

# A G E N D A

## WALLA WALLA COUNTY BOARD OF COMMISSIONERS

TUESDAY, FEBRUARY 18, 2020

**PLEASE NOTE: ALL TIMES ARE TENTATIVE AND AT THE DISCRETION OF THE CHAIRMAN WITH THE EXCEPTION OF ADVERTISED BID OPENINGS AND PUBLIC HEARINGS.**

**DUE TO SCHEDULE ISSUES SESSION WILL BEGIN EARLY.**

**9:00**

**COUNTY COMMISSIONERS**

**Chairman Tompkins**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

***PLEASE NOTE:*** If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.

- e) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review warrant list
  - 3) Review travel warrant list
- f) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' proceedings for February 10 and 11, 2020
  - 2) Resolution \_\_\_\_\_ - Reappointments to the Walla Walla Weed County Noxious Weed Control Board
  - 3) Resolution \_\_\_\_\_ - Denying claim for damages by David W. Larson against Walla Walla County
  - 4) Payroll action and other forms requiring Board approval
- g) **Action Agenda Items:**
  - 1) County vouchers/warrants/electronic payments as follows: 4216647 through 4216740 totaling \$511,895.58 (2019 expenditures), 4216741 totaling \$113.26 (special run) and 4216645 totaling \$23,319.29 (draw taxes)

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
REAPPOINTMENTS TO THE WALLA  
WALLA COUNTY NOXIOUS WEED  
BOARD

RESOLUTION NO. **20**

**WHEREAS**, the terms of certain Directors on the Walla Walla County Noxious Weed Control Board expire on February 28, 2020; and

**WHEREAS**, in accordance with RCW 17.10.050, the Weed Control Board advertised the expiration of said terms and solicited nomination petitions from citizens within District 2 and District 4 of Walla Walla County; and

**WHEREAS**, no new candidates responded with petitions of application indicating a desire to be nominated to the Noxious Weed Control Board from within the above referenced Districts of Walla Walla County; and

**WHEREAS**, the Noxious Weed Control Board of Directors has requested that Bob Beckman, who serves District 2, and Tom Walters, who serves District 4 each be reappointed to serve another four year term; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby reappoint Bob Beckman and Tom Walters each serve another four year term on the Walla Walla County Noxious Weed Control Board, representing District 2 and District 4 respectively.

**BE IT FURTHER RESOLVED** that said terms of appointment shall be March 1, 2020 through February 28, 2024.

Passed this 18<sup>th</sup> day of February, 2020 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF DENYING  
CLAIM FOR DAMAGES BY DAVID  
W. LARSON AGAINST WALLA  
WALLA COUNTY

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RESOLUTION NO. **20**

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that the claim against Walla Walla County by David W. Larson, for damages alleged to have occurred on or about the time frame of November 26, 2019, be denied.

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*

**COUNTY COMMISSIONERS (continued)**

- h)** Miscellaneous business to come before the Board
- i)** Review reports and correspondence; hear committee and meeting reports
- j)** Review of constituent concerns/possible updates re: past concerns

**a) Action Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Approving Service Agreement #19-02 Amendment #2 between Walla Walla County and the City of Walla Walla
- 2) Resolution \_\_\_\_\_ - Approving out of state travel for Department of Community Health Employee (Brey Meyer)

**b) Department of Community Health  
2019 – department report**

**c) Department update and miscellaneous**

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
SERVICE AGREEMENT #19-02  
AMENDMENT #2 BETWEEN  
WALLA WALLA COUNTY AND  
CITY OF WALLA WALLA



RESOLUTION NO. **20**

**WHEREAS**, Walla Walla County Department of Community Health has proposed contract Amendment No. 2 with the City of Walla Walla for the emergency shelter; and

**WHEREAS**, the amended contract benefits the citizens of Walla Walla County; and

**WHEREAS**, the County Prosecuting Attorney has reviewed said amendment; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve said contract amendment and the Chair of the Board shall sign same in the name of the Board.

*Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*

**Service Agreement # 19-02 Amendment# 2**

between

**WALLA WALLA COUNTY**

And

**CITY OF WALLA WALLA**

Agreement No 19-02 by and between Walla Walla County hereinafter "County," and The City of Walla Walla, hereinafter "Grantee," for services related to the City of Walla Walla Emergency Shelter is amended as follows and in the attached Exhibit A, Exhibit B (Budget) and Exhibit C (Expenditure and Budget Workbook):

**Amendments:** The contract is renewed, and the Statement of Work has been amended to remove references to an RFP for the sub-recipient. The budget has been amended to add 2020 funding in the amount of \$103,000.00.  
Amendment Start Date: January 1, 2020.

**Attachment:** Exhibit A – Statement of Work (Amended); and  
Exhibit B – Budget (Amended); and  
Exhibit C - Expenditure and Budget Workbook (Amended)

**Performance Period:** The terms of this Agreement shall commence on January 1, 2019 and shall, unless terminated or renewed as provide elsewhere in the Agreement, terminate on December 31, 2020.

**Compensation:** Payment to Grantee for services rendered under this Agreement shall be as set forth in Exhibit B – Budget. The amount of the payment for the performance period of this Agreement shall not exceed \$203,000.00

All other conditions of Service agreement #19-02, as amended on February 25, 2019 and this Amendment, remain in full force and effect.

By their signatures below, the parties agree to the terms and conditions of this Agreement and all documents incorporated by reference. The parties signing below certify that they are authorized to sign this Agreement.

