

MINUTES

Walla Walla Regional Shoreline Master Program (SMP) Update
Project Management Team Meeting
January 5, 2016 - Walla Walla Public Health and Legislative Building,
314 West Main, Room 203, Walla Walla

NOTE: All documents connected with the agenda for this meeting, as well as all documents related to this project, were previously placed on the county's website for easy public access, AND made available to project team members in advance.

The meeting was called to order at 4:00 p.m. by team member County Commissioner Jim Johnson. Roll call was held as follows.

Project Team members present:

Representing Walla Walla County	Jim Johnson, Commissioner
Representing City of Walla Walla	Elizabeth Chamberlain, Dev. Services Dept. Director
Representing City of Waitsburg	Randy Hinchliffe
Representing City of Prescott	Chuck Kimzey, City Council Member
Project Team Leader	Bill Stalzer

Team members absent/excused: None.

A quorum was established.

Others present/in the audience:

Lauren Prentice, Principal Planner, Walla Walla County Community Development Dept.
Two members of the general public

There were no conflicts of interest.

There was no public comment.

Approval of Agenda

MOTION: To approve the agenda, with Items G-2 and G-3 switched and Public Access Plan added by Elizabeth Chamberlain, for the January 5 meeting by Bill Stalzer; seconded by Elizabeth Chamberlain. Motion passed unanimously.

Approval of Minutes

MOTION: To approve the minutes from the November 10 meeting by Randy Hinchliffe; seconded by Chuck Kimzey. Motion passed unanimously.

Project Team Leader Report

1. Year 3 Grant Budget Update

Mr. Stalzer summarized his memo on the Year 3 Grant Budget. Mr. Stalzer requested an increase of \$29,700 in the year 3 grant budget from the Department of Ecology. He explained to Jeremy Sikes, the grant manager, that an increase was needed primarily for two reasons:

1. The issue of Yellowhawk Creek buffers was raised by WDFW too late in year 2 to be addressed and paid for using year 2 funds, even though it was part of a year 2 task (Task 6 Draft Shoreline Master Program).

2. Originally it was anticipated that there would be a single, regional plan. There now will be separate plans for each of the four jurisdictions.

After discussions with Mr. Sikes, he recommended an increase of \$15,750 to the department and indicated that it was approved. This could leave the project about \$13,000 short of the projected cost for year 3; these costs will have to be covered by the jurisdictions pursuant to the terms of the agreement.

Bill Stalzer also explained that due to these changes, he has already spent about 20-30 more hours during the first five months of Year 3 than projected. He believes he can reduce up to \$5,000 from The Watershed Company's budget for the local adoption process, but it will depend on the number of revisions needed in response to Ecology's comments on the November 23rd preliminary draft and the level of effort needed during the review by the four planning commissions and legislative bodies over the next six months.

2. Local Adoption Process

Mr. Stalzer reviewed the tentative schedule for local adoption. It may be necessary for the county and cities to have joint or special meetings in order to reduce the budget. All members expressed that this would be no problem. Ms. Chamberlain said she is hoping to schedule a City Council workshop, possibly on March 14.

Mr. Stalzer said that The Watershed Company's budget includes SEPA and 60-Day Department of Commerce notice for each jurisdiction. Ms. Chamberlain and Ms. Prentice said that they would be willing to undertake these tasks to reduce the budget. Consequently, The Watershed Company would prepare only the SEPA checklists; local staff would prepare the threshold determination and 60-Day Department of Commerce notice.

3. Printing and Document Management

Mr. Stalzer stated that copies of the draft SMP will be printed for the planning commissions' review. It is anticipated that each jurisdiction will be responsible for printing revisions during the local adoption process.

Public Access Plan

Elizabeth Chamberlain explained that at the city's Planning Commission meeting on Monday one member did not think there is sufficient information on public access in the draft SMP and is interested in the County and cities seeking additional funding from the Department of Ecology to prepare a separate Public Access Plan for publicly owned properties separate from the SMP update. This was apparently done jointly by Asotin, Garfield, and Columbia Counties. Other PMT members asked Mr. Stalzer to research what they had done. Mr. Stalzer mentioned that the PMT previously authorized a Citizen's Guide which The Watershed Company is preparing.

Next Project Management Team Meeting

The next meeting is scheduled for February 2.

Public Comment

Commissioner Johnson opened the meeting for public comment. Judith Johnson said she was interested in the Public Access Plan and suggested that the Community Council's recent report may be a resource.

Adjournment

The meeting was adjourned by Jim Johnson at 5:10 p.m.