



COMMUNITY DEVELOPMENT DEPARTMENT

310 W Poplar, Suite 001 Walla Walla, WA 99362
Phone 509-527-3285 FAX 509-527-1892
www.co.walla-walla.wa.us

Residential Plan Review Checklist

Two sets of building plans are required for a complete application; one for the field and one for the public record. **Permit applications will not be accepted as complete without the following information:**

- I. **Site Plan** (Draw legibly to scale, 1" = 10', 1" = 20', etc.; see Site Plan Checklist in permit application)
 - North arrow
 - Street frontage
 - Driveway location and width
 - Location of all structures and specific use
 - Lot lines and dimensions--distances to property lines from proposed building(s)
 - Distance to and location of any streams, creeks, rivers, canals, etc.
 - Location of septic tank and drain field
 - Easements, if any

- II. **Construction Plans** (Two sets required; including a Washington State Energy Code, Zone 1 Prescriptive Worksheet)
 - Floor Plan(s)**
 - Floor plan of each floor
 - Total square footage
 - Dimensions of each room and labeled
 - Door and window location and size
 - Water heater location
 - Furnace location/gas or electric
 - Location/size ventilation fans
 - Smoke detector locations

 - Foundation plan**
 - Dimensions of existing and new foundation
 - Rebar
 - Slab
 - Anchor bolts
 - Hold downs
 - Ventilation
 - Crawl space access

 - Building elevations**
 - Elevations showing all exterior faces of the building
 - All doors, windows and exterior materials

 - Details**
 - Floor framing
 - Outside/inside wall cross section
 - Garage wall section
 - Stairs cross section
 - Support pads, beams, posts
 - Roof framing/truss specs.