**IN WITNESS WHEREOF, the parties hereto have signed this Agreement.**

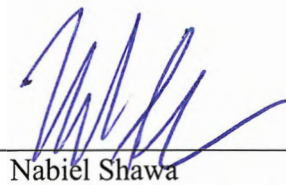
COUNTY:

GRANTEE:

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Chairman, Walla Walla County Board of  
Commissioners  
314 West Main Street  
2nd floor - Room 203  
Walla Walla, WA 99362



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Nabil Shawa  
City Manager  
City of Walla Walla  
15 N. Third Avenue  
Walla Walla

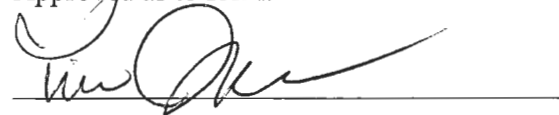
Approved as to form:



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Deputy Prosecuting Attorney

Approved as to form:



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Walla Walla City Attorney



**Exhibit A**  
**Amendment #2**  
**SCOPE OF WORK**

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Grantee Name: City of Walla Walla

Agreement Number: 19-02

Contract Period: 01/01/2019 – 12/31/2020

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1. Eligible Activities: Emergency Shelter operations, which shall:
  - a. Be located in the City of Walla Walla
  - b. Include supportive housing services, a.k.a case management, to move individuals from homelessness into housing.
2. The sub-recipient operating the Emergency Shelter may, with permission of the Grantee, contract with their own sub-recipient to assist in fulfilling their obligations as a sub-recipient for supportive housing services.
3. Selection of the sub-recipient will be at the sole discretion of the Grantee.
4. Reporting Requirements: The Grantee must provide monthly activity and progress reports tracking services and outcomes with data from the Homeless Management Information System (HMIS). An HMIS training will be provided to the Grantee and subrecipient once the contract has been awarded. Monthly activity and progress reports must be submitted by the Grantee by the 15<sup>th</sup> of each month. In addition, the Grantee must provide access to financial and program records during onsite monitoring by the Grantee and maintain financial and program records for six years for audit reviews. The Grantee must also provide proof of expenditures on a monthly basis.
5. The Grantor understands that the funds provided to the Grantee under this agreement for the operations of the Emergency Shelter are solely to meet the needs of City of Walla Walla homeless individuals and not the homeless housing needs of the county at large.

**Exhibit B  
Amendment 2  
BUDGET**

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Grantee Name: City of Walla Walla

Agreement Number: 19-02

Contract Period: 01/01/2019 – 12/31/2020

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<b>Line Item/Description</b>	<b>2019 Amount</b>	<b>2020 Amount</b>
Program Operations – Emergency Shelter	\$100,000	\$103,000
TOTAL:	\$100,000	\$103,000

Funded By: Homeless Housing Funds (RCW 36.22.179)

**Exhibit A-  
Amendment #21  
SCOPE OF WORK**

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Grantee Name: City of Walla Walla

Agreement Number: 19-02

Contract Period: 01/01/2019 – 12/31/20192020

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1. Eligible Activities: Emergency Shelter operations, which shall:
  - a. Be located in the City of Walla Walla
  - b. Include supportive housing services, a.k.a case management, to move individuals from homelessness into housing.
  - c. ~~Be operational no later than January 1, 2019.~~
  
2. ~~The Grantee may will develop, and the Grantor will assist the Grantee in the issuing of a a possible Request for Proposal (RFP) to identify a sub-recipient to operate the Emergency Shelter and provide services to meet the needs of City of Walla Walla homeless individuals.~~  
~~The Walla Walla County Homeless Housing Program Coordinator and Department of Community Health Director will assist the Grantee as needed, and will supply a draft RFP upon request, which the Grantee may modify as needed.~~
  
- 3.2. The sub-recipient operating the Emergency Shelter may, with permission of the Grantee, contract with their own sub-recipient to assist in fulfilling their obligations as a sub-recipient for supportive housing services.
  
- 4.3. Selection of the sub-recipient will be at the sole discretion of the Grantee.
  
- 5.4. Reporting Requirements: The Grantee must provide monthly activity and progress reports tracking services and outcomes with data from the Homeless Management Information System (HMIS). An HMIS training will be provided to the Grantee and subrecipient once the contract has been awarded. Monthly activity and progress reports must be submitted by the Grantee by the 15<sup>th</sup> of each month. In addition, the Grantee must provide access to financial and program records during onsite monitoring by the Grantee and maintain financial and program records for six years for audit reviews. The Grantee must also provide proof of expenditures on a monthly basis.
  
- 6.5. The Grantor understands that the funds provided to the Grantee under this agreement for the operations of the Emergency Shelter are solely to meet the needs of City of Walla Walla homeless individuals and not the homeless housing needs of the county at large.

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
OUT OF STATE TRAVEL FOR  
COUNTY EMPLOYEE (BREYMEYER)

RESOLUTION NO. **20**

**WHEREAS**, the Walla Walla County Department of Community Health Director, Meghan DeBolt, has requested approval for out of state travel for county employee, Kara Breymeyer, to also attend The National Association of Chronic Disease Directors Walkability Institute in Decatur, Georgia April 13-16, 2020; and

**WHEREAS**, additional funds were available for Walla Walla County to add an additional team member and said institute is beneficial to Walla Walla County in that it will provide needed policy, system, and environmental training and strategizing related to chronic disease prevention and walkability; and

**WHEREAS**, all expenses for this training will be covered by a grant from the National Association of Chronic Disease Directors awarded to the Department of Community Health; and

**WHEREAS**, pursuant to County policy, employee Travel Authorization forms have been submitted for review and consideration; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

**BE IT FURTHER RESOLVED** that additional time required to travel to and from said training, if necessary, is also approved.

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Constituting the Board of County Commissioners  
of Walla Walla County, Washington



# NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS

Promoting Health. Preventing Disease.

## ***Step It Up! Walkability Action Institute***

(April 13 – 16, 2020, in Decatur (Atlanta), GA)

Metropolitan Planning Organization Regions (or other similar regional entities)  
Request for Funding Assistance

**Applications Due: December 20, 2019, by 11:59 p.m. ET to [kedwards@chronicdisease.org](mailto:kedwards@chronicdisease.org)**

### **A. PURPOSE**

The National Association of Chronic Disease Directors (NACDD), in collaboration with the Centers for Disease Control and Prevention's (CDC) National Center for Chronic Disease Prevention and Health Promotion (NCCDPHP) Division of Nutrition, Physical Activity, and Obesity (DNPAO), seeks applications from Metropolitan Planning Organization (MPO) regions [or other similar regional entities, such as Rural Transportation Planning Organizations (RTPO), Transportation Planning Organizations (TPO), Regional Councils of Government (RCOG), Transportation Management Agencies (TMA), etc.]] for competitive funding assistance to support attendance at the Sixth Annual Walkability Action Institute (WAI), formally titled "*Step It Up! Action Institute to Increase Walking and Walkability.*"

The purpose is to prepare interdisciplinary teams from MPO regions (or other similar regional entities) to pursue policy, systems, and environmental (PSE) supports for walking and walkability. This action institute will provide teams with the most up-to-date academic and applied learning methods and will reinforce and support implementation of significant national public health policy statements promoting walking and walkability, such as the *The Physical Activity Guidelines for Americans, 2<sup>nd</sup> edition*, *Step It Up! Surgeon General's Call to Action (SG CTA) to Promote Walking and Walkable Communities (SGCTA)* and the *Community Preventive Services Task Force's Built Environment Recommendations*. NACDD and CDC are interested in applicant teams who can commit to all project deliverables outlined in this request for funding assistance (RFA) and produce measurable PSE outcomes after attending the action institute.

