

**Walla Walla County
Position Description**

JOB TITLE: On-call Facilities Maintenance Worker I

DEPARTMENT: Fairgrounds

REPORTS TO: Facilities Maintenance Supervisor

PAY GRADE: 1, On-Call, No Benefits

JOB SUMMARY: Under the direction of the Facilities Maintenance Supervisor, perform a variety of routine grounds maintenance work for the Fairgrounds and its properties including: building and grounds custodial duties, clean, plant, fertilize, prune, irrigate and maintain lawns, plants, trees, shrubs and landscaped areas; and other grounds maintenance projects. Assist with prep work for event shows and renters.

ESSENTIAL FUNCTIONS:

- Perform a variety of building custodial functions including facility cleaning, table and chair set up and take down.
- Perform a variety of grounds keeping duties including raking, weeding, trimming trees, fertilizing and cutting down or transplanting trees and shrubs.
- Perform skilled grounds keeping duties in repair, maintenance, installation and construction of the Fairgrounds facilities and properties.
- Inspect and notify appropriate personnel of safety hazards and repair needs.
- Perform minor and preventive maintenance and repair work on equipment and facilities.
- Perform seasonal grounds maintenance activities, including ice and snow removal and other projects.

EXAMPLE OF DUTIES:

- Set up and take down tents, chairs, tables and other items as per rental agreements for services at special events.
- Review work in progress to assure compliance with work orders and special project specification.
- Perform landscaping and beautification activities around fairgrounds and properties.
- Perform a variety of preparation activities for special events including preparation for riding events.
- Maintain flowerbeds and vegetation.
- Pull weeds and assure proper watering and irrigation.
- Clean and sanitize restrooms.
- Pick up litter and empty trash receptacles for Fairgrounds.
- Provide assistance to event organization as necessary.
- Blow and/or sweep sidewalks clear of debris.
- Assist with maintenance work as assigned including painting.
- Other duties as assigned.

EQUIPMENT TO BE USED: Will operate and maintain a variety of grounds maintenance equipment and tools, including but not limited to backhoe, tractor, five-yard dump truck, fork-lift, man-lift, rototiller, aerator, riding and push lawn mowers, sod cutter, pruning shears, clippers, snow blower, and small hand and power tools.

WORKING ENVIRONMENT/ PHYSICAL ABILITIES: Works in indoor and outdoor environment; required to drive a vehicle to conduct work. Exposure to adverse weather conditions; dust dirt, chemical fumes, cleaning agents and pollen; working around and with machinery having moving parts. Ability to lifting to 100-pound objects; dexterity of hands and fingers to operate a variety of specialized grounds equipment and power and hand tools; reaching overhead, above the shoulders and horizontally; standing for extended periods of time; walking over rough or uneven surfaces; bending at the waist; kneeling or crouching; digging; carrying, pushing and pulling grounds maintenance equipment; perform heavy physical labor.

KNOWLEDGE AND ABILITIES:

- Knowledge and ability of basic grounds maintenance procedures including preparation for riding events.
- Knowledge and ability in landscaping, cultivating, fertilizing, watering of trees and shrubs.
- Knowledge of basic maintenance and repair of irrigation systems.
- Knowledge and ability of proper methods in maintenance and storing of equipment, materials, and supplies.
- Knowledge of safe working methods and procedures and health and safety regulations.
- Ability to understand and follow oral and written instructions.
- Ability to establish and maintain cooperative and effective working relationships with others.
- Ability to be flexible to work a variety of hours, weekdays, and weekends as this is an on-call position.

EDUCATION AND EXPERIENCE: High school diploma or equivalent. At least one-year experience maintaining grass, trees, shrubs, and operating related equipment. Experience in building construction and general building maintenance required.

LICENSES AND OTHER REQUIREMENTS: Valid driver's license required. Licenses such as CDL, CPR and First Aid preferred. Must successfully pass a background check and a driving record check.

**THIS POSITION DESCRIPTION DOES NOT CONSTITUTE A CONTRACT FOR
EMPLOYMENT.**