

## MINUTES

Walla Walla Regional Shoreline Master Program (SMP) Update Project Management Team Meeting  
May 12, 2015 - Walla Walla Public Health and Legislative Building, 314 West Main, Room 203, Walla  
Walla

NOTE: All documents connected with the agenda for this meeting, as well as all documents related to this project, were previously placed on the county's website for easy public access, AND made available to project team members in advance.

The meeting was called to order at 3:03 p.m. by team member County Commissioner Jim Johnson. Roll call was held as follows.

Project Management Team members present:

Representing Walla Walla County	Commissioner Jim Johnson
Representing City of Waitsburg	Randy Hinchliffe, City Administrator
Representing City of Walla Walla	Elizabeth Chamberlain, Director, Development Services Dept
Project Team Leader	Bill Stalzer, consultant

Team members absent/excused:

Representing City of Prescott	Chuck Kimzey, city council member
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A quorum was established.

Others present/in the audience:

Tom Glover, Director, Walla Walla County Community Development Department  
Lauren Prentice, Principal Planner, Walla Walla County Community Development Department  
Two members of the general public

There were no conflicts of interest.

### Approval of Agenda

Mr. Stalzer added two items to the agenda:

- Update on the community meetings
- Shoreline users guide

Elizabeth Chamberlain moved to approve the amended agenda; Randy Hinchliffe seconded. Motion passed unanimously.

### Approval of the Minutes

None. December 2, 2014 minutes will be provided for review at the next meeting.

### Regional Working Group Update

Mr. Stalzer provided a summary of the RWG work that has been occurring since January; there have been no sharp disagreements. Attendance has been good, but representation of the Chamber and CTUIR dropped off early in the process due to staff and membership changes. Some of the issues that have generated significant work/discussion include the following: survival of vegetative cover, integrating critical areas regulations, unique City of Walla Walla designations for covered portions of Mill Creek, environment designations for rural areas in the County, public access requirements, and the restoration plan.

### Grant Budget Update

Mr. Stalzer provided an update on the grant budget. About \$129,000 is left in this grant cycle (which ends on June 30) as of March. It is expected that \$80,000 - \$90,000 will be spent between April – June.

### May Open Houses

Mr. Stalzer gave a brief overview of the open houses schedule for May 12 and 13. Approximately 1400 postcards were sent out to property owners. The Union Bulletin and the Waitsburg Times both ran articles.

### Remainder of 2015

The preliminary draft was submitted to Ecology on April 30. The final draft will be due to Ecology on June 30. Once the final draft is submitted a 60-day review will begin. During this time Ecology will send the final draft to other state agencies for comment. Mr. Stalzer explained the RWG and PMT meeting schedule in June may need to be reschedule depending on workload and when comments are received from Ecology.

Mr. Stalzer explained that the Year 3 grant cycle will begin on July 1; we have unofficially been granted \$110,000 for Year 3. The Year 3 budget should include funding for the local adoption process including planning commission and legislative body meetings.

### User's Guide

Mr. Stalzer explained that other jurisdictions in the State are working on User's Guide documents to help property owners understand the updated regulations and process requirements. Mr. Stalzer will look into whether there would be grant money available to do this and whether there are other jurisdictions that Walla Walla County could partner with.

### Public Comment

One member of the public asked whether the Port of Walla Walla's comments submitted to the RWG at the last meeting were available and had been resolved/addressed. Mr. Stalzer said they had not been and that RWG could discuss them at their next meeting. These comments will be available for public review on the website.

Another member of the public asked whether there would be a presentation given at the upcoming open houses. Mr. Stalzer said there would be.

The meeting adjourned at 3:57 p.m.