### **B. PROJECT DESCRIPTION**

Regular physical activity can lead to reductions in chronic disease risk and burden. Walking is an easy, cost-efficient, and common form of physical activity that can help many more people meet the *2019 Physical Activity Guidelines for Americans, 2<sup>nd</sup> Edition* and obtain health benefits. Most people can walk, including many people with disabilities who are able to walk or move with assistive devices such

as wheelchairs or walkers. Improved walkability can make communities safer, support social cohesion, reduce air pollution, and benefit local economies. To promote walking and walkability throughout the country, NACDD and CDC will partner with up to eight MPO regions (or other similar regional entities) to achieve PSE outcomes that create equitable access to opportunities for walking, community and transportation design, policies, and practices that improve walkability.

NACDD seeks collaborative applications from MPO regions (or other similar regional entities) within any of the following current CDC State Physical Activity and Nutrition (SPAN)-funded states to participate in this walkability action institute project:

- |                |                    |                  |
|----------------|--------------------|------------------|
| 1. Alaska      | 7. Kentucky        | 13. Pennsylvania |
| 2. Arkansas    | 8. Minnesota       | 14. Texas        |
| 3. California  | 9. Missouri        | 15. Utah         |
| 4. Colorado    | 10. New York       | 16. Washington   |
| 5. Connecticut | 11. North Carolina |                  |
| 6. Illinois    | 12. Ohio           |                  |

NACDD has travel assistance funding for up to eight interdisciplinary regional teams to attend the action institute with NACDD, CDC, and an expert course faculty team.

All members of the teams selected will commit to participate in each of the following project activities:

- Attend a pre-course webinar to learn about course expectations and pre-course homework activities;
- Attend 100% of the sessions at the multi-day action institute;
- Attend a post-course webinar;
- Develop a team action plan inclusive of evidence-based PSE strategies that align with those in the SG CTA; and
- Begin implementation of action plan strategies.

Applicant teams must include at least five, but no more than eight, team members. Either the required public health representative or the required MPO representative for each regional team will assume the role of **Team Lead**, representing the regional team and serving as a primary point-of-contact for NACDD throughout the project. (Please refer to Section C below for more details on the “required” and “additional” team make-up). In addition to overseeing team participation in project activities listed above, Team Leads also must commit to:

- Participate in a team orientation call with NACDD, and
- Assist NACDD with progress reporting activities.

New to this year's project includes the required involvement of the applicant's state Department of Health (DOH) SPAN representative, who will provide state-based support, leadership, and resources to the regional team(s) in the respective state. This representative will serve as a **State Expert Advisor** to the regional team throughout the project process, will attend the WAI with the selected team, and will be a full project participant.

Regional teams also may enlist an optional additional team member position in the form of a representative from the applicant's state Department of Transportation (DOT), who, if recruited, will serve as a **Co-State Expert Advisor** alongside the DOH State Expert Advisor, and provide applicable state transportation support, leadership, and resources to the applicant regional team(s). The DOT representative additionally will attend the WAI with the selected team and be a full project participant. Applicants who are successful in recruiting a State DOT participant will receive extra credit during the RFA competition process. (NACDD has a travel reimbursement process in place to pay for the travel of attending state DOT representatives).

The action institute will provide applied learning and skill-building instruction to support achievement of related PSE strategies for increasing walking and walkability, including design and infrastructure improvements, as supported by the SG CTA. This institute will be facilitated by a nationally renowned cadre of faculty within a structured, team-based, and practical learning atmosphere. The action institute will occur **April 13 - 16, 2020, in Decatur (Atlanta), GA.**

This RFA will provide for team travel expenses through a travel stipend in advance to assist selected teams with purchase of travel arrangements, not exceeding \$8,645 per team. This equals \$1,729 per person for five-member teams; \$1,440.83 per person for six-member teams; and \$1,235 per person for seven-member teams. Section C below details the planned payment process for the optional eighth additional team member representing the state DOT. The team is responsible for expenses exceeding \$8,645. If a team should subsequently not attend, the total amount of the paid funds must be returned to NACDD within 15 business days of notification to NACDD. There is no registration cost for institute attendance. Institute attendees are being selected through a competitive RFA process.

### **C. ELIGIBILITY and TEAM MAKE-UP**

Eligible applicants for this RFA include interdisciplinary teams from geographical regions represented by MPOs (or other similar regional entities) to implement PSE supports for walking, walkability, and walkable communities. Preferred teams will include five-to-eight individuals each, with five of the prospective team members representing the following required team positions:

- Public Health representative at the local or regional level;
- MPO (or other similar regional entity) planning representative in the applicant region;
- Transportation representative (preferably in engineering) at the local or regional DOT level affiliated with the MPO (or other similar regional entity) region;
- Elected official in the applicant region with voting, programmatic, or policy decision-making capabilities pertaining to walkability, active living, community development/redevelopment, healthy community design, and/or transportation design; and

- A state DOH representative, who will serve in a **State Expert Advisor** role to the regional team and who represents the currently funded CDC SPAN program.

Additional team member(s) (for teams applying with six or seven total regional team members) could represent any of the following partner disciplines from the region:

- Business/Industry;
- Economic Development;
- Education;
- Parks, Recreation, and Trails;
- Public Housing;
- Public Transit;
- Law enforcement;
- Volunteer/nonprofit walkability-related advocacy organizations or foundations; and
- Others (please note that applicants are expected to explain in the application justification section the involvement of additional disciplines not listed here).

