads. Signs will show driver's their speed and the legal speed limit.
 - b. Sheriff's Office conducts emphasis patrols along this section of road.
3. This section of Frog Hollow is classified as a Rural Major Collector Road. The road is generally straight with several curves on the east end. The County recently improved a section of Frog Hollow near mile post 8.4 by widening the road and replacing and resetting guardrail. There do not appear to be any significant problems with sight distance and there are no major obstacles within the roadway clear zone that would pose significant safety concerns. The properties adjacent to the road are generally flat or gently rolling agricultural fields, with approximately 15 residential accesses along this stretch. The speed limit on this section of road is 50mph, the statutory speed limit for a county road.
4. Even with a signed petition, Counties cannot lower speed limits without adequate justification to do so. In fact, state law (RCW 46.61.415) requires public agencies to conduct a traffic investigation and analysis to support any revision to speed limits. Accordingly, Public Works staff conducted some additional speed studies on this section of road from November 30, 2016 through December 6, 2016. The intent of the new studies was to assess current traffic volumes, speeds and vehicle types and compare against previous studies to validate any changes occurring in the area. Results of the 2016 studies follow:

Frog Hollow Road					
Mile Post	ADT	85 th % Speed	Ave. Speed	% Hvy Trucks	Headway Peak
7.3	792	69.6	57.5	5.5	1.05 min.
8	830	62.2	50	5	1.12 min.
8.9	769	51.7	43.5	3.5	1.10 min.

5. Results of previous studies follow:

Year	Mile Post	ADT	85 th % Speed	Ave. Speed	% Hvy Trucks
2015	8.3	914	47	41.5	3.5
2013	8.3	643	50.53	40	.25
2011	7.6	807	53.51	42	.5
2010	8.8	702	53	45	.2

6. Results over the past six years do not indicate any significant change in traffic volumes or type of traffic using Frog Hollow Road. Results do, however, show a significant increase in both the average speed of motorists along this stretch of road and the 85th percentile speed (the speed at or below 85% of motor vehicles travel).

7. The Manual on Uniform Traffic Control Devices (MUTCD), published by the Federal Highway Administration, defines the standards used by road managers nationwide to install and maintain traffic control devices (road markings, traffic signs, signals, etc.) on all public roads. Per the MUTCD, speed limits on public roads should be set within 5mph of the 85th percentile of free flowing traffic. The MUTCD allows consideration of additional factors such as road characteristics (shoulder condition, grade, alignment, sight distance), roadside development, environment and accident data when setting speed limits.

8. Per our most recent speed study in this area, the 85th percentile of free-flowing traffic far exceeds the legal speed limit of 50mph. Accordingly, reducing the speed limit to 40mph would neither meet the requirements of the MUTCD nor reduce the speed of motorists through this area, as they currently drive much faster than the legal speed limit of 50mph. With motorists currently driving 10 to 20mph over the speed limit, residents in the area are correct when stating traffic is speeding through this section of road. If we can get traffic to slow down and drive the speed limit it should address the majority concerns expressed by the residents.

9. POC this memorandum is the undersigned at 524-2710.



Randy L. Glaeser, P.E.
 Director/County Engineer

Cc: Walla Walla County Sheriff

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 12 January 2017

Re: Director's Report for the Week of 9 January 2017

Board Action: 17 January 2017

Miscellaneous:

In the Matter of the Frog Hollow & Last Chance Road Speed Petition

ENGINEERING:

- Mill Creek FH: Attempting to complete negotiations with property owners.
- Pflugrad Bridge: Cultural survey complete.
- Mill Creek Road MP 1.1 to MP 3.96: Acquisition will begin as time allows.
- Blue Creek Bridge: Working on minor design adjustments.
- Second Avenue(Burbank): Met with Port tenants to discuss project impacts. Scheduled to advertise toward end of the month.

MAINTENANCE:

- Crews addressed snow & ice issues across the County.

