

# WALLA WALLA COUNTY

P.O. Box 1506 □ Walla Walla, Washington 99362  
Phone: (509) 524-2600 □ Fax: (509) 524-2603

## EMPLOYMENT OPPORTUNITY

### Community Development Department

**Position:** Associate Planner  
**Salary Range:** \$4,187 - \$4,617 per month DOE plus benefits  
**Location:** Community Development Department  
**Employment Type:** Full-time (40 hours per week), Courthouse Union

**Open until filled**

**Brief Duties and Responsibilities:** Perform current and long-range land use planning, research, review development proposals and plats and other related work. The majority of the work is in current planning. Is responsible for land use, environmental, and development proposal review work compiling, analyzing, modifying, and illustrating a variety of economic, social, and physical factors consistent with state and county laws, ordinances, and the county comprehensive plan. ***This is not an entry-level position.***

**Working Conditions:** Work is typically performed in an office setting however, traveling to meetings, public hearings or a development site(s) in various weather conditions is required. Required to sit and/or stand for extended periods of time. Requires sufficient hearing and speech ability to communicate verbally. Requires manual dexterity and visual acuity to operate a computer, telephone and peripherals. Position may require climbing, standing and walking at field sites.

**Minimum Qualifications:** Requires a Bachelor's degree in Urban Planning, Geography, Urban Design, Public Administration or an associated field. **Two (2) years of responsible experience** with land use regulations, comprehensive plans, environmental regulations, and mapping techniques required. Knowledge of the Washington State Growth Management Act is ideal. Valid driver's license required. Must have the ability to attend meetings and workshops outside of regular work hours.

**Application: Application, resume and cover letter required.** Contact Human Resources at the County Legislative Building, 314 W. Main Street, Room 216, Walla Walla, WA, or visit our website at [www.co.walla-walla.wa.us](http://www.co.walla-walla.wa.us) to download the job description and application and/or apply online. Mailing address: HR/Risk Manager, PO Box 1506, Walla Walla, WA 99362, fax (509)524-2603, call (509)524-2600

**SELECTION IS BASED ON QUALIFICATIONS, BACKGROUND CHECK, AND ORAL INTERVIEW.**

**EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER / ADA COMPLIANT**