It is strongly recommended that the transportation professional, or one of the other members (for example, the "required" elected official or the "additional" team member) have an engineering background and/or infrastructure-focused responsibility, such as a public works director. In the past, teams including engineering and/or public works expertise and perspective on the team have benefited greatly. Although it is not required, teams including someone in this type of position will be looked on more favorably during the review process and therefore, is strongly encouraged.

One additional team member could include a representative from the state DOT. If included, this representative would serve as a **Co-State Expert Advisor** alongside the state DOH representative for the regional team(s) who are selected to attend the WAI within the respective state. NACDD has a payment mechanism in place to reimburse the travel for an attending state DOT representative; applicant teams are not responsible for covering the travel of the state DOT representative. If an applicant team is selected and has enlisted the state DOT representative as an additional team member, they will receive extra credit in the RFA competition process and NACDD will pay for the travel of the attending state DOT representative.

Priority in scoring and selection will be given to applicant teams who adhere to this team make-up criteria. Applicant teams with less than the minimum of five required representatives or with more than the total number of eight team members will not be accepted. Priority in scoring and selection also will be given to applicants who engage with and leverage communities involved in the CDC SPAN program.

NACDD will make team selections based upon the successful combination of the following criteria:

- Strength and diversity of team make-up, as outlined above;
- Past, current, and future PSE efforts targeting improved walkability through community design, and/or transportation design;
- Demonstrated capacity and level of readiness for implementing macro-level PSE changes; and



- Ability to target underserved population groups, and places; and
- Geographic and population diversity across the country.

Applicants are encouraged to consider past, current, and potential for future collaboration as well as anticipated level of influence to improve walking and walkability at population levels when developing their team. Each applicant team should have a designated **Team Lead** to serve as a primary point-of-contact for NACDD throughout the project. *This must either be the Public Health or MPO representative from the regional team (not the state DOH or DOT representatives).* Applicants who fail to develop the required team make-up will not be considered for funding. The team must be in place at the time of application submission no later than December 20, 2019. Please see Appendix A for descriptions of the required and additional team members listed above. For a searchable list of established MPOs in the United States, please visit the following link: <https://www.planning.dot.gov/mpo/>.

Once selected, teams will receive travel assistance supporting attendance at the action institute. If a team's travel expenses exceed \$8,645 per team (see Section B above), the team will be responsible for additional travel costs. Please note that all team members are *required* to book hotel reservations at the host hotel using the NACDD-negotiated rates. Staying at a separate hotel is *not* permitted. The negotiated rates *may or may not* equal the government rate. It is the responsibility of the applicant team to ensure that this is understood by the applicant team's fiscal agent *at the time of application*. All team members will possess the authority and expertise and will commit to fully participating in the action institute and the related activities outlined in this RFA and corresponding RFA Appendices. NACDD will dispense the full funding award of \$8,645 to the applicant's designated fiscal agent in advance of the course after a signed MOU is executed. If a team should subsequently not attend, the total amount of the paid funds must be returned to NACDD within 15 business days of notification to the NACDD Lead Consultant. Please see Appendix B for a breakdown of projected project travel.

Applicant teams who previously applied for and were selected to attend the WAI in previous years are ***not eligible to apply***. However, any team who previously applied for the WAI, but were not selected, are both eligible and encouraged to submit another application for the current year if they are located in one of the 16 currently funded CDC SPAN states.

#### **D. ANTICIPATED TIMELINE and DESCRIPTION**

The anticipated project timeline and description is detailed in Appendix C. Team selection notices will be announced by January 17, 2020 (anticipated), for a project period beginning on January 20, 2020 (or the date of notice of award), and ending on July 31, 2020. NACDD has established a Walkability Community of Practice (CoP) virtual peer group in which 2020 teams will have the ability to join and participate in surrounding the topics of walkability, community, and transportation design implementation. NACDD additionally will establish a progress reporting mechanism for Team Leads to report on team action plan outcomes to NACDD beyond the current project year.

## E. PROJECT DELIVERABLES

The required action institute project deliverables for the MPO regional teams (or other similar regional entities) are bulleted below:

### Deliverables to be achieved during application process:

- Appointment of a local or regional Public Health representative to the applicant MPO regional team (required);
- Appointment of an MPO (or other similar regional entity) planning representative to the MPO regional team (required);
- Designation of the Team Lead (either the public health or planning representative) to serve as a primary point-of-contact for NACDD throughout the project process (required);
- Appointment of a local or regional Transportation representative (preferably in engineering) affiliated with the MPO regional team (required);
- Appointment of an elected official for the MPO regional team (required);
- Recruitment of a state DOH representative, who will serve in a **State Expert Advisor** role to the regional team and who represents the currently funded CDC SPAN program (required);
- Appointment of one or two additional team members per Section C and Appendix A (optional); and
- Appointment of a state DOT representative, who will serve in a Co-State Expert Advisor role to the regional team (optional).

### Deliverables to be achieved upon notice of award and throughout project:

- Participate in one team project orientation call with NACDD, to occur in January or February 2020 (exact date TBD).
- Participate in pre-course webinar on March 9, 2020, from 2:00 – 3:30 p.m. ET to learn about related logistics and requirements, NACDD travel logistics, institute expectations, interdisciplinary team approach to training, pre-course team assignments, and implementation options.
- Complete all pre-course homework assignments and related paperwork as detailed in the individual orientation call and/or the pre-course webinar to NACDD by specified deadlines.
- Participate in **100%** of the sessions of the the Step It Up! Walkability Action Institute in Decatur (Atlanta), GA, April 13 - 16, 2020.
- Complete daily and overall course evaluations for the action institute April 13 - 16, 2020.
- **Develop a team action plan** by May 22, 2020, including short- and long-term outcomes, inclusive of **at least one (ideally more than one) PSE outcome** targeting improved walkability through community design or transportation design strategies as outlined by the SG CTA and/or the Community Preventive Services Task Force. (NACDD will provide related action plan template and training).
  - Sample implementation strategies are described in Appendix D.
- Participate in post-course webinar on May 4, 2020 from 2:00-3:30 p.m. ET to discuss anticipated implementation successes or challenges, ongoing engagement after July 31, 2020, and next steps.

