

**Walla Walla County  
Position Description**

**JOB TITLE:** Litter Crew Supervisor (part time, temporary, project based funding)

**DEPARTMENT:** Corrections

**REPORTS TO:** Jail Commander or his designee.

**PAY GRADE:** 2, Part Time; Grant Funded Position (not to exceed 70 hours per month)

**JOB SUMMARY:** Responsible for the supervision, monitoring, and coordination of the Litter Crew Program for the Walla Walla County Jail. The work consists of litter pick up in and around Walla Walla County, primarily on roads maintained by the County

**SUPERVISORY RESPONSIBILITIES:** Supervise inmate work crew.

**ESSENTIAL FUNCTIONS:** Supervise and direct inmate workers to complete assigned work while providing education and guidance as necessary. Coordinate and deploy inmate workers to pick up litter and trash on the County roadways. Insure inmate workers are properly equipped to complete the assigned task.

**EXAMPLES OF DUTIES:**

- Be able to work with and supervise inmate work crew members in a field work crew environment within multiple locations throughout Walla Walla County.
- Ensure adequate materials and equipment are maintained to complete necessary work.

**KNOWLEDGE AND ABILITY:**

- Possess strong interpersonal skills.
- Possess the ability to verbally communicate goals and orders effectively.
- Possess strong safety and leadership skills.
- Demonstrate high attention to detail.
- Demonstrate the ability to be confidential.
- Be able to meet the physical demands of inmate trustee work crew supervision.
- Have excellent interpersonal and effective communication skills in working with inmates, staff members, and the public.
- **EXPERIENCE, EDUCATION AND TRAINING:** High school diploma or equivalent required. Applicant must have any equivalent combination of training, education and experience which would provide the individual with the required knowledge, skills and abilities to perform the job as outlined. A successful law enforcement or corrections background, preferably with experience supervising inmates is strongly desired.

**LICENSES AND OTHER REQUIREMENTS:**

- Be at least twenty-one (21) years of age.

- Must successfully pass a background check and a background investigation.
- Maintain a valid driver's license, personal vehicle registration and insurance coverage.  
Must successfully pass a driving record check.

**WORKING CONDITIONS:** Duties are performed on County roadways. Physical ability to walk and/or stand for prolonged periods of time and be exposed to varying and extreme weather conditions.

**JOB HAZARDS/RISK FACTORS:** Employees risk physical hazard from potentially violent or aggressive inmates; a variety of tools, noise, exposure to bio-hazard, communicable diseases, hazardous materials, chemicals, bodily fluids, sharp objects, drugs and drug paraphernalia; traffic hazards; risk of civil litigation due to the performance of duties.

**THIS POSITION DESCRIPTION DOES NOT CONSTITUTE A CONTRACT FOR  
EMPLOYMENT.**