Emergency Management Executive Board (EMEB) Meeting
Walla Walla County Emergency Operations Center
27 N. 2nd St.
Walla Walla, WA 99362
April 16, 2019

Members Present:
Todd Kimball, Commissioner Chair, Walla Walla County Board of Commissioners
Jim Johnson, Commissioner, Walla Walla County Board of Commissioners
Greg Tompkins, Commissioner, Walla Walla County Board of Commissioners
Randy Hinchliffe, City Administrator, City of Waitsburg
Barbara Clark, Mayor, City of Walla Walla
Nabil Shawa, City Manager, City of Walla Walla
Harvey Crowder, Mayor, City of College Place
Mike Rizzitiello, City Manager, City of College Place

Emergency Management Department Present:
Liz Jessee, Director
Patrick Purcell, Coordinator

Minutes:
The meeting of the board was called to order by Commissioner Kimball at 14:00 at the Walla Walla County Emergency Operations Center. He turned the meeting over to EMD Director Liz Jessee.

Administration
Liz welcomed Commissioner Tompkins back to the Emergency Management Executive Board and then spoke about Emergency Management administrative activities completed during the first quarter (January to March) of calendar year 2019.

- Liz spoke about EMD participation in the City of Walla Walla Citizens academy. She highlighted the hazard presentation, EOC tour and familiarization with Everbridge emergency alert and notification system.
- Liz spoke about EMD’s role in assisting Walla Walla County District 4 with meeting Federal Aviation Administration (FAA) requirements to plan and conduct a Mass Casualty Incident response exercise at the Walla Walla Regional Airport.
Waitsburg Flood Control

Randy Hinchliffe gave a briefing to the board on the history, status and current update planning to flood control structures located in the City of Waitsburg. Randy also spoke about the request the city has made through Hazard Mitigation Grant Program to purchase a generator capable of powering the cities water system during an emergency.

2019 Flood Planning and Response

Liz spoke about flood EMD activities related to the recent response to high water flows throughout Walla Walla county. She highlighted the following areas.

- 2 flood planning meetings carried out before and during the most recent high water events. Harvey Crowder asked that College Place be included if any more flood discussion meetings were held.
- Response to flood events on Mill Creek, Titus Creek and the Touchet River.
- Liz spoke about the highly effective operational planning, communication and coordination that had taken place between EMD and the U.S Army Corps of Engineers, Mill Creek Flood Control Project office.
- Liz asked the assembled board members if they would be interested in touring the Mill Creek Flood Control Project. She was met with interest from many members of the board and will arrange the tour.
- Liz wrapped up with handout on changes that have been made to bring Walla Walla County EMD EOC activation levels into alignment with the State EOC. This action was required to re-align with the State EOC after recent changes. The changes will be made in the electronic version of the CEMP available online and formalized when 5 year updated is completed.

Roundtable – Questions, Comments or Concerns?

- Barbara Clark asked if there had been much in the way of media contact during the recent flooding event. Liz explained that it had been minimal, as media outlets were simply using the information that was being posted to social media.
- Randy made a note that at the time of this meeting 37 residences had been flooded in Pendleton.

Next Meeting Date

July 16, 2019

Adjourn

The meeting adjourned at 15:00
# WALLA WALLA COUNTY EMERGENCY MANAGEMENT DEPARTMENT

## DIRECTOR’S REPORT

January through March 2019

### 1. Public Education and Information

a. WWEM maintains a presence on social media with a Facebook page and a Twitter account. Information about emergency preparedness is shared daily. These social media outlets serve as an important source for disseminating accurate and timely information during emergencies. During the QTR it was used multiple times to provide the public with warnings about weather related hazards.

b. WWEM maintains contact with representatives from the media.


d. WWEM staff delivered information to citizens as needed, through phone calls, or in response to walk-ins. Information provided included Emergency Preparedness Concepts, Preparedness Kits and EVERBRIDGE registration.

e. Participated in the 2019 Citizens Academy hosted by the City of Walla Walla Police Department. Residents were given an overview of Walla Walla County hazards and what steps should be taken to prepare for a disaster. This was followed by an Emergency Operation Center (EOC) tour which included a demonstration of the Everbridge emergency notification system.

### 2. Update of Plans and Letters of Agreement

a. WWEM attended Radiological Emergency Preparedness (REP) issues/planning meetings with REP counties, state agencies and Energy Northwest. Agenda and attendee list on-file with the State. (01/16/19 & 03/05/19)

b. WWEM Chaired the EMS and Trauma Care Council (02/07/19)

c. WWEM Attended the Region 8 Homeland Security Council meeting hosted by Yakima EM. (11/7/18.)

### 3. Training

<table>
<thead>
<tr>
<th>Training Title</th>
<th>Date(s)</th>
<th>Scope/Purpose</th>
<th>Sponsor</th>
<th># Participants</th>
<th>Agencies Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building your Social Media Policy from Scratch. Step by Step.</td>
<td>03/05/19</td>
<td>Training highlights best practices for using social media as an essential tool in providing information to the public during emergent situations. Demonstrates how to craft policy that gives you the tools to keep your communications on point.</td>
<td>Archive Social</td>
<td>1</td>
<td>WWEM (1)</td>
</tr>
<tr>
<td>Explore Latino Outreach Strategies.</td>
<td>03/26/19</td>
<td>Focused on improving community outreach strategies within the Latino community. Discussion based seminar on how to best build relationships and improve communication.</td>
<td>Sherwood Trust</td>
<td>1</td>
<td>WWEM (1)</td>
</tr>
</tbody>
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4. Drills and Exercises
   a. Participated in the Columbia Generating Station (CGS – nuclear power plant) Joint Information Center (JIC) and State/Local News Release Coordination Functional exercise. (2/6/2019)
   b. Walla Walla County Emergency Management is working with Walla Walla County Fire District 4 to develop a full-scale Mass Casualty Incident exercise at Walla Walla Regional Airport for the Port of Walla Walla. With assistance from Walla Walla Police Department, WWEM is performing background checks and registering volunteers. A draft exercise plan has been completed to Homeland Security Exercise and Evaluation Program (HSEEP) standards, along with HSEEP standardized evaluation forms. Among the evaluators will be personnel from WA State Emergency Management, Benton-Franklin County Health, and Franklin County Emergency Management.
   c. Participated in the Paradigm CORE, Pipeline and Emergency Response and Damage Prevention training and discussion-based exercise. (3/28/19)

5. Emergency Facilities and Equipment
   a. WWEM maintains fee-based access to the use of a toll-free number through FreedomVoice. This system enables WWEM to set up multiple telephone numbers to receive phone calls from a pre-established toll-free number. A call center could then be established during an event, with the toll-free number given out to media and/or the public.
   b. Hosted the EOC to EOC Quarterly Communications Exercise conducted by ARES. (3/30/19)
   c. WWEM maintains an internal database for tracking emergency resources. Where applicable, NIMS typing information is included.

6. Alert and Notification
   d. There were opportunities to test the Everbridge Notification System during the period covered as it was used to provide Winter Storm Warnings to subscribed County residents and notification to new subscribers that enrollment in Everbridge was complete.
      a. Submitted requests for reimbursement to WAEMD.
      b. Conducted an Emergency Management Executive Board (EMEB) meeting. (01/15/19)
      c. Attended Emergency Management and Communications Advisory Board (EMCAB) meetings. (01/10/19, 02/14/19 & 03/14/19)