ADMINISTRATION:

- Maintenance Technician I out to ad to fill vacant position.
- Quarterly counseling underway.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New Position Approval Form – Horticultural Pest and Disease Control Board Coordinator for the WSU Extension Office
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15 EMERGENCY MANAGEMENT DEPARTMENT

Liz Jessee

a) Consent Agenda items:

- 1) Resolution _____ - Approval of Amendment C to Washington State Military Department Grant Agreement Number E16-061
- 2) Resolution _____ - Approval of a Memorandum of Understanding between People For People, operating the Greater Columbia 2-1-1 (GC 2-1-1) Information and Referral Center and Walla Walla County Department of Emergency Management

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVAL
OF AMENDMENT C TO
WASHINGTON STATE MILITARY
DEPARTMENT GRANT
AGREEMENT NUMBER E16-061**



RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution 15 254, Walla Walla County and the Washington State Military Department Emergency Management Division and the U.S. Department of Homeland Security (DHS) entered into Grant Agreement Number E16-061; and

WHEREAS, Amendment A to said grant agreement was approved pursuant to Walla Walla County Resolution 16 039 and Amendment B to said grant agreement was approved pursuant to Walla Walla County Resolution 16 122; and

WHEREAS, Amendment C to said grant agreement has been offered to the county for approval; and

WHEREAS, this Homeland Security grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism and/or catastrophic events; and

WHEREAS, Liz Jessee, Walla Walla County Emergency Management Director, is authorized to sign agreements with said entities, and Liz Jessee and Patrick Purcell are authorized to request reimbursements from these entities, on behalf of Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said amendment and reimbursement authority be approved.

*Passed this 17th day of **January, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

Memo

To: Board of Walla Walla County Commissioners
From: Liz Jessee
Date: January 6, 2017
Re: State Homeland Security Program Emergency Preparedness Grant

I am requesting your authorization to sign a contract amendment with Washington State Military Department Emergency Management Division to revise the Work Plan for the FFY 2015 Homeland Security Grant Program. With changes in staffing levels during calendar year 2016 Walla Walla County Emergency had reduced personnel costs. Therefore \$5000 has been reallocated from Planning – Salaries & Benefits to Equipment for the purchase of a backup generator for the City of Waitsburg. The contract amount remains unchanged; \$65,078.

This grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism involving the use of Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) weapons, cyber-attacks and catastrophic events through the FFY 2015 Homeland Security Grant Program, SHSP emergency preparedness grant.

The increased funding will be used for the equipment purchase outlined above, with no local match required for this grant.

Sincerely,

/s/

LIZ JESSEE
Director, Emergency Management

**Washington State Military Department
AMENDMENT**

1. SUBRECIPIENT NAME/ADDRESS: Walla Walla, County of Emergency Management 27 North 2nd Avenue Walla Walla, WA 99362-1801		2. GRANT AGREEMENT NUMBER: E16-061	3. AMENDMENT NUMBER: C
4. SUBRECIPIENT CONTACT, PHONE/EMAIL: Liz Jessee, (509) 524-2902 ljesssee@co.walla-walla.wa.us		5. DEPARTMENT CONTACT, PHONE/EMAIL: Zoie Choate, (253) 512-7461 zoie.choate@mil.wa.gov	
6. TIN or SSN: 91-6001381	7. CATALOG OF FEDERAL DOMESTIC ASST. (CFDA) #: 97.067	8. FUNDING SOURCE NAME/AGREEMENT #: EMW-2015-SS-00013-S01	
9. FUNDING AUTHORITY: Washington State Military Department (Department) and the US Department of Homeland Security (DHS)			
10. DESCRIPTION/JUSTIFICATION OF AMENDMENT: Due to a personnel vacancy funded under Project #2, Region 8 Planning and Collaboration, the resulting cost savings is being reallocated to Project #4, Purchase Generator. The Work Plan (Exhibit C) and Budget (Exhibit E) have been updated to reflect the addition of Project #4 and the reallocation of \$5,000 from Project #2 to Project #4.			
11. AMENDMENT TERMS AND CONDITIONS: <ol style="list-style-type: none"> The overall Grant Agreement of \$65,078 remains unchanged. The Grant Agreement end date of August 31, 2017 remains unchanged. Replace Amendment B Work Plan Exhibit C with the Revised Work Plan Exhibit C attached to this amendment. Replace Amendment B Budget Exhibit E with the Revised Budget Exhibit E attached to this amendment. <p>This Amendment is incorporated in and made a part of the Grant Agreement. Except as amended herein, all other terms and conditions of the Grant Agreement remain in full force and effect. Any reference in the original Grant Agreement or an Amendment to the "Grant Agreement" shall mean "Grant Agreement as amended". The Department and Subrecipient acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.</p>			
IN WITNESS WHEREOF, the parties have executed this Amendment:			
FOR THE DEPARTMENT:		FOR THE SUBRECIPIENT:	
Signature Richard A. Woodruff, Contracts Officer Washington State Military Department	Date	Signature Liz Jessee, Emergency Management Director Walla Walla County	Date
BOILERPLATE APPROVED AS TO FORM: Brian E. Buchholz (signature on file) 6/13/2012 Assistant Attorney General		APPROVED AS TO FORM (if applicable): Applicant's Legal Review _____ Date	

