

WALLA WALLA COUNTY

P.O. Box 1506 □ Walla Walla, Washington 99362
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EMPLOYMENT OPPORTUNITY

Fairgrounds

Position: On-call Box Office Help (multiple positions available)
Starting Salary: \$11.50 per hour
Location: Fairgrounds
Employment Type: On-call part time positions, No benefits

Open until filled

Job Summary: Performs ticket sales and ticket scanning duties with customer service skills. Serves under the direction of the Fairgrounds Operation Specialist before, during, and after the Fair. Weekend and evenings may be required.

Brief Duties and Responsibilities: Sells tickets via phone orders and in person. Balances sales and cash per shift. Scans tickets and serves as source of information with the public regarding Fairgrounds facilities and schedules. Assists the Operations Specialist in ticket office duties, answering phones and helping customers.

Working Conditions: Work will be performed indoors and outdoors; requires sitting and standing for extended periods, walking, bending, lifting to twenty (20) pounds; reaching overhead, above shoulders and horizontally; perform light physical labor; regular exposure to fumes, dust and odors; seasonal heat and cold or adverse weather conditions.

Minimum Qualifications: Must be at least eighteen (18) years of age. Computer skills, data entry, clerical duties, and customer relation skills required. Must successfully pass a background check.

For Application: Contact the Human Resources Department at the County Legislative Building, 314 W. Main Street, Room 216, Walla Walla, WA, or visit our website at www.co.walla-walla.wa.us to download a copy or apply online. Mailing address: Human Resources, PO Box 1506, Walla Walla, WA 99362, fax 509-524-2603, voice 509-524-2600 or email hr@co.walla-walla.wa.us

SELECTION IS BASED ON QUALIFICATIONS, BACKGROUND CHECK AND ORAL INTERVIEW.

EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER / ADA COMPLIANT