

## Authorization for Release of Protected Health Information (PHI)

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To Walla Walla County, c/o County Commissioners' Office:

Name: \_\_\_\_\_  
(Last, First, Middle Initial or Middle Name)

Date of Birth: Month \_\_\_\_ Day \_\_\_\_ Year \_\_\_\_\_

I hereby authorize disclosure of my protected health information to the Walla Walla County Commissioners' office AND/OR the Walla Walla County Personnel/Risk Manager for purposes of processing my claim for damages filed with Walla Walla County.

I understand that by signing this document, I authorize the release of the following information:

- Complete medical record for all services, including history and physical exam; progress notes; x-ray reports; inpatient admissions; operative notes; physical or other therapy; laboratory and other test reports; physician and physician assistant orders; nursing notes; and all other records and references designated by the provider as part of its medical record.
- HIV test results and medical information related to HIV testing or treatment
- Psychiatric, mental and behavioral health records, including treatment notes, assessments, testing documents and results, and medical records related to mental health diagnosis and treatment
- Alcohol assessment, testing, referral or treatment records
- All other chemical dependency assessment or treatment records
- Pharmacy prescriptions and reports
- All letters and memos received or sent, including electronic mail, referencing my treatment
- Information related to alleged sexual assault or sexually transmitted disease, including test results
- Urgent care, outpatient or other clinic visit information
- Gynecological and/or obstetrical information
- All client records generated for or by governmental programs of which I am a client. Identify the program(s) and agency: \_\_\_\_\_
- Financial records related to my care and treatment

I understand the following: **(PLEASE READ AND INITIAL ALL STATEMENTS)**

\_\_\_\_\_ I understand that my records are protected under HIPAA/PHI regulations (federal law)  
Initials and the Washington State Health Care Information Act (RCW 70.02).

\_\_\_\_\_ I understand that my health information may be subject to re-disclosure by Walla Walla County  
Initials and not protected for purposes of evaluating and investigating the claim I have filed with Walla  
Walla County.

\_\_\_\_\_ I understand that the specific information to be disclosed in my medical record may include  
Initial information regarding alcohol, drug or other controlled substance use, counseling referrals and/or  
a history of testing or treatment of acquired immune deficiency syndrome.

\_\_\_\_\_ I understand that I may revoke this authorization at any time by notifying Walla Walla County in  
Initials writing, and that the revocation will be effective as of the date Walla Walla County receives it. Any  
records obtained pursuant to this Authorization for Release of PHI prior to the revocation will be  
deemed authorized by me for release.

\_\_\_\_\_ I understand that this Authorization for Release will expire 90 (ninety) days from the date I sign it. I  
Initials can also authorize a different time frame for this release to be valid. This permission is valid until  
my claim is resolved or closed by Walla Walla County.

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*A Photostat of this Authorization carries the same authority as the original for purposes of releasing my records to Walla Walla County.*

Signature of Authorizing Individual:

\_\_\_\_\_

Date of Signature: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Witness (where patient is over the age of 13 (thirteen) and signing the release):

\_\_\_\_\_

Where the signer is not the subject of the records:

I am authorized to sign this because I am the (attach proof of authority):

- Parent of minor
- Legal Guardian
- Personal Representative
- Other

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**To the Provider or Records Custodian:**  
Please send legible copies of all records to:

Walla Walla County Commissioners' office  
Attention: Connie R. Vinti, Clerk of the Board/Agent  
P. O. Box 1506 (or deliver to 314 West Main, Room 203)  
Walla Walla, WA 99362