Form Date: 10/27/00

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVAL OF A
MEMORANDUM OF UNDERSTANDING
BETWEEN PEOPLE FOR PEOPLE,
OPERATING THE GREATER
COLUMBIA 2-1-1 (GC 2-1-1)
INFORMATION AND REFERRAL
CENTER AND WALLA WALLA
COUNTY DEPARTMENT OF



RESOLUTION NO.

WHEREAS, the need for the public to receive vital information regarding public safety is the top priority of local governments and municipalities within Walla Walla County, Washington; and

WHEREAS, a Memorandum of Understanding (MOU) between People for People, operating the Greater Columbia 2-1-1 (GC 2-1-1) Information and Referral Center, has been offered to Walla Walla County to provide certain services at no cost; and

WHEREAS, the mutual goal of GC 2-1-1 and Walla Walla County is to assure residents of the county have their immediate public health and safety needs met; and

WHEREAS, via the MOU, during a man-made or natural disaster, at the discretion of Walla Walla County Emergency Management, GC 2-1-1 may serve as the County's non-emergency call center for the collection, posting, and dissemination of timely and critical information to the public; and

WHEREAS, Liz Jessee, Walla Walla County Emergency Management Director, and the County Prosecuting Attorney's office have reviewed the MOU, and Ms. Jessee recommends approval of same; and

WHEREAS, the Walla Walla County Board of Commissioners recognizes the importance and value of entering into a mutual aid agreement with other agencies that provide emergency response information within Walla Walla County, Washington; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said Memorandum of Understanding be approved, and that Liz Jessee be authorized to sign same.

Passed this 17th day of January, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County

Emergency Management Department

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Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE
Director

Memo

To: Board of Walla Walla County Commissioners
From: Liz Jessee
Date: December 8, 2016
Re: Memorandum of Understanding between Greater Columbia 2-1-1 and Walla Walla County Department of Emergency Management

I am requesting your authorization to sign a Memorandum of Understanding with Greater Columbia 2-1-1 (GS 2-1-1)

The MOU provides that GS 2-1-1 will provide information to callers about the services which Walla Walla County Emergency Management provides. More importantly GS 2-1-1 will act as a clearing house for information about county-wide disasters, emergencies, or matters of general concern to the public. The will relieve some of the public information responsibilities from the Walla Walla County Emergency Operations Center (EOC), enabling the EOC to focus on other public safety measures.

There is no cost for this service. Other emergency management organizations in the region have also entered into an MOU with GS 2-1-1 and the document has been reviewed and approved by the Prosecuting Attorney's Office.

Sincerely,

/s/

LIZ JESSEE

Director, Emergency Management

Memorandum of Understanding
between
People For People, operating the Greater Columbia 2-1-1 (GC 2-1-1)
Information and Referral Center
and
Walla Walla County Department of Emergency Management

Purpose

The purpose of this Memorandum of Understanding (MOU) is to create a shared understanding of roles that should be implemented by People For People, operating the Greater Columbia 2-1-1 Information and Referral center (hereinafter referred to as GC 2-1-1) and Walla Walla County Department of Emergency Management (hereinafter referred to as WWCDDEM). Our mutual goal is to assure that residents of the service area have their immediate public health and safety needs met, and also receive vital information about transportation, food, shelter, health care, or any other relevant and appropriate social service.

