



WALLA WALLA COUNTY

Community Development Department

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Espresso Stand Permit Guide

This brochure is intended to provide general guidelines for construction and operation of drive-through and/or walk-up espresso stands within Walla Walla County.

Is a Building Permit Necessary?

A building permit is required for any commercial building regardless of the size or type of business. An espresso stand must conform to the building codes adopted by this jurisdiction.

What Information is Needed to Complete the Application?

1. Approved application from County Health Department for potable water and/or waste water systems.
2. A completed County Public Works driveway access permit—no charge.
3. An assigned address issued by the County Public Works Department.
4. Tax assessor's parcel number and legal description of the property (can be obtained by contacting the Walla Walla Co. Assessor's Office @ 509-524-2560).
5. A detailed, scaled site plan that includes:
 - a) Property lines of lot or parcel.
 - b) Existing improvements such as buildings, driveway access, parking stalls, traffic aisles, unpaved areas, and other site improvements.
 - c) Proposed location of the espresso stand. Dashed lines should be used to indicate all parking spaces, if any to be covered or taken out of use.
 - d) Employee parking and vehicle stacking plan.
 - e) Names and location of adjacent roads.
6. Construction plans that include:
 - a) Floor plan with complete dimensions. (Include layout of equipment and storage for Health Department review).
 - b) Foundation plan- indicate supports footings and method of anchorage.
 - c) Floor framing plan- indicate framing size/spacing and species/grade of lumber.
 - d) Stair and/or ramp details- indicate construction type, landings, hand rails, slope, non-slip surface, and headroom.
 - e) Building section- indicate wall framing, roof truss or rafter design, window and door size/type, height of floor above grade, ceiling height, insulation R-values, interior/exterior finish, and roofing type.
 - f) Plumbing, mechanical, and electrical details.
 - g) Details demonstrating compliance with Washington St. accessibility standards. - indicate ramps, landings, 60" dia. clear floor space, door openings, lever hardware, 36" counter with required knee space, etc.

What Happens to the Application After it is Submitted?

It is first checked by a permit technician to see if it is complete, then by planning staff to ensure all setback and zoning requirements are met. Finally, a building plan review is done to check code compliance of the structure. Requirements of fire, building, plumbing, mechanical, and energy codes must be met. Approvals from other affected agencies will also be confirmed.

Are There Any Special Requirements?

1. If the stand is a factory-built structure, it will require inspection and labeling from WA State Dept. of Labor and Industries (1-800-547-9411).
2. An employee restroom must be available within 200' of the espresso stand. If patron seating is provided, public restrooms must also be located on the premises. In each case the restroom must meet accessibility requirements. (Contact the Walla Walla Co. Health Dept. for additional information on restroom requirements.)
3. Parking requirements- At least one employee parking space is required on site. If only one is provided, it must meet accessibility requirements, except for signage.
4. Walla Walla County recommends drive-through vehicle stacking for a minimum of 5 vehicles, including one at the service window and one beyond the service space. (Allow 9' x 20' for each stacking space.) Stacking areas may not impede traffic flow on adjacent public right of ways or driveways serving existing businesses.
5. A conventional foundation is not required for a structure less than 200 sq. ft., but building anchorage must be designed to resist all imposed loads, i.e. wind, seismic, live and dead loads.

What Inspections Are Required?

Walla Walla County must perform several inspections during the course of construction. The approved set of drawings must be on-site whenever an inspection is requested. You will receive a checklist with your permit informing you of all mandatory inspections.

Under certain circumstances, part of your project may require inspections from other agencies, i.e. sewer hook-up, road cuts for utilities or drives, electrical installations, etc.

Will the Permit Expire?

Yes, it can. If work is not started within 180 days of permit issuance or if a delay of over 180 days occurs between inspections, the permit will become void. A written request to extend the permit will be granted provided the request is received and approved prior to the permit expiration.

Health Department 509-524-2662
Public Works Department 509-524-2710

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