- Participate in NACDD’s Walkability CoP group by July 31, 2020, and beyond in efforts to foster ongoing peer engagement, sharing and learning, and provision of targeted technical assistance for implementation of outcomes.
- Participate in semi-annual/annual progress reporting to NACDD once team action plans are developed and submitted. NACDD will establish online semi-annual progress reporting schedule.

#### F. APPLICATION SUBMISSION PROCESS AND REQUIREMENTS

Collaborative applications for this RFA must include the **RFA Application Form AND a Letter of Commitment from each team member** indicating commitment for all aspects of the action institute project period (not just attendance in the action institute). Application forms submitted without the accompanying letters of commitment will **NOT** be reviewed.

The **RFA Application Form** will consist of a multi-page, writable Word document with scoring sections and will include the components and specifications listed below. The scored components of the application cannot exceed five total pages:

- Designated space on the cover page(s) must identify the names and contact information of the MPO planning representative, Public Health representative, applicant team’s fiscal agent, and all additional team members (required component; not scored; does not count towards the page limit);
- Applicant teams must also indicate the Team Lead in designated space on the cover page(s) (required component; not scored; does not count towards the page limit);
- The scored components of the application form must not exceed five pages. It must be 1.5 or double-spaced, and must be typed using Calibri, size 11 font (required component; scored, does count towards page limit);
- The signature sheet of the application form must be signed by the MPO and Public Health representatives for the application to be considered complete (required component; not scored; does not count towards the page limit); and
- Applications not using the appropriate form, or applications without all sections completed, will NOT be reviewed.

**All Letters of Commitment** must be submitted with the RFA Application Form, indicating full commitment and participation in all project processes and activities, in collaboration with each other and NACDD:

- One Letter of Commitment from each team member on each team member’s respective agency letterhead. The letter must demonstrate the following:
  - Commitment to collaborate throughout the project;
  - Commitment to accomplish the stated project deliverables (Section E) and within the project’s anticipated timeline (Appendix C);
  - Commitment to ongoing collaboration and long-term implementation of PSE action plan strategies beyond the project period to make the region more walkable; and

- Commitment to work closely with NACDD and the Team Lead throughout the project, including assisting the Team Lead with progress report activities as outlined in Section E and Appendix C.
  - This letter of commitment does not count towards the page limit.
- In addition to the items listed above, the Team Lead must additionally commit to the following in his/her Letter of Commitment:
    - Serve as the primary point-of-contact for NACDD;
    - Convening team members for attending pre- and post-course webinars;
    - Distributing all relevant materials for the course—before, during, and after the course;
    - Assist NACDD with all necessary paperwork in advance of the course
    - Establish the team action plan by May 22, 2020, and initiate implementation
    - Provide NACDD with progress reporting of established working agreement and implementation process; and
    - Commitment to return the paid funds within 15 business days of notification to NACDD if the team does not attend the action institute.

In one email message, please attach the following and send via email to Karma E. Harris of NACDD by 11:59 p.m. ET on December 20, 2019 to [kedwards@chronicdisease.org](mailto:kedwards@chronicdisease.org):

- One PDF document consisting of both the RFA Application Form and the required letters of commitment.
- Hard copy and fax applications will not be accepted.
- Please use the following subject line for your message:
  - WAI 2020 (insert name of applicant MPO region in) RFA
  - Example: WAI 2020 Alpha Beta Region RFA

All applications sent by the deadline will receive an NACDD email acknowledging receipt of application. Applications submitted after 11:59 p.m. ET on December 20, 2019, will NOT be reviewed.

## **G. SELECTION PROCESS**

MPO regional team applicants (or other similar regional entities) must demonstrate how they will participate in the project’s required deliverables as described in section E, their capacity and commitment to implement one or more suggested implementation strategies (examples provided in Appendix D) within their respective region, and how soon their team can move towards PSE implementation.

All applications will be scored and reviewed by representatives of CDC, NACDD, members of the Course Steering Committee, and project partners. The selection committee reserves the right to select regional teams who demonstrate increased readiness for implementation.

## H. NACDD COMMITMENT

NACDD commits to providing regular and consistent communication, consultation, and project assistance and support to team awardees via email, one-on-one conference calls, group webinars, in-person at the action institute, and linkages to national expertise in accordance with the deliverables described in Section E and per the request of team awardees.

## I. FOR MORE INFORMATION ON THIS RFA

- Visit the NACDD website at: <http://www.chronicdisease.org/page/WAI> to download the RFA, RFA Application Form, and corresponding RFA Appendices documents as well as to view a list of frequently asked questions (FAQ) that will be developed, updated, and reposted to the page throughout the application process.
- To view a *sample* agenda of expected course structure, dates, and times, please see Appendix F. (Please note that this sample agenda is not the final 2020 WAI agenda).
- For questions about this RFA application process, please **first check the FAQ questions for your answer.**
  - If you do not see your question and answer on the FAQs, you may then email Karma Harris, NACDD's Walkability and Healthy Communities Project Lead, at [kedwards@chronicdisease.org](mailto:kedwards@chronicdisease.org). All submitted questions will be compiled and answered within two business days on the FAQ list, and updated to the website.
- For further information on the CDC DNPAO programs and efforts, please visit: <https://www.cdc.gov/nccdphp/dnpao/index.html>.
  - For further information on the CDC DNPAO physical activity efforts, please visit: <https://www.cdc.gov/physicalactivity/index.html>.
  - For further information on the CDC SPAN Program please visit: <https://www.cdc.gov/nccdphp/dnpao/state-local-programs/span-1807/index.html>
  - For further information on CDC DNPAO's Active People, Healthy Nation efforts, please visit: <https://www.cdc.gov/physicalactivity/activepeoplehealthynation/index.html>.
- For further information about NACDD, please visit: [www.chronicdisease.org](http://www.chronicdisease.org).
- For further information on NACDD's Walkability Action Institute efforts, please visit: <http://www.chronicdisease.org/page/WAI>.
- For further information on the US SG CTA released in September 2015, please visit: [http://www.cdc.gov/physicalactivity/walking/call-to-action/index.htm?s\\_cid=bb-dnpao-calltoaction-005](http://www.cdc.gov/physicalactivity/walking/call-to-action/index.htm?s_cid=bb-dnpao-calltoaction-005) and <http://www.surgeongeneral.gov/library/calls/walking-and-walkable-communities/index.html>.
- For further information about the Guide to Community Preventive Services (The Community Guide), please visit: <https://www.thecommunityguide.org>.
  - For further information about the Preventive Services Task Force, please visit: <https://www.thecommunityguide.org/task-force/about-community-preventive-services-task-force>.
  - For further information about the Community Preventive Services Task Force's Built Environment Recommendations, please visit: <https://www.thecommunityguide.org/findings/physical-activity-built-environment-approaches>.

