

## MINUTES

Walla Walla Regional Shoreline Master Program (SMP) Update  
Project Management Team Meeting  
May 3, 2016 - Walla Walla Public Health and Legislative Building,  
314 West Main, Room 203, Walla Walla

NOTE: All documents connected with the agenda for this meeting, as well as all documents related to this project, were previously placed on the county's website for easy public access, AND made available to project team members in advance.

The meeting was called to order at 4:07 p.m. by team member County Commissioner Johnson. Roll call was held as follows.

Project Team members present:

Representing Walla Walla County	Jim Johnson, Commissioner
Representing City of Walla Walla	Elizabeth Chamberlain, Dev. Services Dept. Director
Representing City of Waitsburg	KC Kuykendall, City Council Member
Project Team Leader	Bill Stalzer

Team members absent/excused:

Representing City of Prescott	Chuck Kimzey, City Council Member
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A quorum was established.

Others present/in the audience:

Dan Nickel, Consultant, The Watershed Company  
Lauren Prentice, Principal Planner, Walla Walla County Community Development Dept.  
One member of the public

There were no conflicts of interest.

There was no public comment.

### Approval of Agenda

MOTION: To approve the agenda, by KC Kuykendall; seconded by Bill Stalzer. Motion passed unanimously.

### Approval of Minutes

MOTION: To approve the minutes from the April 6 meeting by Elizabeth Chamberlain; seconded by KC Kuykendall. Motion passed unanimously.

### Project Team Leader Report

#### 1. Year 3 Grant Budget Update

Mr. Stalzer explained that the grant has been approved and summarized his May 1 memorandum on budget status. Bill Stalzer and Dan Nickel are doing what they can to shift costs for May and June to City of Walla Walla and County staff, but it is estimated that it will cost approximately \$14,000 - \$15,000 to prepare the final packages for the Department of Ecology and about \$5,000 for completion of the responsiveness summaries. There is expected to be a deficit of about \$2,000 - \$3,000. One reason the costs for Mr. Stalzer have

been higher than budgeted is because he has had to spend extra time assisting the Cities of Waitsburg and Prescott with documentation, staff reports, and procedural requirements.

Mr. Stalzer asked whether the PMT was still interested in looking into whether additional grant funds were available to prepare a user's guide. Members Johnson, Chamberlain, and Kuykendall said they were all supportive of this idea. Two things will need to happen for this project to happen: Ecology would need to extend the grant and to allocate more unspent grant funds.

2. Planning Commissions Update

Elizabeth Chamberlain provided an overview of the City of Walla Walla Planning Commission process, stating that the Commission had recommended approval of the proposed SMP. The version of the proposed SMP recommended by the Planning Commission included a regulation that would require dedication of an easement for the West Mill Creek Trail in certain circumstances (if all other policies were met). Ms. Chamberlain noted that this has not yet been reviewed by the City Attorney.

KC Kuykendall provided an update on the Waitsburg process; the SMP was recommended for approval by the Planning Commission. Mr. Stalzer gave an update on the County process.

3. Legislative Action Schedule

Mr. Stalzer reviewed the remaining local adoption process schedule. The City of Walla Walla City Council adoption is scheduled for May 25. The Board of County Commissioners held a public hearing on Monday, May 2. Adoption will most likely occur later in May, but there were several members who commented at the May 2 public hearing and so the responsiveness summary will have to be significantly revised.

Next Project Management Team Meeting

The next meeting is scheduled for June 14 at 4:00 p.m.

Public Comment

None.

Adjournment

The meeting was adjourned by Commissioner Johnson at 4:58 p.m.