

WALLA WALLA COUNTY

P.O. Box 1506 □ Walla Walla, Washington 99362
Phone: (509) 524-2600 Fax: (509) 524-2603

EMPLOYMENT OPPORTUNITY

Community Health Department

Position: Division Manager – Healthy Communities
Salary Range: \$57,807 to \$85,134 per year DOE, DOQ
Location: Community Health Department
Employment Type: Full-Time (40 hours/week); Exempt; Benefits Apply

Open until filled, first review February 19, 2019

Brief Duties and Responsibilities: Plans, directs and manages programs and staff to protect the health and safety of Walla Walla County residents; assures compliance of program activities with Department goals and objectives, State and Federal laws, and County policies and procedures. Direct program oversight of programs including but may not be limited to: Community Assessment, Prevention, and Social Services. Assists the Director of Community Health in developing, managing and implementing annual and long-range programs to accomplish departmental goals and policies. Collaborates with individuals, agencies, and institutions in the community to improve community health. Supervises the healthy community's division staff including, but not limited to: assessment, behavioral health, developmental disabilities, housing, outreach, prevention, and traffic safety.

Working Conditions: Work will be performed both in an office environment and outside within the community. Requires ability to drive an automobile, fly in a plane, and travel as required. Ability to lift up to 25 to 30 pounds. Requires sufficient hearing and speech ability to communicate verbally. Requires manual dexterity and visual acuity to operate personal computer and peripherals. Ability to work with multi-cultured, multi-lingual and disabled individuals and families. Ability to tolerate environmental conditions such as odors, pets and tobacco smoke.

Minimum Qualifications: A Master's Degree in a health-related field and seven (7) years' experience in public health, social services or health care administration is the minimum requirement for this position. At least five (5) years of supervisory experience is required.

Application: Employment application, resume and cover letter required. Information available: Human Resources Office at the County Legislative Building, 314 W. Main Street, Room 216, Walla Walla, WA, or visit our website at www.co.walla-walla.wa.us to download a copy and/or apply online. Mailing address: Human Resources/Risk Manager, PO Box 1506, Walla Walla, WA 99362, (509) 524-2600 hr@co.walla-walla.wa.us

SELECTION IS BASED ON QUALIFICATIONS, BACKGROUND CHECK, DRIVING RECORD CHECK, AND ORAL INTERVIEW.

EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER / ADA COMPLIANT