

## MINUTES

### Shoreline Master Program (SMP) Update Project Management Team Meeting

December 4, 2013 - Walla Walla Public Health and Legislative Building, 314 West Main, Room 203,  
Walla Walla

NOTE: All documents connected with the agenda for this meeting, as well as all documents related to this project, were previously placed on the county's website for easy public access, AND made available to project team members in advance.

The meeting was called to order at 3:05 p.m. by team member County Commissioner Greg Tompkins. Roll call was held as follows.

Project Management Team members present:

Representing City of Walla Walla	Brian Walker
Representing City of Waitsburg	K. C. Kuykendall, by phone
Representing City of Prescott	
Representing Walla Walla County	Commissioner Greg Tompkins
Project Team Leader	Bill Stalzer

Team members absent/excused: City of Prescott, Chuck Kimzey

A quorum was established.

Other public agency staff present: Steve Donovan, Senior Planner, Walla Walla Joint Community Development Agency

There were no conflicts of interest.

There was no public comment.

#### Approval of Agenda and Minutes

Mr. Stalzer requested that approval of the November minutes be added to the agenda. It was moved, seconded and passed to approve the agenda as amended. It was moved, seconded and passed to approve the minutes of the November 12<sup>th</sup> meeting.

#### Budget Discussion

Mr. Stalzer presented the budget spreadsheet that he prepared for the meeting. He discussed the reasoning on how the number of budgeted hours was established. There was discussion about the percentage of hours projected for each task and the small amount of grant funds available in the year 3 budget for a project team leader. Mr. Stalzer indicated that Ecology may be able to provide additional funding based on the level of effort needed and the availability of unspent funds from other jurisdictions. He feels that it is very important to get the grant agreement approved by Ecology and has been in contact with the grant manager.

Mr. Stalzer pointed out that three creeks were identified by the regional working group as potential jurisdictional waters in addition to the ones already designated by Ecology. He said that The Watershed Company is researching the issue and has indicated that the budget is sufficient to conduct at least preliminary research.

It was brought up that Ecology probably would not reimburse individual jurisdiction's expenses for progress reports at planning commission or local legislative meetings. After further discussion Mr.

Kuykendall moved to accept the budget as proposed, Mr. Stalzer seconded it, and it was passed unanimously.

#### Staff Support

Mr. Stalzer stated that he had a discussion with Tom Glover of the Walla Walla Joint Community Development Agency to provide limited staff support for the SMP work. Mr. Glover agreed to have the Agency provide some support services provided they do not require a large amount of time.

#### Regional Working Group Update

Mr. Stalzer indicated that he thought the first Regional Working Group meeting on November 12<sup>th</sup> went well. Some members of the group indicated that they thought Yellowhawk and Coppei Creeks should be added as SMP jurisdiction water and that Whetstone Hollow Creek might be eligible for removal as an SMP water. Additionally, it was suggested at the meeting that a representative from Whitman College be added as a member because the college owns property along Mill Creek. Mr. Stalzer contacted Mr. Peter Harvey of Whitman College who said that he appreciated the offer but indicated that he did not believe that a Whitman representative was needed. He did ask to be notified when the regional working group would be discussing issues about Mill Creek.

Mr. Stalzer indicated that a second regional working group meeting is being held on December 5<sup>th</sup> for members unable to attend the first meeting due to conflicts.

#### Grant Task 5 Shoreline Inventory

Mr. Stalzer said that he contacted the grant manager and that she approved his request to postpone submittal of the preliminary shoreline inventory data sources until December 20<sup>th</sup> due to the additional time taken to research data about Yellowhawk, Coppei, and Whetstone Hollow Creeks.

#### Jurisdictional Waters

Mr. Stalzer stated that Yellowhawk, Coppei, and Whetstone Hollow Creeks were being reviewed by Dan Nickels of the Watershed Company to see if they should be added as SMP jurisdiction waters. To date Mr. Nickels said that he has been unable to find any reliable data that Whetstone and Coppei Creeks have a flow 20 CFS or greater. However, he did indicate that Yellowhawk Creek exceeds 20 CFS mean annual flow at the confluence with the Walla Walla River but only 17 CFS mean annual flow at the diversion dam east of the city of Walla Walla. There are three years of reliable data for Yellowhawk Creek, so Mr. Nickels is continuing to conduct research for other reliable data sources.

Mr. Kuykendall asked if the grant funds available are only for known streams above 20 CFS as opposed to looking for new streams. Mr. Stalzer said that the funds are based on bodies of water identified by Ecology as being SMP jurisdiction waters. They do not include researching existing or new SMP waters.

#### Monthly Meetings

Mr. Stalzer suggested that the January meeting be cancelled and likely even the February meeting unless new data is submitted

Meeting adjourned at 4:00 p.m.