

**WALLA WALLA COUNTY EMS & TRAUMA CARE COUNCIL**  
**February 4, 2016 6:00 PM WWCC BOARDROOM**  
**MINUTES OF MEETING**

**Bill Dunham called the meeting to order at 6:00 pm in the Boardroom @ WWCC**

**INTRODUCTIONS:** Everyone introduced themselves and what agency they represent.

**PRESENT:** Melissa Bowe, Brian Callahan, Roger Casey, Harvey Crowder, Jim Duncan, Bill Dunham, Liz Jessee, Kevin Kromm, Justin Lessard, Susan Leathers, Heather Lee, Patti Loney, Brad Mason, Nancy McClenny-Walters, Erik Swanson, Tom Underhill, and Neosha Guse.

**EXCUSED:** Patty Courson, Brian Jones, Holly Jones, John Turner, and Alyssa Wells.

**ABSENT:** David DeVere, Charlie Drury, Jim Estep, Walt Gobel, Dean Gerling, Kathleen Gerling, Randy Hinchliffe, Steve Hoffman, Brad Morris, Alysya Reynolds, Lori Wardlaw, Dennis Waters, and Eric Wood.

**GUEST:** Neil Henze

**MINUTES OF MEETING:**

Motion made by Dr. Crowder and seconded by Dr. Underhill that the minutes be approved, motion passed.

**TREASURER'S REPORT:**

\$22,501.54, all bills paid

**CORRESPONDENCE:**

None

**MPD REPORT:**

Dr. Underhill reported-

- The biggest changes are related to Columbia Walla Walla Fire District #2, which we discussed at the last meeting. Flu season is in full swing; remember you can still get your flu shot.
- Patti Loney thanked Dr. Underhill for all his updates and work on the EMD program. She advised Dr. Underhill that the training has been completed and they will be implementing the new system soon.

**EMS DIRECTOR:**

Heather Lee Reported

- The 2016 Levy Distribution contracts were sent out to all agencies, with a request that they be returned no later than March 1, 2016 (amounting to \$2,675,331).
- Recertifications for personnel that expired on January 31, 2016 were completed. The next round of recertifications will come in March for National Registry.
- The SCREMS Council will be providing up to \$1,000 to each County Council to host SEI and EMS Evaluator Workshops prior to June 2016. With the Region agreeing to fund up to \$1,000 of these expenses we should consider reallocating some of the training grant funds designated for this expense (we budgeted \$2,000). If you have any suggestions for how to utilize the extra funds please let me know as soon as possible.
- EMT class started on January 4, 2016 and currently has 11 students (the class started with 12 however one had to withdraw for personnel reasons). Of the 11 students six already have agency

affiliations (two from District #2, two from District #4, one from WWCO SAR, and one from Milton-Freewater).

- District #2 started their BLS transport service on January 1, 2016. They're currently working on staffing to a level where they can provide 24/7 BLS transport; however until they can do that they've worked directly with Columbia County District #3 and WWFD to provide coverage to their primary response area when they cannot.
- We will be working with SCREMS to open up the min/max numbers for Walla Walla County. Once we do this we will be looking to add another trauma verified ALS transport agency and are hoping that District #5 will upgrade their current license to fill that slot.
- District #5 has spoken with WWFD and District #3 and is going to start responding to more calls out towards Broetje Orchards and Fish Hook Park. District #5 is approximately 15 minutes closer than WWFD and if District #5 is staffed at an ALS level it doesn't make sense to pull an ambulance from the City of Walla Walla.
- SCREMS sent out an agency survey please make sure to respond if you haven't already done so.

### **REGIONAL:**

Heather Lee reported -

- SCREMS has set aside up to \$10,000 to pay registration fees for agencies wishing to attend the NW Rural Health Conference from March 15-17 in Spokane. This conference has added an EMS Track that will help leaders address issues related to EMS sustainability, volunteer recruitment and retention, strategic planning in rural EMS, how to measure your agencies performance, and several other related topics. The EMS Track will be held on March 15 and the cost for a one day registration is \$125. If you'd like to attend the full three day conference the registration fee is \$350.
- SCREMS is willing to fund up to \$1,000 for each County Council to host SEI and EMS Evaluator Workshops. This workshop needs to be completed prior to June 2016.
- For SCREMS Council Representatives that were not able to attend the last meeting the annual Conflict of Interest Statements and Council Member Preparedness Crossover Committee list forms need to be filled out and sent back to Zita.
- SCREMS is asking for help in completing some work related to the Public Information Workgroup. The need individuals to ask the following questions and report the responses received back to Zita:
  - Ask persons not involved with EMS & Trauma what they know about it and what they know about the system in Washington State.
  - For agencies what are the top three things you'd like the public to know about you.

