

## MINUTES

Walla Walla Regional Shoreline Master Program (SMP) Update  
Project Management Team Meeting  
November 10, 2015 - Walla Walla Public Health and Legislative Building,  
314 West Main, Room 203, Walla Walla

NOTE: All documents connected with the agenda for this meeting, as well as all documents related to this project, were previously placed on the county's website for easy public access, AND made available to project team members in advance.

The meeting was called to order at 3:01 p.m. by team member County Commissioner Jim Johnson. Roll call was held as follows.

Project Management Team members present:

Walla Walla County Jim Johnson, Commissioner  
City of Walla Walla Elizabeth Chamberlain, Development Services Dept. Director  
City of Waitsburg Randy Hinchliffe, City Administrator (alternate)  
Project Team Leader Bill Stalzer

Team members absent/excused:

Representing City of Prescott Chuck Kimzey, City Council Member

A quorum was established.

Others present/in the audience:

Tom Glover, Director, Walla Walla County Community Development Dept.  
Lauren Prentice, Principal Planner, Walla Walla County Community Development Dept.  
Two members of the general public

There were no conflicts of interest.

### Public Comment

No comments were made by members of the public.

### Approval of Agenda

MOTION: To approve the agenda for the November 10<sup>th</sup> meeting, by Bill Stalzer; seconded by Randy Hinchcliffe. Motion passed unanimously.

### Approval of Minutes

MOTION: To approve the minutes from the October 13<sup>th</sup> meeting by Elizabeth Chamberlain; seconded by Commissioner Johnson. Motion passed unanimously.

### Intergovernmental Agreement for Cooperative Shoreline Master Programs Updates

Mr. Stalzer noted that a one year extension was approved by all four jurisdictions.

### Project Team Leader Report

#### 1. Regional Working Group (RWG) Meeting

Mr. Stalzer explained that on November 9 the RWG reviewed the information on Yellowhawk Creek and were largely supportive of the proposed variable buffer, but a few members were unhappy with a buffer that differs from the critical areas buffer adopted for

Yellowhawk Creek. Mr. Stalzer stated that some members of the RWG suggested outreach be made to all property owners affected by the SMP buffer. It was the consensus of the PMT that a meeting be scheduled in January or February as part of the local adoption process. Mr. Stalzer stated that he and the consultants were following up on a few other issues discussed at the regional working group meeting related to the recording of critical area buffers and the ordinary high water mark.

Mr. Stalzer noted that the RWG met 13 times over a 2-year period, for about a collective 250 hours and that meetings lasted an average of 2½ hours. Eleven people attended the November 9th meeting which has been typical of past meeting attendance. Mr. Stalzer stated that meetings met the intent of the PMT when forming the regional working group, namely that the group would review and discuss all draft documents and express a diversity of perspectives and that meetings would allow for public comment.

2. Local Adoption Process Meetings Schedule

Mr. Stalzer reviewed the upcoming schedule for adoption of an SMP by each jurisdiction. The preliminary draft SMP, which reflects changes since the June 30<sup>th</sup> draft, will be separated into four individual SMPs and transmitted to Ecology by Thanksgiving. It is anticipated that Ecology will submit their comments on each SMP by mid-January. The consultants and Mr. Stalzer will review the comments, discuss any concerns with Ecology staff, and prepare revised drafts for PMT review at the February meeting.

Each Planning Commission will conduct its review from January to May: study session(s), a public hearing, and a recommendation. Legislative review and action will follow and must be completed in time for a draft SMP to be submitted to Ecology by June 30<sup>th</sup>.

3. Year 3 Grant Budget

Mr. Stalzer outlined the preliminary budget for Year 3. As discussed at the last meeting, there will likely be a deficit of about \$50,000 for Year 3; this was known by the PMT during its review of a projected 3-year budget in late 2013. The consensus of the PMT was the Mr. Stalzer should request Ecology to provide adequate funding for year 3.

4. Ecology Representative

As of December 1, Jeremy Sykes will replace Jaime Short as our Ecology grant manager.

5. Monitoring.

There was discussion regarding monitoring requirements for implementation. Mr. Stalzer explained that Ecology has not yet produced any guidance on this matter.

Next Project Management Team Meeting

The next meeting is scheduled for December 1<sup>st</sup>; however, Mr. Stalzer stated that the meeting may be cancelled or conducted over the phone, depending on the status of year 3 grant funding.

Public Comment

Commissioner Johnson opened the meeting for public comment.

Nancy Ball asked whether the jurisdictions would be required to monitor if Ecology hadn't provided guidance. Mr. Stalzer said that they would.

Adjournment

The meeting was adjourned by Commissioner Johnson at 4:16 p.m.