Parties

People For People, operating the GC 2-1-1 Information and Referral Center, will provide comprehensive information and referral service to residents of Yakima, Kittitas, Benton, Franklin, Walla Walla, Okanogan, Chelan, Douglas, Lincoln, Adams, Grant, Whitman, Columbia, Garfield, Asotin, Cowlitz, Wahkiakum and Klickitat counties, in Washington State. GC 2-1-1 offers telephone services from 8 AM to 5PM, Monday through Friday, excluding holidays. In a declared emergency GC 2-1-1 will make every possible effort to make 2-1-1 calling services available to meet the needs of the affected public. During the hours that the 2-1-1 Information and Referral Line is not open, callers will hear a recorded message that will direct them to call 9-1-1 if their call is an emergency, or callers may leave a message for a return call the next business day. GC 2-1-1 has bilingual (English/Spanish) information and referral specialists, offers TDD/TTY connections for the hearing impaired, and partners with Language Line Service for language translation in over 170 languages.

The mission of GC 2-1-1 is to serve the public by providing a vital communications link between citizens in need and relevant, timely information.

Operating Principles

The goal of this MOU is to help People For People GC 2-1-1 and WWCDDEM work together to optimize easy and accurate access to services for community members and their families in crisis and/or public health and safety emergencies, and by minimizing duplication of effort through coordination of resources.

Methods of Cooperation (Areas of Agreement and Expectations for Cooperation)

People For People GC 2-1-1 will work closely with WWCDDEM in the development and implementation of the Strategic Emergency Response Plan to provide Emergency Support Functions (ESF) for Public Affairs.

Coordination with GC 2-1-1 – This section identifies the general principles for call handling and coordination between GC 2-1-1 and WWCDDEM.

It is the policy of the GC 2-1-1 call center to assess the lethality of all callers who appear to be in crisis, address the immediate safety and medical concerns of the caller, and transfer any call concerning emergencies, life threatening situations, or requiring a law enforcement, fire or Emergency Medical Services (EMS) response directly to (1) the local E-9-1-1 call center, or (2) a local 24 hour suicide or assault prevention crisis line, depending on the callers situation.

The secondary goal is to discern the need of the caller and to direct him/her to appropriate community agencies where the caller can receive specialized information and linkage to a range of social services.

In the case of man-made or natural disaster, at the discretion of WWCDDEM, GC 2-1-1 may serve as the County’s non-emergency call center for the collection, posting, and dissemination of timely and critical information for the public. The Public Information Officer of WWCDDEM will be responsible for coordinating with the GC 2-1-1 Call Center Director to determine exactly what information GC 2-1-1 Information and Referral Specialists should be communicating to the public, as well as updating that information when necessary. In short, GC 2-1-1 will act as the clearinghouse for information about county-wide disasters, emergencies, or matters of general concern to the public.

WWCDDEM will refer callers to GC 2-1-1 for information about services that go beyond the scope of the crisis and/or public health and safety emergencies at WWCDDEM’s sole discretion.

GC 2-1-1 currently operates Monday through Friday 8:00 AM to 5:00 PM. Business hours are subject to change based on community need and written notification of such change will be communicated to WWCDDEM. When referring calls outside of those business hours, a recorded message will inform the caller that GC 2-1-1 is closed, and that he or she can leave a message for a return call the next business day.

The parties agree to maintain client confidentiality at all times.

Contact Information

_____ Name	_____ Madelyn Carlson Name
_____ Company	_____ People For People Company
_____ Address	_____ 304 W. Lincoln Avenue Address
_____ City, State Zip	_____ Yakima, WA 98902 City, State, Zip
_____ Phone	_____ 509-248-6726 Phone
_____ Email	_____ mcarlson@pfp.org Email

Protocols:

To assure that GC 2-1-1 maintains the most accurate and complete information on WWCDDEM, WWCDDEM agrees to review the information contained in GC 2-1-1's database annually, or as requested by GC 2-1-1. Whenever there are changes to key program elements (phone number, hours of service, eligibility, address, etc.) WWCDDEM will provide this information in written form to GC 2-1-1. This can be done by e-mail at 211Help@pfp.org; or by mailing the information to GC 2-1-1 Information & Referral Line, c/o People For People, 304 West Lincoln Ave., Yakima, WA 98902.