### **LIFEFLIGHT:**

None

### **MEDSTAR:**

Roger Casey reported-

- During December and January they were not able to fly several times due to the weather; however that will change in the months to come.
- February 18<sup>th</sup> is their annual Safety Day where they'll focus on various topics.

Patti Loney reported to Roger that the WESCOM Dispatchers really like the Medstar app.

### **EMERGENCY MANAGEMENT:**

Liz Jessee reported-

- February 24, 2016 is the dress rehearsal for the Columbia Generating Station Emergency Response Exercise and March 30, 2016 is the actual FEMA evaluated exercise. Every eight years Walla Walla County must participate in a FEMA evaluated exercise as part of being considered an ingestion County. The exercise will have participants from the Sheriff's Officer, WSU Extension, Public Works, E-PIO, and several volunteers.
- EM is almost completed updating their Resource Database. They started with Fire and will be updating Law Enforcement next.
- ICS 300 and 400 training is being brought to Walla Walla. The ICS 300 course will occur the first week of October with the ICS 400 course to follow. Liz was pleased to be contacted by Chief Bieber as one of the first interested parties to attend this training. Liz has contracted with Yakima County Emergency Management for ICS 300. Mike Ciraulo, who was the IC during the Blue Creek Fire has offered to come do training for us and she might use him for ICS 400. A "save the date" invitation will be coming out soon.

### **TRAINING:**

Brad Mason reported-

- EMT class is in progress and they are currently taking applications for a Spring Quarter class. Please have your personnel apply early so they can get an indication of if there is enough interest to offer this course.
- As Heather mentioned the Regional Council is offering Local Council's extra funding this year. Please think about how we can use these funds, as we aren't offered extra funds often.

### **TRAFFIC SAFETY:**

Nancy McClenny-Walters reported-

- They are currently looking for volunteers for the Every 15 Minutes programs. They will be going to the following schools this year:
  - DeSales on March 17-18, 2016
  - Wa-Hi on March 31-April 1, 2016
  - Touchet on April 26-27, 2016
- The Victim Impact Panel has been changed from monthly to every other month. They are always looking for speakers to share their experiences.
- They finished approving the Pedestrian Flag Safety Program. These flags are in place to help make pedestrians more visible when crossing the street. This is a self-funded program so sponsors are always welcome.

### **DEPARTMENT OF COMMUNITY HEALTH:**

Dr. Crowder reported-

- You can still get your flu shots. A flu shot will not prevent the flu, but it will help lessen the length of the illness should you get the flu.
- We've had our first cases of Pertussis in an unimmunized family.

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

- Heather Lee reported that the Ted Berry Memorial Scholarship Fund applications are due to Blue Mountain Community College by May 1, 2016. The total amount available for 2016 is \$1,162.00. This is a great scholarship opportunity offered to individuals in Columbia and Walla Walla

counties and we'd really like to see these funds utilized this year. The \$500 that we've standardly allotted to each applicant covers approximately 60% of the EMT course costs.

- Heather Lee passed out the updated Membership List for review and approval by the Council. After the last meeting a letter was sent to all agencies requesting they send us an updated membership letter so we could create a new list. After reviewing the membership list a motion was made by Dr. Crowder to approve the list with the correction of adding Bill Dunham under Walla Walla Police Department, the motion was seconded by Brad Mason, motion passed.
- Bill Dunham reviewed the nominations that were received at the last meeting and asked if there were any other nominations. As there were no other nominations received the election of officer proceeded as follows:
  - Liz Jessee was elected for Chair, all present approved this appointment.
  - Kevin Kromm was elected for Vice Chair, all present approved this appointment.
  - Neosha Guse was elected for Treasurer, all present approved this appointment.
  - Alyssa Wells was elected for Secretary, all present approved this appointment.

#### **ANNOUNCEMENTS:**

None

#### **MEETING ADJOURNMENT**

Bill Dunham closed meeting at 6:31 pm.

#### **NEXT MEETING**

The next meeting will be **Thursday, April 7, 2016 @ 6:00 p.m.** @ WWCC Boardroom

Respectfully submitted,

*Alyssa Wells*