- For further information about the Community Preventive Services Task Force's Findings and Rational Statement, please visit: <https://www.thecommunityguide.org/sites/default/files/assets/PA-Built-Environments.pdf>, with attention to Tables 1 and 2 on page 3.

9:45

COUNTY FAIRGROUNDS

Bill Ogg

- a) Department update and miscellaneous

Walla Walla Fair and Frontier Days

September 2 through 6, 2020

Bill Ogg, CFE  
General Manager



Walla Walla Board of County Commissioners

Department Head Report

February 18, 2020

- A. Fairgrounds Department Staffing
  - 1. Temporary help procured through County or employment agency update
  
- B. Expand Fairgrounds Facility Usage:
  - 1. Event Reports:
    - Frontier Days Foundation Showcase
    - Extreme Radio Car Club
    - American Red Cross Shelter – Services Office
    - Friends of the NRA – Rescheduled to May
    - On-going Barrel Races, Team Ropings and Pennings and Private Events
  
  - 2. Future Events:
    - Lions Club Crab Feed
    - WWV Cowboy Church
    - Pheasants Forever
    - JUGS
    - WWCC Rodeo
    - Elkhorn Media Home Show
    - WaHi FFA Alumni
    - Rocky Mountain Elk Foundation
  
- C. Fairgrounds Physical Plant Improvement
  - 1. Abandoned Building Update
  
- D. Fair 2020:
  - 1. Ticket On-sale March 2
  - 2. Fair Board area preparations progressing



**a) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Setting a date of public hearing to consider the proposal by the McGregor Company to amend Walla Walla County Code to establish a definition for irrigation systems and equipment sales, service, and storage facilities, and to amend the permitted uses table to make this an allowed use in the primary agriculture zoning and establish development conditions

**b) Department update and miscellaneous**

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A DATE OF PUBLIC HEARING TO CONSIDER THE PROPOSAL BY THE MCGREGOR COMPANY TO AMEND WALLA WALLA COUNTY CODE TO ESTABLISH A DEFINITION FOR IRRIGATION SYSTEMS & EQUIPMENT SALES, SERVICE, AND STORAGE FACILITIES, AND TO AMEND THE PERMITTED USES TABLE TO MAKE THIS AN ALLOWED USE IN THE PRIMARY AGRICULTURE ZONING DISTRICT AND ESTABLISH DEVELOPMENT CONDITIONS



RESOLUTION NO.

**WHEREAS**, RCW 36.70A.470 requires that the County include a procedure for any interested person to suggest amendments to the comprehensive plan or development regulations, and that the amendments must be docketed and considered on at least an annual basis; and

**WHEREAS**, pursuant to Walla Walla County Resolution No. 19-211, the 2019 County Development Regulations docket was established, including an application by The McGregor Company; and

**WHEREAS**, Walla Walla County Planning Commission Resolution No. 19-02, adopted after a public hearing by the Planning Commission held on December 4, 2019, recommended the Board of County Commissioners approve the application by The McGregor Company, docket No. ZCA19-02, with modifications, and the Board of County Commissioners must hold a public hearing to consider the requests pursuant to WWCC 14.15.070C(2); now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that, pursuant to Walla Walla County Code, a public hearing shall be set for 10:30 a.m. on March 2, 2020, in County Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, to receive testimony on the application.

**BE IT FURTHER RESOLVED** required notice of said hearing shall be done by the Walla Walla County Community Development Department.

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Constituting the Board of County Commissioners  
of Walla Walla County, Washington

**a) Action Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Bid Award for CRS-2P Emulsified Asphalt (2020)
- 2) Resolution \_\_\_\_\_ - Bid Award for Hot Mix Asphalt (2020)
- 3) Resolution \_\_\_\_\_ - Bid Award for Aggregate for Bituminous Surface Treatment

**b) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Setting a date of public hearing to consider certain equipment, miscellaneous use parts and tools, office furniture and obsolete computers for surplus
- 2) Resolution \_\_\_\_\_ - Initiating a County Road Project designated as CRP 20-01, Arch Bridge on Lamar Road, MP 3.5 – MP 3.8
- 3) Resolution \_\_\_\_\_ - Initiating a County Road Project designated as CRP 20-02, Del Sharpe Bridge on Petty John Road, MP 5.2 – MP 5.8
- 4) Resolution \_\_\_\_\_ - Initiating a County Road Project designated as CRP 20-03, Drumheller Bridge on Sudbury Road, MP 4.55 – MP 4.65
- 5) Resolution \_\_\_\_\_ - Initiating a County Road Project designated as CRP 20-04, Abbott Road, MP 0.25 – MP 0.50
- 6) Resolution \_\_\_\_\_ - Initiating a County Road Project designated as CRP 20-05, Countywide Signing and Guideposts

**c) Department update and miscellaneous**

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID  
AWARD FOR CRS-2P  
EMULSIFIED ASPHALT (2020)



RESOLUTION NO. **20**

**WHEREAS**, as advertised, a bid opening was held on February 10, 2020 for furnishing Walla Walla County with CRS-2P Emulsified Asphalt from May 14, 2020, through August 31, 2020, and the following bids were opened and read publicly:

- |    |   |          |              |
|----|---|----------|--------------|
| 1) | Idaho Asphalt Supply, Inc<br>Hauser, ID | CRS - 2P | \$447.00/Ton |
| 2) | Western States Asphalt<br>Vancouver, WA | CRS – 2P | \$475.00/Ton |
| 3) | Albina Asphalt<br>Vancouver, WA         | CRS – 2P | \$490.00/Ton |

and,

**WHEREAS**, Idaho Asphalt Supply, Inc. submitted the lowest responsive, responsible bid; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with CRS-2P Emulsified Asphalt be awarded to Idaho Asphalt, Inc. for \$447.00/Ton.

*Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID AWARD  
FOR HOT MIX ASPHALT FOR 2020

}

RESOLUTION NO. **20**

**WHEREAS**, as advertised, a bid opening was held on February 10, 2020 for furnishing Walla Walla County with Hot Mix Asphalt from April 1, 2020 through November 15, 2020, and the following bids were opened and read publicly;

- |    |   |         |             |
|----|---|---------|-------------|
| 1) | Humbert Asphalt, Inc<br>Milton-Freewater, OR  | Hot Mix | \$66.50/Ton |
| 2) | Central Manufacturing, Inc.<br>Moses Lake, WA | Hot Mix | \$68.00/Ton |

and;

**WHEREAS**, Humbert Asphalt Inc. submitted the lowest responsive, responsible bid; now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with Hot Mix Asphalt be awarded to Humbert Asphalt Inc. of Milton Freewater, Oregon for \$66.50/Ton.

*Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID  
AWARD FOR AGGREGATE FOR  
BITUMINOUS SURFACE  
TREATMENT



**RESOLUTION NO. 20**

**WHEREAS**, as advertised, a bid opening was held on February 10, 2020, for furnishing Walla Walla County with Aggregate for Bituminous Surface Treatment, and the following bids were opened and read publicly:

- |   |                      |
|---|----------------------|
| 1) Humbert Asphalt, Inc.<br>Milton-Freewater, OR      | Total Bid: \$305,000 |
| 2) Koncrete Industries, Inc.<br>Walla Walla, WA       | Total Bid: \$329,010 |
| 3) Central Washington Asphalt, Inc.<br>Moses Lake, WA | Total Bid: \$513,000 |

and,

**WHEREAS**, the low bid meets the specifications; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with Aggregate for Bituminous Surface Treatment be awarded to Humbert Asphalt, Inc. of Milton-Freewater, Oregon for the total bid price of \$305,000.00.

*Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
DATE OF PUBLIC HEARING TO  
CONSIDER DECLARING CERTAIN  
EQUIPMENT, MISCELLANEOUS  
USED PARTS AND TOOLS, OFFICE  
FURNITURE AND OBSOLETE  
COMPUTERS AS SURPLUS



RESOLUTION NO. **20**

**WHEREAS**, Walla Walla County has no beneficial use for certain pieces of equipment and miscellaneous used parts and tools, office furniture and obsolete computers; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that a hearing to consider declaring certain equipment and miscellaneous used parts and tools, office furniture and obsolete computers surplus be set for 10:15 a.m., Monday, March 9, 2020 in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 W. Main, Walla Walla, Washington.

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A  
COUNTY ROAD PROJECT  
DESIGNATED AS CRP 20-01 ARCH  
BRIDGE ON LAMAR ROAD, MP 3.5  
TO MP 3.8

RESOLUTION NO. **20**

**WHEREAS**, Arch Bridge, located on Lamar Road over Winnett canyon, is a 40-foot total span concrete structurally deficient bridge with a sufficiency rating of 33.71; and

**WHEREAS**, Arch Bridge was selected to receive federal funding through the Local Bridge Program; and

**WHEREAS**, Arch Bridge on Lamar Road will be replaced and is listed on the Six Year Transportation Plan; now therefore

**BE IT HEREBY RESOLVED** that Arch Bridge on Lamar Road, MP 3.5 to MP 3.8, Road Log No. 42260, located in Section 3, Township 9N, Range 34E, be improved as follows:

Replace the existing concrete structure with a single span, prestressed girder bridge with a 32-foot-wide driving surface.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement for Arch Bridge on Lamar Road. The County, acting in the public interest will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

**IT IS FURTHER RESOLVED** that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	Project Total	Federal Aid Funds	County Road Funds
Preliminary Engineering	\$250,000	\$200,000	\$50,000
Right of Way	\$50,000	\$40,000	\$10,000
Construction	\$1,401,800	\$1,121,440	\$280,360
<b>Total</b>	<b>\$1,701,800</b>	<b>\$1,361,440</b>	<b>\$340,360</b>

[ ] This project is included in the officially adopted annual road program as Item No. [ ]

[X] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A  
COUNTY ROAD PROJECT  
DESIGNATED AS CRP 20-02, DELL  
SHARPE BRIDGE ON PETTYJOHN  
ROAD. MP 5.2 TO MP 5.8



RESOLUTION NO. **20**

**WHEREAS**, Dell Sharpe Bridge, located on Pettyjohn Road over the Touchet River, is a 150-foot total span concrete arch structurally deficient bridge with a sufficiency rating of 34.95; and

**WHEREAS**, Dell Sharpe Bridge was selected to receive federal funding through the Local Bridge Program; and

**WHEREAS**, Dell Sharpe Bridge on Pettyjohn Road will be replaced and is listed on the Six Year Transportation Plan; now therefore

**BE IT HEREBY RESOLVED** that Dell Sharpe Bridge on Pettyjohn Road, MP 5.2 to MP 5.8, Road Log No. 39590, located in Sections 2 & 3, Township 9N, Range 35E, be improved as follows:

Replace the existing double arch concrete structure with a two span, prestressed girder bridge with a 32-foot-wide driving surface. The approach roadway will be widened and reconstructed to meet current standards.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement for Dell Sharpe Bridge on Pettyjohn Road. The County, acting in the public interest will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

**IT IS FURTHER RESOLVED** that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	Project Total	Federal Aid Funds	County Road Funds
Preliminary Engineering	\$625,000	\$500,000	\$125,000
Right of Way	\$100,000	\$80,000	\$20,000
Construction	\$7,131,250	\$5,705,000	\$1,426,250
<b>Total</b>	<b>\$7,856,250</b>	<b>\$6,285,000</b>	<b>\$1,571,250</b>

[ ] This project is included in the officially adopted annual road program as Item No. [ ]

[X] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Constituting the Board of County Commissioners  
of Walla Walla County, Washington

