



# Walla Walla County Community Development Department

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## WALLA WALLA COUNTY PLANNING COMMISSION Meeting Minutes

Meeting Location: Board of County Commissioners (BOCC) Meeting Room  
County Public Health and Legislative Building  
314 W Main Street, 2<sup>nd</sup> Floor

### Regular Meeting

February 3, 2016  
7:00 PM

A. CALL TO ORDER

Meeting was called to order by Chairman Bruce McCaw at 7:01 PM. Due to microphone problems there was a short delay in the roll call.

B. ROLL CALL

Members Present: Chairman Bruce McCaw  
Vice Chairman Bryce Buckley  
Bill Clemens  
KC Kuykendall  
Linda Newcomb  
Michelle Liberty

Absent/Excused: Chuck Carruthers

Staff Present: Tom Glover, Director  
Lauren Prentice, Principal Planner  
Blake Nass, Assistant Planner  
Felicia Gorze, Administrative Assistant

Others Present: Bill Stalzer, Consultant, Stalzer and Associates  
Dan Nickel, Consultant, The Watershed Company

C. ESTABLISH A QUORUM:

Six members were present; a quorum was established.

D. PUBLIC COMMENT: None.

E. CONFLICTS OF INTEREST/APPEARANCES OF FAIRNESS: None

F. APPROVAL OF MINUTES: January 6, 2016

Bruce McCaw noted that a change to the Election of Officers section needed to be made to correct 'Bill McCaw' to 'Bruce McCaw.'

**MOTION:** To approve by Michelle Liberty, with the noted correction; Linda Newcomb seconded; motion passed unanimously.

G. APPROVAL OF AGENDA

**MOTION:** To approve by Bill Clemens; KC Kuykendall seconded; motion passed unanimously.

H. WORKSHOP/BRIEFING

1. *Shoreline Master Program Update:*

Bill Stalzer, Project Management Team Leader, presented information regarding the SMP update. Mr. Stalzer presented an overview of the project and then introduced Dan Nickel from The Watershed Company. Mr. Nickel and Mr. Stalzer gave an overview of Chapters 1 – 4 and responded to questions from Planning Commission members. They introduced the Environment Designation Maps and how to use the Google Earth file. Chapter 5 was introduced and discussed.

I. NEW BUSINESS: None.

J. STAFF UPDATE

Mr. Glover gave a reminder that we are in the middle of the 2016 application period for Comprehensive Plan and Development Regulations amendments; the deadline is March 31.

He also noted that the County entered into an agreement with the Conservation District for them to be the lead on the Voluntary Stewardship Program project.

He announced that later this year the latest version of the ICC building and fire codes will be adopted via amendments to Title 15.


The next meeting will be on March 9, 2016 at 7:00 PM; there will be further discussion on the Shoreline Master Plan Update. This will be a special meeting, which was necessary to fit the schedule for the SMP Update. There will not be a meeting on March 2 (the regular meeting date).

K. ADJOURNMENT

The Chairman adjourned the meeting at 8:39 PM.

Prepared by: Felicia Gorze, Administrative Assistant

Submitted by:

  
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Tom Glover, Secretary