Training and Communication:

People For People and WWCDDEM will regularly communicate primary contact changes or program status changes of which both entities should be aware.

People For People and WWCDDEM will provide opportunities for cross-training to share information and review protocols.

Both parties affirm a mutual goal of improving the effectiveness and efficiency of information and referral service and public emergency response systems for the benefit of **residents in the respective service area**.

Duration of Agreement

This MOU shall take effect upon the date of its execution and shall remain in effect until modified or terminated.

The MOU may be amended upon the concurrence of all parties signing the agreement. Partners suggesting a modification to any element in the MOU must bring these recommendations forward providing at least 60 days for discussion. Areas of collaboration that may warrant periodic review from both People For People and WWCDDEM may include:

- Planning for a coordinated response to changes in community needs/conditions and/or for responding in times of disaster
- Education of staff regarding the appropriate referral process between the two organizations
- Establishing memorandums of understanding to improve service delivery
- Sharing of community resource data collected through GC 2-1-1
- Sharing of GC 2-1-1 call data for analysis and reporting to improve system-wide planning
- Community advocacy
- Marketing and other functions that would benefit from collaborative efforts

Indemnification and Hold Harmless

WWCDEM shall be responsible for and shall indemnify and hold People For People and its officers, employees, agents, and contractors harmless from all liability resulting from the acts or omissions of the WWCDEM and its officers and employees. People For People shall be responsible for and shall indemnify and hold WWCDEM and its officers, employees, agents, and contractors harmless from all liability resulting from the acts or omissions of People For People and its officers and employees.

Assurances

The parties of this MOU agree that all activities pursuant to this MOU will be in accordance with all applicable current or future federal, state, and local laws, rules and regulations. This agreement does not supersede federal law or the requirements of each partner’s individual program(s). This agreement intends to create a seamless service delivery system for individuals seeking information and referral services by linking partners. The resources of each partner may only be used to provide services that are authorized and provided under that partner’s program to individuals who are eligible under such program.

Termination

GC 2-1-1 and WWCDEM agree that these activities are voluntary on the part of our agencies and do not commit either to specific obligations. However, our mutual goal is to work together to improve the system of information, referral and emergency management in Yakima County and to benefit the communities served. Either party may terminate this agreement with 90 days written notice with or without cause. This MOU will remain in effect until there is a written notification from either party that there is a need to change or terminate this MOU.

People For People,

Walla Walla County Department of Emergency Management

Operators of the GC 2-1-1

Madelyn Carlson
CEO, People For People

Name

Title

Date

Date

Attachment I

The Attachment I shall be completed by WWCDM and updated as necessary. Attachment I provides information regarding WWCDM service area and available services.

Please identify your service area by county. Please select all that apply:

- | | | |
|-----------------------------------|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Adams | <input type="checkbox"/> Franklin | <input type="checkbox"/> Skamania |
| <input type="checkbox"/> Asotin | <input type="checkbox"/> Garfield | <input type="checkbox"/> Wahkiakum |
| <input type="checkbox"/> Benton | <input type="checkbox"/> Grant | <input type="checkbox"/> Walla Walla |
| <input type="checkbox"/> Chelan | <input type="checkbox"/> Kittitas | <input type="checkbox"/> Whitman |
| <input type="checkbox"/> Columbia | <input type="checkbox"/> Klickitat | <input type="checkbox"/> Yakima |
| <input type="checkbox"/> Cowlitz | <input type="checkbox"/> Lincoln | |
| <input type="checkbox"/> Douglas | <input type="checkbox"/> Okanogan | |

If your organization does not serve the entire county provided above, please identify and list your service area by city and county.

Please identify your type of service(s). Please select all that apply:

- 311 Program
- 911 Service/Provider
- Aging and Disability Resource Center
- Aging I&R/A
- Child Care Resource and Referral
- Comprehensive Information &Referral/2-1-1
- Comprehensive Information &Referral /Non 2-1-1
- Crisis Intervention
- Emergency Management
- Healthcare Information &Referral
- Library
- Mental Health/Crisis Service
- Military Family Service/Support Center
- Substance Abuse Information &Referral
- School District
- Health District
- Volunteer/Donations Management Center
- Other - Please Specify: _____

11:30

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00

RECESS

1:30

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.