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A  
COUNTY ROAD PROJECT  
DESIGNATED AS CRP 20-03,  
DRUMHELLER BRIDGE ON  
SUDBURY ROAD, MP 4.55 TO MP  
4.65

RESOLUTION NO. **20**

**WHEREAS**, Drumheller Bridge, located on Sudbury Road over Dry Creek, is a 140-foot total span concrete prestressed concrete girder bridge with a continuous main span and cantilevered ends; and

**WHEREAS**, Drumheller Bridge was selected to receive federal funding through the Local Bridge Program; and

**WHEREAS**, Drumheller Bridge on Sudbury Road will be replaced and is listed on the Six Year Transportation Plan; now therefore

**BE IT HEREBY RESOLVED** that Drumheller Bridge on Sudbury Road, MP 4.55 to MP 4.65, Road Log No. 93550, located in Section 8, Township 7N, Range 35E, be improved as follows:

Rehabilitate existing bridge by negative moment strengthening, deck repair, bridge rail retrofit and approach rail replacement.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement for Drumheller Bridge on Sudbury Road. The County, acting in the public interest will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

**IT IS FURTHER RESOLVED** that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	Project Total	Federal Aid Funds	County Road Funds
Preliminary Engineering	\$125,000	\$100,000	\$25,000
Construction	\$956,250	\$765,000	\$191,250
<b>Total</b>	<b>\$1,081,250</b>	<b>\$865,000</b>	<b>\$216,250</b>

[ ] This project is included in the officially adopted annual road program as Item No. [ ]

[X] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A  
COUNTY ROAD PROJECT  
DESIGNATED AS CRP 20-04,  
ABBOTT ROAD, MP 0.25 TO MP 0.50



**RESOLUTION NO. 20**

**WHEREAS**, Abbott Road, MP 0.25 to MP 0.50, is deficient of sidewalk on the northside of the road; and

**WHEREAS**, Abbott Road, MP 0.25 to MP 0.50, was selected by the Transportation Improvement Board (TIB) to receive funding through the Sidewalk Program; and

**WHEREAS**, Abbott Road, MP 0.25 to MP 0.50, is listed on the Six Year Transportation Plan; now therefore

**BE IT HEREBY RESOLVED** that Abbott Road, MP 0.25 to MP 0.50, Road Log No. 55700, located in Section 33, Township 7N, Range 36E, be improved as follows:

Install sidewalk on the north side of the road and improve stormwater facilities to eliminate direct outfall to Yellowhawk Creek.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement for Abbott Road. The County, acting in the public interest will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

**IT IS FURTHER RESOLVED** that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	Project Total	Federal Aid Funds	County Road Funds
Preliminary Engineering	\$18,750	\$12,182	\$6,568
Construction	\$189,798	\$123,318	\$66,480
<b>Total</b>	<b>\$208,548</b>	<b>\$135,500</b>	<b>\$73,048</b>

[ ] This project is included in the officially adopted annual road program as Item No. [ ]

[X] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A  
COUNTY ROAD PROJECT  
DESIGNATED AS CRP 20-05,  
COUNTYWIDE SIGNING AND  
GUIDEPOSTS

RESOLUTION NO. **20**

**WHEREAS**, roadway departures are the highest-risk category of crashes and this Countywide Signing and Guidepost project was submitted for funding in the 2019 County Safety Program; and

**WHEREAS**, the Countywide Signing and Guidepost project was selected to receive federal Highway Safety Improvement Program funds; and

**WHEREAS**, the Countywide Signing and Guideposts is listed on the Six Year Transportation Plan; now therefore

**BE IT HEREBY RESOLVED** that high-risk locations countywide will be improved as follows:

Install/upgrade signing (chevrons) and guideposts countywide.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement for Countywide Signing and Guideposts. The County, acting in the public interest will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

**IT IS FURTHER RESOLVED** that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	Project Total	Federal Aid Funds	County Road Funds
Preliminary Engineering	\$10,000	\$9,000	\$1,000
Construction	\$145,000	\$145,000	\$0
<b>Total</b>	<b>\$155,000</b>	<b>\$154,000</b>	<b>\$1,000</b>

This project is included in the officially adopted annual road program as Item No. [ ]

This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 18<sup>th</sup> day of **February, 2020** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

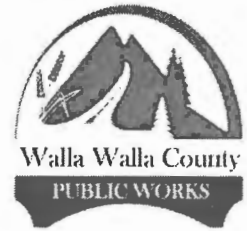
\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

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**Walla Walla County Public Works**  
**990 Navion Lane**  
**Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 12 February 2020

Re: Director's Report for the Week of 10 February 2020

**Board Action: 18 February 2020**

In the Matter of a Bid Award – Emulsified Asphalt

In the Matter of a Bid Award – Hot Mix Asphalt

In the Matter of a Bid Award - Aggregate for Bituminous Surface Treatment

In the Matter of Setting a Hearing Date to Declare Certain Equipment, Miscellaneous Used Part and Tools, Office Furniture and Obsolete Computers Surplus

In the Matter of Initiating County Road Project CRP 20-01, Arch Bridge on Lamar Road MP 3.5 to MP 3.8

In the Matter of Initiating County Road Project CRP 20-02, Dell Sharpe Bridge on Pettyjohn Road MP 5.2 to MP 5.8

In the Matter of Initiating County Road Project CRP 20-03, Drumheller Bridge on Sudbury Road MP 4.55 to MP 4.65

In the Matter of Initiating County Road Project CRP 20-04, Abbott Road MP 0.25 to MP 0.50

In the Matter of Initiating County Road Project CRP 20-05, Countywide Signing and Guideposts

**ENGINEERING:**

- Working on assessing flood damage and staff busy assisting with flood repairs.

**MAINTENANCE/FLEET MANAGEMENT:**

- Crews working on flood repair.

**ADMINISTRATION:**

- Assessing flood damage and prioritizing road repair.

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

10:45

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or potential litigation  
(pursuant to RCW 42.30.110(i))

11:00

COUNTY COMMISSIONERS

a) **Action Agenda Item:**

- 1) Proposal 2020 02-13 Econ Dev – County Approval of grant to Walla Walla County using Walla Walla County's portion of 9/10ths (Economic Development Sales Tax) funds

- b) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*