



and Associates

PLANNING, LAND USE
AND DEVELOPMENT SERVICES

Memorandum

Date: October 31, 2016
To: Project Management Team, Shoreline Master Program Updates
From: Bill Stalzer, Project Team Leader
Re: Year 3 Ecology Grant Budget Status

Included with this memorandum is an updated summary of the year 3 grant budget as of yesterday. As indicated, the estimated deficit at the end of October is \$6,334.97. While the project coordination charges amounted to \$864.29 in October, the charges for responding to the public comments received by Ecology, including discussions with the grant manager, amounted to \$1,300. If the responses are approved by the project management team, I estimate that it will cost about another \$500 to formally submit the responses to Ecology due to the documentation required. The good news is that I do not expect any other costs related to the draft shoreline master program documents until we receive Ecology's review next year.

As the project management team recommended at the October meeting, each jurisdiction's share of a deficit should be based on the percentages called for in Section 7.1.3 of The Intergovernmental Agreement for Cooperative Shoreline Master Programs Updates. Based on a deficit of \$6,334.97 on October 31st, each party's obligation would be as shown in the table below:

Jurisdiction	Allocation	Obligation
Walla Walla County	45%	\$2,850.74
City of Prescott	9%	\$570.15
City of Waitsburg	23%	\$1,457.04
City of Walla Walla	23%	\$1,457.04
Totals	100%	\$6,334.97

I expect that the charges for the November meeting should be about \$350.